Brookings Regional Airport Board
Brookings, SD 57006
April 17, 2014

The Brookings Airport Board was called to order by Jeff Boulware on Thursday, April 17, 2014, at 4:30 PM in Conference Room #241 located on the second floor of the City & County Government Center at 520 3rd Street. Members present were Lynn Riedesel, Orv Smidt, James Bailey, and Jeff Boulware. Absent was Judy McLaughlin. Also present were Airport Manager Philip Tiedeman, Airport Maintenance/Operations Technician Jeremy Scott, Paul Hanusa-FBO, and others.

Item #2 – (Riedesel/Bailey) Motion to approve the minutes from the March 20, 2014 meeting. All present voted aye. **MOTION CARRIED**.

Item #3 – (Smidt/Riedesel) Motion to approve the agenda. All present voted aye. **MOTION CARRIED**.

Item #4 – The next meeting is scheduled for the 15th of May, 2014 at 4:30 in the City & County Government Center at 520 3rd Street.

Old Business

Item #5 – Airfield Realignment – Tiedeman updated everyone on Phase 1 and 1A of the project. Loiseau is continuing to haul in base course. They are waiting on the weather to complete the final grading and seeding.

He also updated the Board on Phase 2. Currently they are pouring foundations and cement pads for the NAVAIDs. Bowes has created a new haul road to haul additional base course. This new road will allow them to haul and work, without interfering with Loiseau.

The anticipated transition date remains August 1st for the runway. The approaches will be shortly thereafter pending FAA publication. And November 14th is still the anticipated date for the construction portion of the project to be complete and everything else, primarily electrical will be finished in December.

Tiedeman informed those in attendance that RWY 12 GPS Approach is anticipated to be up and running again by May 29th. There is a chance it will not be able to be reissued prior to the new approaches being published. Due to a miscommunication amongst the FAA, all of the approaches were cancelled on April 3rd by the FAA.

Tiedeman also noted that pilots should review AC 90-108, Use of Suitable Area Navigation (RNAV) Systems on Conventional Routes and Procedures, if they do not have equipment onboard their aircraft capable of using the LOM for navigation.

Item #6 Snow & Ice Control Post Season – Tiedeman stated that they had two snow events in the last month. Neither of them caused any major problems for the airport. Tiedeman did review the Snow and Ice Control Plan again with the Board. Informing them that the Plan will change for the next Snow Season.

Reports

Item #7 Airport Manager Report – In May we have one Board position that is expiring. Prior to the meeting, Judy was contacted regarding her position expiring. Judy is interested in remaining on the Board, so has agreed to continue to serve.

Tiedeman also informed the Board of a Table Top Emergency Exercise that was attended by both him and Jeremy Scott. Bob Hill, the County Emergency Management Director, directed this exercise. Other organizations from around the county were also involved.

Item #8 FBO Report – None.

Item #9 SDSU Report – Chris Funk explained the details of the most recent emergency that took place with one of the SDSU students/aircraft. Gauges in the aircraft indicated that there was a landing gear issue. All emergency personnel were called in and they prepared for an emergency. The aircraft was able to land successfully and they found that the aircraft had a broken wire.

Funk commended the City and all emergency personnel, on a job well done. Some of the learning experiences from the last event, helped improve the procedures and made the communication much better this time.

Item #10 Other Items –

The meeting was adjourned.

Lana Schwartz, Secretary

Jeff Boulware, Chairperson