

The Brookings Airport Board was called to order by Jeff Boulware on Wednesday, February 12, 2014, at 4:00 PM in Conference Room #300 located on the third floor of the City & County Government Center at 520 3<sup>rd</sup> Street. Members present were Lynn Riedesel, Orv Smidt, James Bailey, Judy McLaughlin and Jeff Boulware. Also present were Airport Manager Philip Tiedeman, City Engineer Jackie Lanning, Nick Lenczycki-SDSU, Paul Hanusa-FBO, and others.

**Item #2** – (Smidt/Riedesel) Motion to approve the minutes from the January 16, 2014 meeting. All present voted aye. **MOTION CARRIED.**

**Item #3** – (Riedesel/Smidt) Motion to approve the agenda. All present voted aye. **MOTION CARRIED.**

**Item #4** – The next meeting is scheduled for 20<sup>th</sup> of March, 2014 at 4:30 in the City & County Government Center at 520 3<sup>rd</sup> Street.

### **Old Business**

**Item #5 – Airfield Realignment** – As a follow up to a question from a previous meeting, Tiedeman reported that the FAA said they establishing an approach off of Watertown's VOR is not a viable option. They are too far away from Brookings to have a final approach fix for the VOR.

Tiedeman also informed the Board that the City Council approved Change Orders for the Runway Realignment Project. Two of the Change Orders amounted in a deduct of approximately \$150,000.00. This was due to an adjustment of bid quantities to the actual as-constructed quantities. The other Change Order was an increase in expenses of about \$3,500.00. Originally planned was one 6 foot "Surface Painted Holding Position Sign" thermoplastic markings. However two 9 foot signs are going to be required on the Runway 35 Turnaround. These markings will also be thermoplastic markings.

Also, the City Council signed a 3<sup>rd</sup> Reimbursable Agreement at the Council Meeting amounting is \$730,000.00. These funds will be used for the relocation or replacement of lights, relocation of the Glide Slope, Localizer, and Automated Weather Surface Observing System, establishment of the new Runway 11 Distance Measuring Equipment, establishment of the Outer Marker and also to complete the work for the Remote Communications Outlet with new radios.

There was a Construction Coordination Meeting held to get all of the contractors, subcontractors, consultants, and utilities together to discuss schedules and the timing of the project. There were some conflicting times between Muth Electric and Bowes Construction, but they should be able to work these out. The Outer Marker should be established first and then working east to west from the Localizer. Muth Electric thinks there will be rolling electrical outages, but they will keep Tiedeman informed and will provide him with estimated dates for these outages so NOTAMs can be published.

Boulware wondered if the pavement north of the crosswind runway will be new? Tiedeman said that roughly 2/3rds of the crosswind runway will be new pavement.

**Item #6 Snow & Ice Control** – Tiedeman stated that there have been very few snow events to report on. Snow removal has been minimal. Due to very little wear and tear the equipment is holding up fine and no major maintenance has been needed.

**New Business** – None.

## **Reports**

**Item #7 Airport Manager Report** – Tiedeman reminded the Board members of the South Dakota Airport Conference in Spearfish which is scheduled for March 26<sup>th</sup> and 27<sup>th</sup>. Typically, FAA meetings with airport sponsors is held the day before.

Chris Funk has filed a FAA 7460-1 Form for his hangar. Mr. Funk reported that a rush has been put on this and a determination should be received within 3 to 4 weeks. Should a favorable determination be provided the hangar plans can be finalized and a land lease can be provided to the City Council for approval.

Tiedeman reported that South Dakota House Bill 1043, which would revise and repeal certain provisions regarding the regulation of aeronautics, has been deferred to another day due to various language revisions.

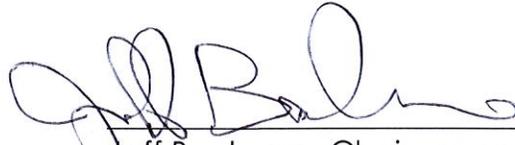
**Item #8 FBO Report** – Hanusa reported that the Pheasant Fury hangar is currently full due to two new aircraft being based at the airport. If anybody has room in there hangar, please let Paul know.

**Item #9 SDSU Report** – Lenczyski reported on the 2014 East River Aviation Symposium that was held in January at SDSU. There was excellent attendance for this.

**Item #10 – Other Items –**

The meeting was adjourned.

  
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Lana Schwartz, Secretary

  
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Jeff Boulware, Chairperson