Brookings Regional Airport Board
Brookings, SD 57006
September 18, 2014

The Brookings Airport Board was called to order by Jeff Boulware on Thursday, September 18, 2014, at 3:30 PM in Community Room #300 located on the third floor of the City & County Government Center at 520 3rd Street. Members present were Judy McLaughlin, James Bailey, Orv Smidt, and Boulware. Absent was Lynn Riedesel. Also present were Airport Manager Philip Tiedeman, Maintenance Technician Jeremy Scott, City Engineer Jackie Lanning, Bob Babcock – Helms and Associates, Nick Lynsecki-SDSU, Paul Hanusa -FBO, James Morgan and others.

Item #2 – (McLaughlin/Smidt) Motion to approve the minutes from the August 21, 2014 meeting. All present voted aye. **MOTION CARRIED**.

Item #3 – (Smidt/McLaughlin) Motion to approve the agenda. All present voted aye. **MOTION CARRIED**.

Item #4 – The next meeting is scheduled for the 16th of October, 2014 at 3:30 in the City & County Government Center at 520 3rd Street.

Old Business

Item #5 – Airfield Realignment – Bob Babcock from Helms and Associates updated everyone with the progress of the project. They are currently working with the FAA Tech to get the Instrument Landing System (ILS) hooked up, but due to the weather and also the Flight Check not being completed, there has been delays. Babcock is hoping the ILS will be available by mid-October. There is a two day shutdown scheduled for next week Wednesday and Thursday, however the airport will be open at night. During this shutdown, Muth will be able to do some additional wiring and work, and Bowes will be completing some asphalt and grading work on the taxiways. Babcock reported that they are still waiting on the AWOS, but this is not a high priority for the FAA. The GPS approaches were published today. Morgan asked about the status of runway 17/35, Tiedeman stated that this will probably be down until the taxiways are done. If weather turns bad too soon, they may not be able to finish 17/35 and taxiways until next year. So they are hoping for a dry warm Fall to allow for the finishing of these projects. Lynsecki is concerned about the approach frequency for the AWOS. Tiedeman is going to check with the FAA to find what the new frequency will be. Babcock also stated that the Construction Acceptance Inspection is scheduled to be completed on October 6th by the FAA.

Item #6 – Taxiway Construction – Tiedeman reported that Bowes is hoping to start taxiway work yet this week, or early next week. They will being overlaying asphalt by some hangars. Then once additional reflectors have been received and installed, and back filling is completed the taxiway can be opened.

New Business

Item #7 – Wind Turbine Study – Tiedeman was contacted by BEM for a follow-up wind turbine study. They would like to operate out of the terminal for 2 to 3 weeks. Tentatively planning sometime around October 19th to October 28th. Arrangements will need to be made with Civil Air Patrol to accommodate space in the Terminal. BEM did state that they may need some local pilots with ultra light aircraft to assist with the study.

Reports

Item #8 – Airport Manager Report – Tiedeman reminded the Board members of the Appreciation Reception that the Mayor is holding on October 2nd at the Dakota Nature Center. Tiedeman will be in Bismarck next week for the ADO Conference and then October 8th and 9th he will be in Spearfish for the South Dakota Municipal League Conference.

Tiedeman did speak with the ADO and Certification Inspector regarding a supplemental wind cone in the area between the taxiway and ramp. They are going to place a cone here temporarily during the Winter months and if the location is ideal, they would power it up in the Spring. It will most likely be unlighted, with the exception of an obstruction light, until the best location is determined.

Tiedeman also reminded the Board that the Pre-Season Snow & Ice Control Meeting will be next month.

Item #9 – FBO Report – Paul reported that he also has been contacted by BEM regarding the follow-up wind turbine study. BEM is working with the FBO to make arrangements for fuel and also hangar space.

Item #10 – SDSU Report – Nick stated that the back taxiing has slowed down some training. But knowing that some additional taxiways will be available soon, will make things a lot easier. He also wanted to thank the Airport for allowing them to take part in the Fire Extinguisher Training that was recently held. It was successful and appreciated.

Item #11 – Other Items – None.

The meeting was adjourned.

Lana Schwartz, Secretary

Jeff Boulware, President