Brookings Regional Airport Board
Brookings, SD 57006
January 15, 2015

The Brookings Airport Board was called to order by Jeff Boulware on Thursday, January 15, 2015, at 3:30 PM in Community Room #300 located on the third floor of the City & County Government Center at 520 3rd Street. Members present were James Bailey, Judy McLaughlin, Lynn Riedesel, Orv Smidt, and Boulware. Also present were Airport Manager Philip Tiedeman, Airport Operations & Maintenance Technician, City Engineer Jackie Lanning, Cody Christensen-SDSU, Randy Hansen & Paul Hanusa-FBO, and Thomas Kersting.

Item #2 – (McLaughlin/Riedesel) Motion to approve the agenda. All present voted aye. **MOTION CARRIED**.

Item #3 – (Riedesel/Smidt) Motion to approve the December 18, 2014 minutes. All present voted aye. **MOTION CARRIED**.

Item #4 – The next meeting is scheduled for the 12th of February, 2015 at 3:30 in the City & County Government Center at 520 3rd Street.

Old Business

Item #5 – Airfield Realignment – Tiedeman reported that the AWOS preparations will be starting and will take approximately 1 to 2 weeks for final installation. Additional time will be needed for calibrating and testing the equipment. The FAA has published the new Airport Diagram.

Item #6 – Snow & Ice Control – No major snow events in the last month.

Item #7 – Election of President and Vice-President – (Riedesel/Smidt) Motion to nominate Judy McLaughlin as President. All present voted aye. **MOTION CARRIED.**

(Riedesel/McLaughlin) Motion to nominate Smidt as Vice-President. All present voted aye. **MOTION CARRIED.**

Item #8 – Approval of the 2014 Annual Report – (Boulware/Smidt) Motion to table the approval of the 2014 Annual Report to the February meeting to allow the Board Members to add goals to the 2015 goals. All present voted aye. **MOTION CARRIED.**

Item #9 – Review of the 2014 Airport Operations – Tiedeman explained that data on the operations reports to the Board. Riedesel questioned if all of the SDSU operation were figured in. Tiedeman stated that the landing report he received from SDSU was included in the figures as well as other observed and reported data. Boulware suggested to the Board that they look at these operations reports and graphs and use the information to help with goal setting for 2015.

Item #10 – Hangar Proposal - Thomas Kersting explained to the Board that he is interested in building a hangar at the airport. His current plans are to build a 48x56 hangar, west of the Mr. Pofahl's hangar. McLaughlin and Riedesel both suggested to Thomas that he look in to possibly building a slightly larger hangar. This would allow for the opportunity of a larger aircraft, but also for resale purposes.

(McLaughlin/Riedesel) Motion to recommend approval of a hangar, to Thomas Kerstings, with dimensions of up to 60X60. All present voted aye. **MOTION CARRIED.**

Reports

Item #10 – Airport Manager Report –

Tiedeman discussed the upcoming 2015 South Dakota Airports Conference. This will be held at the Holiday Inn City Centre in Sioux Falls this year on March 18th and 19th. Any Board members interested in going need to let Lana know in order to get the registrations taken care of.

Boulware asked about the lease agreement for the hay land. Lanning has been in contact with the lessee, and the bales should be removed soon.

Boulware also asked about the maintenance of the fuel tanks. He noticed that they are beginning to look a little rough. He suggested that possibly the City could look into a Maintenance Plan to keep the buildings and equipment looking good.

Item #11 – FBO Report – Paul reported that the helicopter crew has relocated to Marshall but will be back. Fuel prices have dropped drastically, however there was expensive fuel in the tanks so they are ordering partial tanks to be delivered to average out the prices.

Item #12 – SDSU Report – Cody informed the board that they are planning an Alumni event for the end of April to show off the airport. And also the Annual Fly-In will be held the last week of April or first week of May.

Item #13 – Other Items , Airport Marketing – Randy reminded everyone that pictures need to be submitted for this project.

The meeting was adjourned.

Lana Schwartz, Secretary

Jeff Boulware
by Judy McLaylr
Jeff Boulware, President