

The regular meeting of the Municipal Utilities Board was held at 1:00 p.m. on Monday, February 9, 2015, at the Utility Building with the following members present: Harvey, Pitts, and Vice President Peterson. Hansen joined via teleconference.

MINUTES

Minutes of the regular meeting held January 12, 2015 and the special meeting held January 26, 2015 were read and approved.

ADOPTION OF AGENDA

The agenda was adopted.

APPROVAL OF BILLS AND CLAIMS

Motion was made by Pitts, seconded by Harvey that the following bills and claims be approved. All members present voted in favor of the motion.

A T & T, Settlement, \$1,231.07; A T & T, Cust. Toll Free Number, \$53.49; Advanced Media Technologies, Unreg Inventory, \$294.75; A-I Computers Solutions of Brookings, Supplies, \$349.92; Allegra, Printing Supp, \$339.87; Amazon, Unreg Inv, \$174.48; American Garage Door, Repairs/Supp, \$280.00; Anixter, Unreg Inv, \$1,320.00; Aramark Uniform Services, Supp, \$143.81; Authorize.Net, Credit Card Processing Fee, \$196.00; Axtell, Nic, Travel, \$73.60; B & B Manure, Sludge Removal, \$1,230.00; Ball, Michelle, Janitorial Service, \$200.00; Barhite, Brooke, Travel, \$36.80; Bendix, Copier Maint, \$3,064.57; Bluefin Pymt Systems, Credit Card Processing Fee, \$4,764.85; Bob's Lock & Key, Lock/Key Service, \$46.20; Border States Elec, Supp, \$2,000.49; Border States Elec, Unreg Inv, \$8,692.54; Borns, Justin, Travel, \$55.20; Bridle Estates, Sewer Charge Reim, \$1,662.50; Briggs, Ken, Travel, \$59.80; Bkgs County Sheriff, Sheriff's Fee, \$27.15; Bkgs Credit Bureau, Delinq. Acct Collection, \$61.38; Bkgs Engraving, Signs/Engraving, \$9.00; Bkgs Utilities, Office Utility Bill, \$59,418.31; Bkgs Vision Center, Safety Glasses, \$364.00; BSG Clearing Solutions, Settlement, \$189.68; Calix, Cards, \$25,071.00; Calix, FTTH Inv, \$77,904.06; Calix, Supp, \$8,318.92; Calix, Transceivers, \$13,283.82; Capitol Sales Co, Unreg Inv, \$270.30; Carquest Auto, Equip Maint, \$951.07; Carus Corp, Chemicals, \$2,352.00; CDW Government Inc, Supp, \$633.60; Central Business, Supp, \$748.51; Century Business Products, Copier Maint, \$171.92; Century Link, Tele Exp, \$516.36; Century Link, Interconnections, \$8,018.60; Century Link, Settlement, \$272.35; City of Bkgs, Contract Fee, \$5,628.84; City of Beresford, Utility Bill, \$127.83; City of Bkgs, Landfill Fee, \$161.63; City of Sgt Bluff, Utility Bill, \$144.55; City of Vermillion, Utility Bill, \$338.88; Clay Union Electric, Utility Bill, \$208.75; Cleanslate, Printed Material, \$12.00; Codington Clark Elec, Utility Bill, \$52.98; Collins, Kevin, Travel, \$690.00; Commercial Capital Co, Plotter Lease, \$174.00; Conner, Michele, Travel, \$343.85; Cornerstone Group, E-Mail Newsletter, \$2,535.00;

Courtesy Plbg & Htg, Repair/Supp, \$10.00; Credit Bureau-Watertown, Delinquent Acct Collection, \$579.41; Culligan of Watertown, Bottled Water, \$37.25; Dakota County Treasurer, NE Real Estate Tax, \$1,059.41; Dakota Lettering, Supp/Uniforms, \$71.62; Dakota Service, Supp, \$39.30; Dakota Supply Group, Supp, \$69.14; Datalink, Supp, \$2,341.30; Days Inn, Lodging, \$68.99; DePauw, Sean, Travel, \$51.75; Dept of the Treasury, Fed Tax, \$5,455.54; Dex Media East, Advertising, \$65.00; DHE, LLC, Maint Fee, \$2,200.00; Dickey, Lance, Travel, \$73.60; Diesel Machinery, Supp, \$968.22; Ditch Witch of SD, Maint/Supp, \$566.20; DPC Industries, Chemicals, \$956.00; Eco Water, Bottled Water, \$153.70; Egeberg, Aaron, Travel, \$73.60; Einspahr Auto Plaza, Vehicle Maint, \$46.43; Elite Electric, Electrical Work, \$89.64; Entone, Repairs/Supp, \$285.00; Ericsson Inc, Software/Hardware Maint, \$8,735.00; Express Comm, Settlement, \$9,793.13; Farmers Coop, Supp, \$56.00; Fastenal, Supp, \$577.68; Fed Ex, Freight, \$274.64; Fibercomm, Broadband Service, \$6,310.57; First Bank & Trust, Bond Pymt Series 2011, \$36,478.75; Fishback Insurance, Filing Fee/Bond Charge, \$80.00; Foerster Supply, Supp, \$998.75; Fox Sports Net North, Contract Fee, \$5,487.14; Freeman, Harvey, Travel, \$27.60; FRRPA, FRRPA Lease, \$12,957.00; G & R Controls, Equip/Maint, \$1,819.54; George's Pizza, Employee Appreciation, \$134.00; Glazier, Lauren, Travel, \$6.90; Golden West Tech, Tech Support, \$7,222.88; Golden West Telecom, Tele Exp, \$40.19; GP Auto, Repairs, \$673.60; Grainger, Supp, \$129.41; Graybar Electric, Supp, \$4,437.48; Graybar Electric, Unreg Inv, \$3,516.26; Graymont Capital, Chemicals, \$3,770.14; Hach Chemical, Supp, \$3,850.59; Hawkins Inc, Chemicals, \$1,918.91; H-D Electric, Utility Bill, \$297.14; HD Supply Waterworks, Supp, \$450.00; HDR Engineering, Engineering Service, \$37,028.91; Henderschiedt, Dale, Travel, \$169.05; Henkin Schultz Comm Arts, Advertising, \$5,424.75; Heppner Consulting, Maint, \$1,219.42; Hibu Inc-West, Advertising, \$373.00; Hillyard, Repair/Supp, \$301.68; Hoak Media of Dakota, Contract Fee, \$1,107.21; Homestead Do It Center, Supp, \$495.25; Horst, Jeff, Travel, \$59.80; Independent Communication, Contract Fee, \$1,011.91; Industrial Chem Labs, Supp, \$255.96; Institutions Services, Supp, \$38.88; Interstate All Battery Center, Supp, \$40.70; Interstate Telecom, Tele Exp, \$1,390.08; KDLT TV, Contract Fee, \$1,991.53; KELO, Contract Fee, \$2,475.95; Kenner Plumbing, Repairs/Supp, \$621.06; Larson, Jack, Travel, \$69.00; LECA, Settlement, \$4,052.00; Lewis Drug, Supp, \$11.99; Littsen, Destyni, Travel, \$44.28; Locators & Supplies, Repair/Supp, \$2,505.00; Martin's Inc, Diesel/Oil, \$727.99; Matheson Tri-Gas, Supp, \$170.18; Mathison Co, Maint/Supp, \$38.65; Mediacom, Broadband Service, \$89.95; Medinger, Amanda, Travel, \$423.78; Menards-Sx Falls West, Supp, \$59.73; Menards-Watertown, Supp, \$69.77; Merchant Transact, Credit Card Processing Fee, \$229.47; Meyer, Steve, Travel, \$186.88; Midamerican Energy, Utility Bill, \$899.95; Midcontinent, Broadband Service, \$290.69; Midcontinent, Contract Fee, \$238.50; Midwest Alarm, Monitoring Service, \$66.00; MVTL Laboratories, Wastewater Analysis, \$169.00; Napa Auto Parts, Supp, \$7.18; Neopost USA, Postage Meter, \$13,343.00; Neopost USA, Software, \$339.00; Nielsen's, Repair/Supplies, \$2.84; Niklason Masonary, Concrete/Supp, \$780.00; North West Rec, Utility Bill, \$34.20; Northwest Iowa Telephone, PCS Access, \$655.60; Northwestern Energy, Natural Gas, \$1,972.20; Novak Sanitary Service, Shredding, \$168.08; NRTC Member Services, Contract Fee, \$500.00; NTCA, Compensation/Benefit Report, \$150.00; Obeslo, Kayla, Travel, \$13.80; Office Elements, Maint/Supp, \$394.18; Olson, Justin, Travel, \$145.48; One Source-Background Check Co, Employee Verification, \$210.00; Orpheum Building, Utility Bill, \$66.36; Otter Tail Power, Utility Bill, \$151.21; Outlaw Graphics, Supp, \$180.80; Perry Electric, Repairs/Supp, \$897.09; Peterson, Brian, Travel, \$73.60; Plymouth County Crthouse, IA Real Estate Tax, \$1,655.00; Prairie Graphics, Supp/Uniforms, \$95.00; Productivity Plus Acct, Supp, \$77.25; Prostrollo Motor, Equip/Maint, \$2,912.95; Prussman Contracting, 3M Substation Work, \$5,065.32;

Prussman Contracting, Water Line Repair, \$1,037.75; Reed, Jeff, Travel, \$41.40; Reed, Lyle, Handles, \$409.60; Resmen, Kaylene, Travel, \$27.03; Rients, Shane, Travel, \$124.20; Riter, Rogers, Wattier & Brown LLP, Legal Service, \$1,238.40; Ron's Auto Repair, Vehicle Maint, \$334.28; Rudy's Welding & Machine, Supp, \$439.00; Runnings, Supp, \$1,233.78; Schulte, Dan, Travel, \$25.30; Schuneman Equipment, Equip Maint, \$239.38; SD Dept of Health Lab, Testing W-WW Samples, \$247.00; SD Treasurer, Sales/Excise Tax, \$230,166.09; SDN Comm, Circuit Lease, \$9,404.75; SDN Comm, Servers, \$16,440.26; Seeco, Supp, \$16,307.48; Servicemaster, Janitorial Service, \$260.00; Sx Falls Utilities, Utility Bill, \$443.74; Sioux Steel, Supp, \$291.20; Sx Valley Energy, Utility Bill, \$1,278.30; Sprint, Tele Exp, \$33.41; Sprint, PCS Service Fee, \$247,478.58; Sprint, PCS Phone Service, \$3,456.67; Sprint, PCS Inv, \$111,527.14; Staples, Supp, \$74.75; State of Iowa-Treasurer, Sales Tax, \$5,702.00; Stein Sign Display, Repair/Signs, \$816.50; Stoltenburg, Audie, Travel, \$148.35; Sturdevant Auto, Supp, \$358.32; Swenson, Lance, Travel, \$96.60; Swiden Distributing, Unreg Inv, \$7,801.15; Swiftel Comm, Office Phone Bill, \$85,056.16; Syrstad Oil, Vehicle Maint, \$151.39; Talley Comm, Supp, \$4,091.04; Telecom Surplus Resources, Supp, \$2,000.00; Old Norwegian Window Washer, Window Service, \$8.00; UPS Store, Freight, \$1,068.18; Wall Street Journal, Publication, \$466.34; Ting, Angeline, Repair Refund, \$182.29; Top Notch Cleaning Service, Janitorial Service, \$1,845.00; Torgrude, Forrest, Travel, \$41.40; Tott's Conoco, Gas, \$111.80; Union County Elec, Utility Bill, \$226.30; UPS, Freight, \$714.81; US Postal Service, Postage, \$9,000.00; Universal Service Adm., USAC Contribution, \$96,034.78; University Estates, Water Charge Reim, \$3,380.00; USA Bluebook, Supp, \$109.49; Walker & Associates, Supp, \$2,979.10; Walker & Associates, Unreg Inv, \$2,907.75; Watertown Credit Bureau (Interest), Utility Refund, \$37.56; Watertown Utilities, Utility Bill, \$910.88; Wellmark Blue Cross Blue Shield of SD, Benefit Plan Fee, \$644.40; Wesco, Cable, \$193,897.93; Wesco, Supp, \$1,042.48; Wireless Xcessories Group, PCS Inv, \$4,029.51; Woodbury County Treasurer, IA Real Estate Tax, \$19,065.00; Workin.Com, Employment Advertising, \$289.75; Wright, Richard, Travel, \$39.68; WW Tire, Equip Maint, \$74.64; Xcel Energy/NSP, Utility Bill, \$1,533.11; Xerox, Copier Maint, \$398.81; Zip Trip, Gas, \$2,804.00.

The following are Telephone/Utility Refunds:

Adams, Nevorah, \$20.26; Aesoph, Benjamin, \$47.51; Behlings, Randy, \$12.37; Brookings Built Green, \$64.28; Crain, Maurice, \$25.99; Dahl, Gladys, \$13.41; Fahrendorf, David, \$70.35; Ferguson, Joshn, \$43.45; Fortin, Michelle, \$12.01; Groenewold, Daryl, \$41.39; Heritage East Apts, \$47.87; Hossle, Latora, \$8.51; Innovation Village, \$105.70; Jensen Repair, \$342.00; Jensen, Ellene, \$8.34; Jordan, Nathan, \$6.52; Korkow, Karen, \$30.20; Kinner & Company Ltd, \$212.30; Maize Properties, \$13.85; Monroe, Vernon, \$17.60; MVD Communications, \$1,373.76; Old Sanctuary Associates, \$54.07; Quality Inn, \$72.06; Reeves, Warren, \$9.43; Shin, Sung Yun, \$24.43; Westside Wheels, \$58.22; Willert, Robert, \$17.53.

PERSONNEL INFORMATION

Department Salaries (January): Electric, \$184,685.80; Water, \$81,405.01; Wastewater, \$78,967.47; Telephone, \$481,156.23;

Retirement, \$47,386.46; Social Security, \$60,290.19; Insurance, \$78,497.12; Deferred Comp, \$12,933.35;

Salary Changes: N. Buchloh, \$6,852.24*; K. Collins, \$5,504.91*; S. DePauw, \$3,702.53*; D. Herr, \$3,702.53*; N. Karpen, \$3,702.53*; T. Knettel, \$3,807.60*; A. Laake, \$3,702.53*; S. Mack, \$4,645.58; S. Malsam, \$10.94*; E. Martinez, \$13.82*; J. Olson, \$1,776.38*; A. Stolenburg, \$4,764.68*; T. Hohn, \$20.85; K. Meyer, \$6,149.15; C. Holm, \$12.67; L. Dickey, \$32.57;

New Employees: S. Russell, \$9.22*; C. Stutelberg, \$9.22*; R. Casillas, \$9.22*.

*Plus commission

INVITATION FOR CITIZEN INPUT

Rolly Nevins from RTI LLC was present to discuss RTI connecting into our wastewater treatment system. The staff provided input on the wastewater regulations. Also present were Al Heuton, Phil Wagner, Jeff Weldon and Mike Robbins. No action was taken.

QUARTERLY FINANCIAL REVIEW

Laura Julius, Finance and Accounting Manager, presented a quarterly financial review of fourth quarter 2014.

SURPLUS EQUIPMENT – VEHICLES & EXCAVATION UNIT

Motion was made by Pitts that the following Resolution No. 5-15 be approved.

RESOLUTION NO. 5 - 15

RESOLUTION ORDERING DISPOSITION OF SURPLUS EQUIPMENT

WHEREAS the City of Brookings Municipal Utilities owns property which is no longer necessary, useful or suitable for municipal purposes; and

WHEREAS said property is as follows:

2004 Vermeer Vacuum Excavation Unit Model #E900

VIN #1VRX232X841000106

2000 Ford F150 Pickup Extended Cab 4 Wheel Drive with 6.5' Box

VIN #2FTRX18L1YCA56105

2001 Ford Taurus 4 Door

VIN #1FAFP52UX1G202751

2001 Ford F250 Pickup Standard Cab 2 Wheel Drive with Topper

VIN #1FTNF20L91EC17089

1988 Chevrolet 1500 Pickup Standard Cab and Chassis 2 Wheel Drive
without Box

VIN #1GBGC34K0JE163288

1999 Chevrolet Pickup ½ Ton Regular Cab 4 X 4 with 8' Box

VIN #1GECK14T5XE208785

1998 Dodge Pickup ½ Ton Regular Cab 4 X 4 with 8' Box

VIN #382HF16Z7WM256753

NOW, THEREFORE, BE IT RESOLVED by the Brookings Municipal Utilities Board that the Board hereby orders that the above referenced property be declared surplus equipment to be traded in on replacement property in accordance with the provisions of SDCL 6-13.

Adopted this 9th day of February, 2015.

ATTEST:

Tim Harvey, Secretary

Dave Peterson, Vice President

The motion was seconded by Harvey. All members present voted in favor of the motion.

SURPLUS EQUIPMENT – POSTAGE MACHINE

Motion was made by Harvey that the following Resolution No. 6-15 be approved.

RESOLUTION NO. 6 - 15

RESOLUTION ORDERING DISPOSITION OF SURPLUS
EQUIPMENT – NEOPOST POSTAGE MACHINE

WHEREAS the city of Brookings Municipal Utilities owns property which is no longer necessary, useful or suitable for municipal purposes; and

WHEREAS said property is itemized below of defective items to be destroyed.

Neopost ST77 Postage Machine – WP 300433

Dynamic Scale – S/N 0049JD660071

Feeder – S/N 0000JS670538

Meter – S/N 0049J2660389

NOW, THEREFORE, BE IT RESOLVED by the Brookings Municipal Utilities Board that the Board hereby orders that the above referenced property be declared surplus equipment to be destroyed in accordance with the provision of SDCL 6-13.

Adopted this 9th day of February, 2015.

ATTEST:

Tim Harvey, Secretary

Dave Peterson, Vice President

The motion was seconded by Pitts. All members present voted in favor of the motion.

AUTHORIZATION TO PURCHASE GASOLINE FOR BMU FOR 2015

Motion was made by Pitts, seconded by Harvey that in compliance with SDCL 5-18-25 and after soliciting quotations from 12 suppliers by hand delivering quotation forms on file in the office of the Executive Vice President/General Manager for BMU's fuel needs for 2015, the following quotations were received and a contract was entered into with Schoon's Pump 'N Pac of Brookings. All members voted in favor of the motion.

	Unleaded Gasoline	
	<u>Market Amount With Ethanol</u>	<u>Over the Rack Price Without Ethanol</u>
Bozied Amoco	4.0¢	4.0¢
Cenex Zip Trip	4.0¢	4.0¢
Schoon's Pump 'N Pac	3.0¢	3.0¢
Gas n Mor	7.5¢	7.5¢

BIDS

AWARDING OF BIDS

The following bids were opened and read at 1:30 p.m. on February 5, 2015, and presented at this time for consideration and action.

PCS TOWER & SITE WORK – TELEPHONE DEPARTMENT

	TOTAL BASE BID	Option 1	Option 2 (additional concrete)
Sioux Falls Tower	\$56,918.34	\$41,657.03	\$320.00/cu. yd.
Tower Systems	\$85,770.00	\$40,120.00	\$350.00/cu. yd.

SELF-CONTAINED FLUID EXCAVATION UNIT – TELEPHONE DEPARTMENT

	BASE BID	TOTAL BID OPTIONS
Ditch Witch	\$31,750.00	\$13,420.00
Vermeer	\$30,625.00	\$ 6,535.25

Motion was made by Pitts, seconded by Harvey that the following low bids be approved: Sioux Falls Tower for PCS Tower & Site Work in the amount of \$56,918.34 Base Bid plus

Option 1 - \$41,657.03 and Option 2 \$320.00/cu. yd. concrete and Vermeer for the Self-Contained Fluid Excavation Unit in the amount of \$30,625.00 Base Bid plus \$6,535.25 Total Bid Options,; and that, after reviewing the contracts for the above bids, that the President of the Board and/or Executive Vice President/General Manager be authorized to execute the approved contract documents. All members present voted in favor of the motion.

PADMOUNT TRANSFORMERS – ELECTRIC DEPARTMENT

Company	10% Bid Bond or 5% Check	ITEM 1	ITEM 2	ITEM 3	ITEM 4	ITEM 5	ITEM 6	ITEM 7
		QTY OF 1	QTY OF 5	QTY OF 3	QTY OF 2	QTY OF 2	QTY OF 3	QTY OF 1
		45 KVA	112.5 KVA	150 KVA	225 KVA	300 KVA	500 KVA	1500 KVA
		3 Phase	3 Phase	3 Phase	3 Phase	3 Phase	3 Phase	3 Phase
IRBY	10%	\$4,338.00	\$23,500.00	\$17,148.00	\$12,948.00	\$16,458.00	\$35,379.00	Does not meet Spec
WESCO	10%	\$5,022.00	\$28,050.00	\$17,970.00	\$13,712.00	\$15,984.00	\$32,925.00	\$20,780.00
BSE	10%	\$5,417.00	\$30,000.00	\$19,650.00	\$14,340.00	\$16,740.00	\$34,950.00	\$22,180.00
RESCO	10%	\$4,074.00	\$23,155.00	\$15,150.00	\$11,240.00	\$13,666.00	Does not meet Spec	Does not meet Spec
Company	ITEM 8	ITEM 9	ITEM 10	ITEM 11	ITEM 12			
	QTY OF 8	QTY OF 2	QTY OF 12	QTY OF 7	QTY OF 2			
	10 KVA	15 KVA	25 KVA	37.5 KVA	75 KVA			
	Single Phase	Single Phase	Single Phase	Single Phase	Single Phase			
IRBY	\$7,296.00	\$2,330.00	\$12,876.00	\$8,848.00	\$3,966.00			
WESCO	\$12,400.00	\$3,030.00	\$19,044.00	\$11,949.00	\$4,134.00			
BSE	\$10,400.00	\$2,700.00	\$17,400.00	\$11,130.00	\$4,260.00			
RESCO	\$8,016.00	\$2,078.00	\$13,344.00	\$8,631.00	\$3,376.00			

VACUUM EXCAVATION UNIT – ELECTRIC DEPARTMENT

BASE PRICE
 Ditch Witch \$77,900.00
 Less Trade In \$15,000.00
 Net Bid Total \$62,900.00

WATER METERS - WATER DISTRIBUTION & SEWER COLLECTION DEPARTMENT

		ITEM #1
Company	Bid Security	Misc. Water Meters
Metering Technology Solutions	\$1,416.00	\$28,319.40
Ferguson Waterworks	10%	\$30,760.00

SUPPLIES - WATER DISTRIBUTION & SEWER COLLECTION DEPARTMENT

	ITEM #1	ITEM #2	ITEM #3	ITEM #4
Company	Fire Hydrants 4 - each	Misc. Water Tapping Saddles	Misc. Corp Stops, Curb Stops, Check Valves, Regulators, Meter Setters & Couplings	Misc. Gate Valves with Flange Packs & Water Main
Dakota Supply Group	\$7,772.76	\$2,209.80	NO BID	\$13,683.96
Ferguson Waterworks	\$9,190.88	\$2,160.00	NO BID	\$17,969.20
HD Supply Waterworks	\$7,955.24	\$1,623.30	NO BID	\$13,723.10
Milbank Winwater Works	NO BID	\$1,667.10	NO BID	\$13,479.20

VEHICLES – WATER AND TELEPHONE DEPARTMENTS

	Item #1	Item #2	Item #3	Item #4	Item #5	Item #6
Company	2015 ½ Ton Extended Cab 4x4 Pickup with Short Box (Telephone Dept)	2015 ½ Ton Extended Cab 4x4 Pickup with Short Box (Telephone Dept)	2015 ½ Ton Extended Cab 4x4 Pickup with Short Box (Telephone Dept)	2015 4x4 Chassis 1 Ton Crew Cab (Elec. Maint. Dept)	2015 ½ Ton Crew Cab 4x4 Pickup with 6.5' Box (Wastewater Dept)	2015 ½ Ton Crew Cab 4x4 Pickup with 6.5' Box (Wastewater Dept)
	TRADE IN 2000 Ford F150 Pickup	TRADE IN 2001 Ford Taurus	TRADE IN 2001 Ford F250 Pickup	TRADE IN 1988 Chevrolet 1500 Standard Cab & Chassis	TRADE IN 1999 Chevrolet ½ Ton Pickup	TRADE IN 1998 Dodge ½ Ton Pickup
Einspahr Auto Plaza	\$31,892.00	\$31,892.00	\$31,892.00	\$35,842.00	\$34,340.00	\$34,340.00
Less trade-in	\$ 3,500.00	\$ 1,200.00	\$3,000.00	\$ 500.00	\$ 1,000.00	\$ 1,800.00
Total Price	\$28,392.00	\$30,692.00	\$28,892.00	\$35,342.00	\$33,340.00	\$32,540.00
Brookings Auto Mall	\$29,846.15	\$29,846.15	\$29,846.15	\$31,971.15	\$32,034.05	\$32,034.05
Less trade-in	\$ 5,000.00	\$1,500.00	\$ 5,000.00	\$ 500.00	\$ 1,500.00	\$ 2,000.00
Total Price	\$24,846.15	\$28,346.15	\$24,846.15	\$31,471.15	\$30,534.05	\$30,034.05

Motion was made by Pitts, seconded by Harvey that the following low bids be approved: IRBY, Item 8, 8 – 10 KVA Single Phase Transformers, \$7,296.00; Item 10, 12 – 25 KVA Single Phase Transformers, \$12,876.00; WESCO, Item 6, 3 – 500 KVA 3 Phase Transformers, \$32,925.00; Item 7, 1 – 1500 KVA 3 Phase Transformer, \$20,780.00; RESCO, Item 1, 1 – 45 KVA 3 Phase Transformer, \$4,074.00; Item 2, 5 – 112.5 KVA 3 Phase Transformers, \$23,155.00; Item 3, 3 – 150 KVA 3 Phase Transformers, \$15,150.00; Item 4, 2 – 225 KVA 3 Phase Transformers, \$11,240.00; Item 5, 2 – 300 KVA 3 Phase Transformers, \$13,666.00; Item 9, 2 – 15 KVA Single Phase Transformers, \$2,078.00; Item 11, 7 – 37.5 KVA Single Phase Transformers, \$8,631.00; Item 12, 2 – 75 KVA Single Phase Transformers, \$3,376.00; Ditch Witch, 2015 Vacuum Excavation Unit w/trade in, \$62,900.00; Metering Technology Solutions, Item 1, Misc. Water Meters, \$28,760.00; Dakota Supply Group, Item 1, Fire Hydrants, \$7,772.76; HD Supply Waterworks, Item 2, Misc. Water Tapping Saddles, \$1,623.30; Milbank Winwater Works, Misc. Gate Valves with Flange Packs & Water Main, \$13,479.20; Brookings Auto Mall, Item 1, 2015 ½ Ton Extended Cab 4x4 Pickup (less trade-in) in the amount of \$24,846.15; Item 2, 2015 ½ Ton Extended Cab 4x4 Pickup (less trade-in) in the amount of \$28,346.15; Item 3, 2015 ½ Ton Extended Cab 4x4 Pickup (less trade-in) in the amount of

\$24,846.15; Item 4, 2015 4 x 4 Chassis 1 Ton Crew Cab & Chassis only (less trade-in) in the amount of \$31,471.15; Item 5, 2015 ½ Ton Crew Cab 4x4 Pickup (less trade-in) in the amount of \$30,534.05; Item 6, 2015 ½ Ton Crew Cab 4x4 Pickup (less trade-in) in the amount of \$30,034.05; and that, after reviewing the contracts for the above bids, that the President of the Board and/or Executive Vice President/General Manager be authorized to execute the approved contract documents. All members present voted in favor of the motion.

AUTHORIZATION TO SUBMIT BIDS

CENTRAL OFFICE POWER DISTRIBUTION EXPANSION – TELEPHONE DEPARTMENT

Motion was made by Pitts, seconded by Harvey that authorization be given to advertise for bids for Central Office Power Distribution Expansion. All members present voted in favor of the motion.

EXECUTIVE SESSION

Motion was made by Pitts, seconded by Harvey to adjourn to an executive session for the purpose of discussing competitive service offerings and contractual matters. All members present voted in favor of the motion.

The Board reconvened in open session.

ADJOURNMENT

The meeting adjourned.

ATTEST:

Tim Harvey, Secretary

Dave Peterson, Vice President