

Brookings City Council
January 27, 2015

The Brookings City Council held a meeting on Tuesday, January 27, 2015 at 6:00 p.m., at City Hall with the following members present: Mayor Tim Reed, Council Members Keith Corbett, Council Members Dan Hansen, Ope Niemeyer, John Kubal, Tom Bezdichek, and Jael Thorpe. City Attorney Steve Britzman, City Manager Jeffrey Weldon, and City Clerk Shari Thornes were also present.

Consent Agenda: A motion was made by Council Member Niemeyer, seconded by Council Member Hansen, to approve the Consent Agenda. The motion carried by the following vote: Yes: 7 – Reed, Bezdichek, Corbett, Hansen, Kubal, Niemeyer, and Thorpe.

3.A. Action to approve the agenda.

3.B. Action on appointment to the Park & Recreation Board. Appoint Beau Bordewyk as the High School Student Representative (term 1/1/2015-5/1/2015).

3.C. Action on Abatement of Parcel #06980-11050-272-10, in the NW ¼ of Section 27-T110N-R50W, Brookings County in the amount of \$161.91.

3.D. Action to authorize the City Clerk to proceed with a Vote Center Election for the Joint City/School April 14, 2015 Election.

3.E. Action to approve Resolution 15-009, a Resolution Directing Preparation of Assessment Roll, Dividing Assessment into Installments, and Providing for the Collection thereof for Sidewalk Assessment Project 2014-01SWR (2014 Sidewalk Repairs).

Resolution No. 15-009 - Resolution Directing Preparation of Assessment Roll, Dividing Assessments into Installments, and Providing for the Collection Thereof for Sidewalk Assessment, Project 2014-01SWR (2014 Sidewalk Repairs)

Be It Resolved by the City Council of the City of Brookings, South Dakota, as follows:

1. More than twenty days have elapsed since the adoption and publication of Resolution 49-14, Resolution Determining the Necessity of Repairing or Installing Sidewalks for Sidewalk Assessment Project No. 2014-01SWR. The referendum has not been invoked, and no written protests against the making of said improvement have been filed with the City Manager.
2. A contract for Sidewalk Assessment Project No. 2014-01SWR has been duly executed, and the City Council is authorized to levy special assessments pursuant to the provisions of chapter 9-43, SDCL 1967, as amended.
3. The City Engineer has caused an estimate of the expense of the work to be made and filed in City Hall showing the total cost of said improvement as follows: Contract Price of \$104,650.61; Engineering, inspection, fiscal, legal expense, publication of \$731.30; for a Total Expense of \$105,381.91.
4. The total cost of said improvement shall be paid as follows: City Repair Costs of

\$92,759.35 and Assessable Costs of \$12,622.56.

5. There shall be made and filed in the office of the City Clerk an assessment roll for said improvement. The assessments shall be on the basis of benefits upon each lot or tract of land contiguous to the sidewalk constituting said improvement.

6. The assessment shall be divided into five (5) equal annual installments for all amounts over \$300.00. For amounts of \$300.00 or less, the entire assessment shall be due.

7. Unless paid to the City in advance of maturity, the assessments shall be collected by the City Manager in accordance with the procedure for Plan One in Chapter 9-43, SDCL 1967, as amended.

8. The interest rate to be borne by the unpaid installments of the special assessment is ten percent (10%).

Presentation of annual Dr. Martin Luther King, Jr. Day Awards.

The theme for the poster contest was "Love is the only force capable of transforming an enemy into a friend." and the theme for the essay contest was "Injustice anywhere is a threat to justice everywhere." Award winners were: Grades K-2 Poster: 1st Place – Anika Hooda, 2nd Place – Ernest Ting, 3rd Place – Madison Murray, Honorable Mention - Istabrag Hamad, Honorable Mention - Sloane Mix. Grade 3 Poster: 1st Place – Taylor O'Neil, 2nd Place – Nathan Smith, 3rd Place – Peyton Schumacher, Honorable Mention – Madison Schelske. Grades 4-5 Poster: 1st Place – Aditya Tummala, 2nd Place – Tristina Ting, 3rd Place – Claire Einspahr, Honorable Mention – Hannah Carter, Honorable Mention - Hannah Sebring. Middle School Essay: 1st Place Tie – Isha Hooda, 1st Place Tie - Jacob Johnson. High School Essay: 1st Place – Dhwani Kharel, 2nd Place – Kashfia Rahman, 3rd Place Tie – Oscar Kavanagh, 3rd Place Tie - Rachel Smart, Honorable Mention – Kia Witt.

Board of Equalization Process Review from Brookings County Director of Equalization, Joyce Dragseth.

Chamber of Commerce Report.

Resolution 15-010. A motion was made by Council Member Hansen, seconded by Council Member Corbett, that Resolution 15-010, a Resolution Awarding Bids on 2015-04STI, 26th Street South and Main Avenue South Traffic Signal Project be approved. The motion carried by the following vote: Yes:7 – Reed, Bezdichek, Corbett, Hansen, Kubal, Niemeyer, and Thorpe.

Resolution No. 15-010 - Resolution Awarding Bids for 2015-04STI, 26th Street South and Main Avenue South Traffic Signal Project

Whereas, the City of Brookings opened bids for the 2015-04STI, 26th Street South and

Main Avenue South Traffic Signal Project on Tuesday, January 20, 2015 at 1:30 pm at the Brookings City & County Government Center; and

Whereas, the City of Brookings has received the following bids for the 2015-04STI, 26th Street South and Main Avenue South Traffic Signal Project: Action Electric Company, Sioux Falls, SD: \$165,363.93, Muth Electric, Inc., Mitchell, SD: \$168,878.90 and Engelstad Electric Company, Yankton, SD: \$174,969.15.

Now Therefore, Be It Resolved that the project be awarded to Action Electric Company for the low bid of \$165,363.93.

Ordinance 14-029. A motion was made by Council Member Corbett, seconded by Council Member Hansen, that Ordinance 14-029, an Ordinance Revising Division 3 of Chapter 82 of the Code of Ordinances of the City of Brookings and Pertaining to Speed Zones on Main Avenue South in the City of Brookings be approved. The motion carried by the following vote: Yes:7 - Reed, Bezdichek, Corbett, Hansen, Kubal, Niemeyer, and Thorpe.

Ordinance 15-001. A motion was made by Council Member Hansen, seconded by Council Member Kubal, that Ordinance 15-001, an Ordinance on a petition to rezone Lot 11, Block 10, Moriarty Fourth Addition from a Residence R-1B District to a Residence R-1C District be approved. The motion carried by the following vote: Yes: 7 - Reed, Bezdichek, Corbett, Hansen, Kubal, Niemeyer, and Thorpe.

Resolution 14-113. A motion was made by Council Member Hansen, seconded by Council Member Niemeyer, that Resolution 14-113, a Resolution authorizing the placement of 4-Way Stop Signs at the Intersection of 32nd Street South and Main Avenue South be removed from the table. The motion carried by the following vote: Yes: 7 - Reed, Bezdichek, Corbett, Hansen, Kubal, Niemeyer, and Thorpe.

A motion was made by Council Member Kubal, seconded by Council Member Thorpe, Resolution 14-113, a Resolution authorizing the placement of 4-Way Stop Signs at the Intersection of 32nd Street South and Main Avenue South be approved. The motion carried by the following vote: Yes: 7 - Reed, Bezdichek, Corbett, Hansen, Kubal, Niemeyer, and Thorpe.

Resolution 14-113 - A Resolution authorizing the placement of 4-Way Stop Signs at the Intersection of 32nd Street South and Main Avenue South

Whereas, Section 82-373 of the Revised Ordinance of the City of Brookings, provides for approval by the City Council for placement of stop signs in locations other than along through streets; and

Whereas, Representatives from the City of Brookings and from Brookings County have met and agreed that placement of 4-way stop signs at the intersection of 32nd Street

South and Main Avenue South would benefit the general welfare and safety of the citizens of Brookings.

Now, Therefore, Be It Resolved that the City Council approves the placement of 4-way stop signs at the intersection of 32nd Street South and Main Avenue South.

Traffic Study of 32nd St. So. & 22nd Ave. So. A Traffic Study Report was given by City Engineer Jackie Lanning.

A motion was made by Council Member Niemeyer, seconded by Council Member Thorpe, to install a warning sign for south-bound traffic at the intersection of 32nd St. So. and 22nd Ave. So. that east/west traffic is not required to stop, and suggest the county do the same for north-bound traffic at same intersection. The motion carried by the following vote: Yes:7 - Reed, Bezdichek, Corbett, Hansen, Kubal, Niemeyer, and Thorpe.

Resolution 15-007. A motion was made by Council Member Hansen, seconded by Council Member Corbett, that Resolution 15-007, a Resolution of Intent of the City of Brookings to Lease Real Property to Civil Air Patrol, Inc. be approved. The motion carried by the following vote: Yes:7 - Reed, Bezdichek, Corbett, Hansen, Kubal, Niemeyer, and Thorpe.

Resolution 15-007 - Resolution of Intent of the City of Brookings
to Lease Real Property to Civil Air Patrol, Inc.

Be It Resolved by the governing body of the City of Brookings, South Dakota, that the City of Brookings intends to enter into a Lease with Civil Air Patrol, Inc. for a period of five years, commencing on February 1, 2015 and ending December 31, 2019 and pertaining to the following described property: approximately 1,040 square feet in the Brookings Airport Terminal Building in Section 26-T110N-R50W, City of Brookings, South Dakota.

The Lease will be in the amount of one hundred seventy dollars and forty-two cents (\$170.42) per month, payable by the first day of each month. The lease amount will be increased 3% beginning on January 1st of each year. The Lessor or Lessee may terminate this Lease with a notice of 30 days.

Be it further noted, that a Public Hearing on this Resolution was held on January 27, 2015 at 6:00 o'clock P.M. at the Chambers at the City & County Government Center and that all persons were given an opportunity to be heard on the intent to lease real property.

Resolution 15-008. A motion was made by Council Member Kubal, seconded by Council Member Hansen, that Resolution 15-008, a Resolution Rescinding Resolution 116-89 and pertaining to a Petition To Vacate a street located North of Eighth Street and adjacent to property formerly platted as Block One (1), University Addition to the

City of Brookings be approved. The motion carried by the following vote: Yes:7 - Reed, Bezdichek, Corbett, Hansen, Kubal, Niemeyer, and Thorpe.

Resolution No. 15-008 - A Resolution Rescinding Resolution No. 116-89 and pertaining to a Petition To Vacate a street located North of Eighth Street and adjacent to property formerly platted as Block One (1), University Addition to the City of Brookings

Be It Resolved by the City Council of the City of Brookings, South Dakota as follows:

Whereas, Resolution 116-89, which is a Resolution vacating a street located north of Eighth Street and adjacent to property formerly platted as Block One (1), University Addition to the City of Brookings, was filed for Record on December 20, 1989, in Misc. Records, Book 118, Pages 791-794; and

Whereas, it appears that the original Petition to Vacate the above-described street was not signed by a necessary party, namely Alpha Phi-Alfa Gamma Rho Alumni Association, and therefore the vacation of the above-described street requires additional procedures to correct the street vacation; and

Whereas, this Resolution, upon filing in the office of the Register of Deeds, would terminate the previous street vacation described above, and will allow the interested parties to proceed with further procedures to petition for an appropriate street vacation,

Now therefore, it is hereby resolved by the City Council of the City of Brookings, South Dakota, as follows:

- A. That City of Brookings Resolution No. 116-89, which accompanies this Resolution, is hereby rescinded; and
- B. The Mayor, City Manager, City Clerk and City Attorney are authorized to file this Resolution and other documents necessary to effectuate this Resolution.

Adjourn. A motion was made by Council Member Corbett, seconded by Council Member Kubal, that the meeting be adjourned at 7:30 p.m. The motion carried by a unanimous vote.

CITY OF BROOKINGS

Tim Reed, Mayor

ATTEST:

Shari Thornes, City Clerk

City of Brookings 2015 Payroll

(Addendum to the January 27, 2015 City Council Minutes.)

Dispatch: Monic Dorow, Communications Operator, 20.68; Dawna Everett, Communications Operator, 20.68; Sarah Keizer, Communications Operator, 20.68; Jolynn Longville, Communications Operator, 20.68; Tracy Nelson, Communications Operator, 20.68; Sara Rentschler, Communications Operator, 19.14; Lisa Slinger, Communications Operator, 17.67; Mark Stratton, Communications Commander, 5,669.40; Baily Jo Wolters, Communications Operator, 16.99. Storm Drainage: Derk Hartenhoff, Street Maintenance Technician, 17.17. Council: Thomas Bezdichek, Council Person, 600.00; Keith Corbett, Council Person, 600.00; John Kubal, Council Person, 600.00; Oepke Niemeyer, Council Person, 600.00; Timothy Reed, Mayor, 800.00; Jael Thorpe, Council Person, 600.00; Daniel Hansen, Council Person, 600.00. City Clerk: Laurie Carruthers, Communications Specialist, 21.56; Bonnie Foster, Deputy City Clerk, 22.43; Shari Thornes, City Clerk, 6,451.18. City Manager: Jeffrey Weldon, City Manager, 12,296.88. Human Resources: Ashley Giessinger, Human Resources Technician, 17.18; Donna Langland, Human Resources Director, 7,141.86. Finance: Shawna Costello, Deputy Finance Officer, 5,908.23; Rose Davis, Accounting Specialist-Finance, 26.40; Gwendlyn Madsen, Accounting Clerk I, 20.48; Brenda McCracken, Accounting Specialist - Liquor, 24.41; Rita Thompson, Finance/IT Manager, 8,090.03. IT: Reed Walter, IT Specialist, 28.17. Community Development: Daniel Hanson, Planning, Zoning & Housing Administrator, 6,122.97; Greg Pearson, Code Enforcement Officer, 23.47; Michael Struck, Community Development Director, 8,129.44; Kathleen Vrchota, Code Enforcement Officer, 23.47. Engineering: Thad Drietz, Assistant City Engineer, 6,123.01; Jacqueline Lanning, City Engineer, 9,266.49; Brandon Long, Engineering Technician I, 24.89; Greg Miller, Building Services Administrator, 5,699.40; Lana Schwartz, Office Manager-Engineering/Community Development, 20.48. Police: Timothy Andersen, Patrol Officer, 23.86; Seth Bonnema, Patrol Officer, 21.21; Charles Bush, Patrol Officer, 25.80; Joey Collins, Lieutenant, 5,939.98; Terry Coon, Sergeant, 29.66; Luke DeJong, Patrol Officer, 21.21; Justina Diamond, Lieutenant, 5,729.29; David Erickson, Assistant Chief of Police, 6,613.05; Joseph Fishbaugher, Patrol Officer, 25.80; Brian Franklin, Patrol Officer, 25.80; Drew Garry, Patrol Officer, 24.83; Marci Gebers, Patrol Officer, 25.80; Dustin Honkamp, Patrol Officer, 22.08; Daniel Jungen, Lieutenant, 5,939.98; Arlo Jurrens, Patrol Officer, 25.80; Christine Larson, Office Manager-Police, 22.16; Jordon McCaskill, Patrol Officer, 23.86; Jeff Miller, Police Chief, 7,713.11; Joel Perry, Sergeant, 29.66; Shawn Peterson, Sergeant, 29.66; Geoffrey Pollman, Patrol Officer, 21.21; Michael Popp, Patrol Officer, 21.21; Edward Derrick Powers, Investigative Lieutenant, 5,939.98; Trevor Radtke, Evidence Technician/Clerk, 18.43; Brandon Ridgeway, Patrol Officer, 21.21; Dana Rogers, Patrol Officer, 25.80; Joshua Schneider, Patrol Officer, 24.83; Michael Scott, Patrol Officer, 25.80; Darin Sinner, Patrol Officer, 22.95; Adam Smith, Patrol Officer, 25.80; Laurie Smith, Patrol Officer, 21.21; Anthony Sonnenburg, Sergeant, 28.52; Tricia Squashingroff-Schwartz, Police Records Clerk, 18.43; Damian Weets, Patrol Officer, 23.86; Jonathan Weinrich, Patrol Officer, 22.95. Fire: Peter Bolzer, Deputy Fire Chief, 5,839.48; Jan Duchscherer, Office Manager-Fire, 22.16; Darrell Hartmann, Fire Chief, 7,141.67. Street: Dale Algood, Shop Supervisor/Mechanic, 23.47; Lonny Ammann, Advanced Equipment Operator, 22.16; Kurt Athey, Street Maintenance Technician, 20.90; Matthew Bartley, Street

Superintendent, 5,208.33; James Becker, Heavy Equipment Operator, 23.47; Michael Billet, Street Maintenance Technician; 20.09; Deb Groon, Office Manager-Street, 22.16; Marty, Hendricks, Interim Street Superintendent, 4,826.25; Marty Hendricks, Street Operations Supervisor, 24.89; Todd Johnson, Heavy Equipment Operator, 23.47; Justin Kahler, Temporary Advanced Equipment Operator, 19.68; Pete Kirchhevel, Advanced Equipment Operator, 22.16; Josh McClain, Advanced Equipment Operator, 22.16; John Miraglia, Street Maintenance Technician, 18.59; Todd Smidt, Street Maintenance Technician, 20.90. Animal Control: Duane Walburg, Animal Control Officer, 23.47. Recreation: Chase Ellis, Recreation Superintendent, 5,176.37; Darren Hoff, Recreation Program Coordinator, 4,331.27. Park: Patrick Ammann, Building Trades Specialist, 23.47; Joshua Bauman, Park Technician, 18.59; Mark Bren, Shop Supervisor/Mechanic, 23.47; Peter Colson, Director Park, Recreation & Forestry, 6,492.86; William deBlonk, Park Supervisor, 23.47; Margaret Dempster, Accounting Officer-Park, Recreation & Forestry, 23.47; Paul Erickson, Park Supervisor, 23.47; Allen Kruse, Parks & Forestry Superintendent, 4,865.10; Paul Laleman, Park Technician, 20.90; Mitchell Pederson, Park Technician, 19.30; Ross Shafrath, Park Technician, 18.59; Brett Torgrude, Building Trades Technician, 20.90; Christi Weidemann, Office Manager – Park, Recreation & Forestry, 18.21. Forestry: Ryan Burggraff, Forestry Technician, 18.59; Lucas Dahl, Forestry Technician, 18.59; Christopher Engbrecht, Forestry Technician, 20.90; Larry Maag, Forestry Supervisor, 21.72. Library: Pamela Brecht, Community Services Coordinator, 19.71; Alison Bruinsma, Young Adult Services Coordinator, 24.89; Katherine Eberline, Children's Services Librarian, 24.89; Cathy Enlow, Technology Services Librarian, 27.95; Nita Gill, Adult Services Librarian, 27.95; Alice Hayes, Administrative Assistant – Library, 18.23; Elvita Landau, Library Director, 6,612.79; Betsy Lenning, Interlibrary Loan Services Coordinator, 18.61; Alison Tappan, Circulation Manager, 20.90; Evan Washechek, Circulations Assistant II/Technician, 15.28. Liquor: Janet Coplan, Liquor Store Manager, 4,954.17; Andrew Ekeland, Liquor Store Sales Associate, 16.88; Richard Herrick, Liquor Store Sales Associate, 14.43; Robert Jones, Liquor Store Sales Associate, 16.23; Robert Lantgen, Liquor Store Sales Associate, 14.43. Airport: Jeremy Scott, Airport Operations/Maintenance Technician, 22.16; Philip Tiedeman, Airport Manager, 4,772.43. Edgebrook Golf Course: Bruce Hovelson, Golf Course Superintendent, 5,461.67; Nick McGinnis, Park Technician, 20.90; Mathew Stock, Park Supervisor, 22.58. Solid Waste Collection: Aaron Mumby, Sanitation Collector, 20.09; Paul Hartley, Sanitation Collector, 20.90; Tim Huber Sanitation Collector, 20.90; Brian Klingbile, Sanitation Collector, 20.90; Steven McCarthy, Sanitation Collector, 20.90; Marvin Privett, Sanitation Collector Supervisor, 23.47. Solid Waste Disposal: Calvin Cook, Solid Waste Worker, 21.31; Todd Langland, Director of Solid Waste Management; 5,954.10; Caryl Larson, Office Manager – Landfill, 20.48; Rodney Olson, Heavy Equipment Operators, 23.47; Jody Osmond, Landfill Supervisor, 24.89; Garry Prussman, Heavy Equipment Operator, 23.47; Scott Anderson, Liquor Sales Clerk, \$10.00; Kathryn Carpenter, Liquor Sales Clerk, \$10.00; Kayla Ekeland, Liquor Sales Clerk, \$10.00; Taylor Harming, Library Assistant I, \$8.75; Kira Johnson, Liquor Sales Clerk, \$10.00; Alex Ksiazek, Liquor Sales Clerk, \$10.00; David Larson, Liquor Sales Clerk, \$10.00; Carmen Niemeyer, Library Assistant I, \$8.75; Sandra Stephan-

Strombom, Library Assistant I, \$8.75; Nancy Swenson, Library Assistant I, \$8.75; and Kylee White, Library Assistant I, \$8.75.