

BROOKINGS PUBLIC LIBRARY
BOARD OF TRUSTEES
March 11, 2014
MINUTES

The Board of Trustees of the Brookings Public Library met Tuesday, March 11, 2014 at 5:30 p.m. in the Historical Room of the Brookings Public Library

MEMBERS PRESENT: Bill Gengler, Larry Rogers and Kyle Schaefer

OTHERS PRESENT: Elvita Landau, Alice Hayes and Cathy Enlow

President Larry Rogers called the meeting to order.

Larry Rogers called for approval of the meeting agenda. Elvita Landau requested postponement of item #12, South Dakota Trustee Academy viewing and discussion, until the April Board meeting. Larry Rogers recommended postponement of item #10, Mango Tree Coffee, until the April Board meeting. Bill Gengler moved to approve the amended agenda. Kyle Schaefer seconded. Motion carried.

Larry Rogers called for approval of the minutes from the February 11, 2014 meeting. Bill Gengler moved to approve the minutes. Kyle Schaefer seconded. Motion carried.

Bills and Salaries:

Bill Gengler moved to approve the list of bills. Kyle Schaefer seconded. Motion carried.

Financial Report:

Elvita Landau noted that the General Fund Maintenance Office Equipment line item has no budget amount this year, but charges were incurred. The charges were applied to that line item which will be allowed to go over budget.

The balance of the Gifts Account is down to around \$2,000.00. Katherine Eberline paid for summer reading program t-shirts last month, and funding from sponsors has not come in yet to replenish the account. A number of audio visual materials were originally intended to be paid from the Gifts Account, but had to be paid from the General Fund instead.

The Fines Account reflects the expenses for adult programming related to the Civil War 150 exhibit. The Fines Account furniture and equipment line item reflects the purchase of a Dyson fan/heater for the Children's Activity Room. The purchase was funded by the Friends of the Library.

Librarian's Report:

Elvita Landau noted that the attendance count for February is an estimate since the counter was not working properly and we did not realize it until the end of the month. Patron registration numbers reflect the fact that we are doing a database clean-up. Patron records that have been inactive for a year or more are being deleted.

Teen Program Discussion:

Elvita Landau and the Board discussed a complaint by a patron regarding limited space in the teen Pizza and Pages book club. The book club includes ages middle school through high school and is limited to 12 participants. This is to facilitate good group discussion. The Library also provides a free book to each teen who participates. The Library does not have enough staff to host multiple book clubs. The consensus was that there is no need to ask Ali Bruinsma to make any changes in the way she handles teen book clubs.

Annual Report to the South Dakota State Library:

Elvita Landau presented an overview of her final report. Bill Gengler moved to approve the annual report to be sent to the State Library. Kyle Schaefer seconded. Motion carried.

South Dakota Library Network Update:

Elvita Landau explained that five South Dakota library directors will be attending the Public Library Association conference and will visit with vendors about potential computer systems to replace the current methods of operation. The Executive Committee will be devising a timeline and discussing what will happen to reserve funds. These recommendations will then go to the lawyers for the Department of Education and Board of Regents. The Advisory Council will meet on April 23. The Library will need to decide by December 2015 whether to move out of the SDLN or to contract with the Board of Regents to continue with the current system. There are currently no plans to form another consortium, but perhaps to arrange a cooperative purchase among public libraries.

Bill Gengler moved that the meeting be adjourned. Kyle Schaefer seconded. Motion carried.

The meeting adjourned at 6:15 p.m.

Respectfully submitted,
Elvita Landau, Library Director