Brookings Regional Airport Board
Brookings, SD 57006
March 20, 2014

The Brookings Airport Board was called to order by Jeff Boulware on Wednesday, March 20, 2014, at 4:30 PM in Conference Room #241 located on the second floor of the City & County Government Center at 520 3rd Street. Members present were Lynn Riedesel, Orv Smidt, James Bailey, Judy McLaughlin and Jeff Boulware. Also present were Airport Manager Philip Tiedeman, Airport Maintenance Technician Jeremy Scott, City Engineer Jackie Lanning, Paul Hanusa-FBO, and others.

Item #2 – (Smidt/Riedesel) Motion to approve the minutes from the February 12, 2014 meeting. All present voted aye. **MOTION CARRIED**.

Item #3 – (Riedesel/McLaughlin) Motion to approve the agenda. All present voted aye. **MOTION CARRIED**.

Item #4 – The next meeting is scheduled for the 17th of April, 2014 at 4:30 in the City & County Government Center at 520 3rd Street.

Old Business

Item #5 – Airfield Realignment – Tiedeman informed the board that the 3rd NAVAID Agreement has been signed and paid for. An Environmental Due Diligence Audit (EDDA) will be completed as a part of this 3rd NAVAID Agreement for the remaining NAVAIDs as well as the new NAVAIDs.

Construction and the installation of the NAVAIDs will begin again when the frost is out of the ground. There are a few punch list items remaining on the EQ Basin portion of this project. A meeting with Loiseau Construction, Prunty Construction, and All Phase Electric will be needed to discuss and resolve these few items.

Tiedeman and Helms are still working with Muth, Bowes, and the FAA on a finalized timeline/schedule for the upcoming construction phase. He stated that Bowes is interested in finding a new haul route which would be shorter for them. In addition this new route would not interfere with Loiseau and their hauling needs.

And they are still waiting on a final design and mix for the asphalt and concrete.

Tiedeman was informed by the FAA that the Magnetic Variation (MAGVAR) changed from 6°E to 3°E and Runway 11/29 will now be Runway 12/30. The notification came just in time for the contractors to make the changes to the signs and markings before they were ordered.

Tiedeman informed the Board that he had been working with Helms, FAA Aeronautical Specialist, and insight from various tenants to make all the appropriate recommendations for proposed approaches at the airport. Tiedeman reported that the FAA is confident they can develop the following approaches: ILS or LOC, LPV, LNAV, RNAV, including Circling approaches for each. Others approaches that will require further coordination before developments are: LOM NDB/GPS, HI-ILS, and VOR approaches based on FSD or ATY VORs.

Item #6 Snow & Ice Control – Tiedeman reported that there were a few snow events since the last board meeting, but nothing too bad. There were some issues with ice damming up which was causing some drainage problems. But several days of chipping ice and with a little help from the weather the issues has been resolved.

Tiedeman also reminded the Board and others to be diligent when driving on the apron not track FOD or other debris onto the pavement or creating ruts or other drainage issues

New Business

Item #7 Hangar Lease Agreements – Three lease agreements need to be renewed. Lynn Riedesel, Duane Knutson, and Dakota Wind (Sheldon Rasmussen). The new lease agreements will be on a 5 year term with annual payments due in January.

(McLaughlin/Smidt) Motion to approve the renewal of all three contracts. All present voted aye. **MOTION CARRIED**.

Reports

Item #8 Airport Manager Report – South Dakota House Bill 1043, which was to make several revisions to DOT language, has been passed. The language was outdated and needed to be brought up to current times and to coicide with other South Dakota laws. Tiedeman reminded the Board members of the upcoming Airport Conference on March 26th and 27th with the Sponsor meeting

taking place on March 25th. Tiedeman, Scott, Boulware, Riedesel, and Smidt will be attending.

Tiedeman also informed the Board that they have received a "positive determination" for Chris Funk's proposed hangar.

A Mayoral Proclamation has declared June as "General Aviation Appreciation Month."

Tiedeman reminded the Board that seasonal wildlife migrations have begun. He asked that any issues that they may see be reported as soon as possible.

Item #9 FBO Report – Paul spoke in regards to the email that Randy Hansen sent out regarding the Powder River MOA. If this is implemented, some feel it will greatly depreciate aviation in the western part of the state. Boulware informed everyone that this MOA would allow the military to have additional airspace to be used for training. In these areas, air traffic would need to go around the MOA and possibly resulting in significant miles added on to a trip during IFR flights. This would not affect Brookings Regional directly. However, some of our pilots could be affected if they were to travel in that direction.

The annual SDSU Flying Jacks Fly-In is scheduled for May 3rd.

The annual SDSU ACE Camp is scheduled for July 13-16th.

And they may have another potential hangar builder. More information will be provided in the future if this person shows additional interest.

Item #10 SDSU Report – Chris Funk reported on behalf of SDSU, he did receive a SDSU "Safety Report" about missing concrete near the ramp. Tiedeman stated that he and Scott will follow up with Chris on this.

Item #11 Other Items –

The meeting was adjourned.

Lana Schwartz, Secretary

Jeff Boulware, Chairperson