Brookings Regional Airport Board
Brookings, SD 57006
August 21, 2014

The Brookings Airport Board was called to order by Jeff Boulware on Thursday, August 21, 2014, at 3:30 PM in the Community Room #300 located on the third floor of the City & County Government Center at 520 3rd Street. Members present were Lynn Riedesel, Judy McLaughlin, James Bailey, Orv Smidt, and Boulware. Also present were Airport Manager Philip Tiedeman, City Engineer Jackie Lanning, Nick Lynsecki-SDSU, Paul Hanusa and Randy Hanson-FBO, Dan Little, Jim Morgan and others.

Item #2 – (Riedesel/Smidt) Motion to approve the minutes from the July 17, 2014 meeting. All present voted aye. **MOTION CARRIED**.

Item #3 – (McLaughlin/Boulware) Motion to approve the agenda. All present voted aye. **MOTION CARRIED**.

Item #4 – The next meeting is scheduled for the 18th of September, 2014 at 3:30 in the City & County Government Center at 520 3rd Street.

Old Business

Item #5 – Airfield Realignment – Tiedeman updated those in attendance on the following phases.

Phase 1 – Brookings Municipal Utilities and Loiseau have a punch list of items that need to be taken care of on the airport and the EQ Basin.

Phase 2 – PAPIs and REILs still need to be flight checked before commissioned and the PAPIs for Runway 12/30 will be on constantly once commissioned. While the PAPIs for Runway 17/35 will be operated with the runway lights. The FAA is currently working on the ILS. To get the ILS operating, there will need to be times when the runway will be closed for testing. But notice will be given prior to this. GPS for Runway 12/30 should be published on September 18th with the new airport diagram. All other approaches should be running by November 13th. These dates are dependent on FAA requirements and are subject to change.

Bowes had requested to start grading and milling on August 4th. However, they started Phase IIB on August 11th, which did not cause any additional problems.

Muth will be installing the AWOS as soon as possible depending on the old runway being milled and power.

Dan Little questioned if the windsock at midfield will be lighted? Tiedeman stated that the windsock at midfield is not running yet, the manufacturer sent the wrong equipment. All others are lighted. Little wondered if the windsock above the Beacon could be used again? Tiedeman is concerned about the accuracy of this windsock and also stated that maintenance on this windsock is difficult since they need to work with the Fire Department to use a truck that can get someone high enough to complete the maintenance. Boulware agrees that is not 100% accurate, but it is a good "advisor" to pilots. He feels that it probably does not have to be above the Beacon. But would there be a better place for it? Tiedeman agrees that finding a new location would be a good idea. He will talk with Bob at Helms.

Dan Little also wondered if Runway 17/35 would be open for landing? Tiedeman said yes once the project is complete this Fall and also dependant on remaining grant funds as there is a possibility to complete additional work on that runway. The south end will be shortened and the north runway end will be extended north. Most of the crosswind runway will be new pavement once it is all complete.

Smidt wondered where funding is sitting with this project and how close we are to using all the grant money? Tiedeman stated that Bob Babcock will be coordinating with Dave Anderson from the FAA to see if additional work can be done if there can be done if there is money left.

Item #6 - Zoning – All the zoning changes have been approved and sent to the City Council. These changes are going through City Council next week for final approval.

New Business

Item #7 – Taxiway Construction – They are currently resurfacing the current taxilane and adding new taxi way in front of Funk's hangar. And next week they are planning on overlaying a portion of the old taxilane.

Reports

Item #8 – Airport Manager Report – The Airport Certification Manual has been approved. Tiedeman stated that he will be sending this out to those on the distribution list.

Tiedeman reported that there were fuel spills on the ramp a couple of weeks ago that was not reported and handled immediately. In the future these need to be reported to the airport, taken care of with absorbed or other measures to prevent long term damage to the asphalt.

The AOPA Regional Fly-in is currently looking for proposals for the 2015 event. Tiedeman feels that due to the major project that was undertaken by the Brookings airport, that they should try to get this here. He will talk with Brookings Economic Development Corporation to see if they can work together to get this proposal completed. This would bring in a large number of pilots to Brookings. While there are portions of the proposal that the airport may not be able to accommodate, we should explore our options before ruling out this event.

Tiedeman also reported that the Airport and the FAA along with Helms had a CIP meeting to review current and future projects funded by AIP funds. In addition, the airport was informed that grants funded in the FAA 2015 will be funded: 90% FAA, 4% State, and 6% City. This is a 1% decrease for the State and a 1% increase to the City from the previous year.

Item #9 – FBO Report – None.

Item #10 – SDSU Report – Nick reported that they have a new group of students that will be starting classes on Monday. If there are any issues at the airport with these students, Nick would appreciate people notifying him immediately.

Item #11 – Other Items – None.

The meeting was adjourned.

Lana Schwartz, Secretary

Jeff Boulware, Chairperson