

The Brookings Airport Board was called to order by Judy McLaughlin on Wednesday August 12, 2015 at 2:00 PM in Conference Room # 241 located on the second floor of the City & County Government Center at 520 3rd Street. Members present were Brian VanLiere, Orv Smidt, Lynn Riedesel, and McLaughlin. Jason Baker was absent. Also present were Airport Manager Philip Tiedeman, Airport Operations/Maintenance Technician Jeremy Scott, City Engineer Jackie Lanning, Paul Hanusa-FBO, Bob Babcock-Helms & Associates, Cody Christensen, and others.

Item #2 – (Smidt/Riedesel) Motion to approve the agenda. All present voted aye. **MOTION CARRIED.**

Item #3 – (Riedesel/Smidt) Motion to approve the July 16, 2015 minutes. All present voted aye. **MOTION CARRIED.**

Item #4 – The next meeting is scheduled for the 17th of September, 2015 at 3:30 in the City & County Government Center at 520 3rd Street.

Old Business

Item #5a – Airfield Realignment – Philip reported that there are still items remaining on the punch list. Muth has a few items to complete before the flight check will be done on lights, Reils, and PAPIs.

The Runway Dedication was held on August 10th with a Ribbon Cutting Ceremony.

Bob from Helm’s stated that we should be receiving a Change Order for a deduct on the construction. Phase IA has been closed out, but need to finish a few items before Phase I and II will be closed out.

Item #5b – Taxiway Construction –

Bob said Helm’s was finishing up with the design and getting quantities today. Judy asked when this construction will start. Bob stated within a couple weeks.

New Business

Item #6 – Articulated 4-Wheel Drive Loader – Bids were received for a new loader tractor. This tractor will be 1 size up from the current loader tractor that

the airport is using. The low bid was received from RDO Equipment out of Sioux Falls at \$146,000.00. This bid includes the trade in of the current tractor and also the addition of a 12ft box snow pusher. The City Council has approved the contract. However we are still waiting on the "Buy American" certification from FAA. They are working with John Deere to obtain this.

Reports

Item #7a - Airport Manager Report - Philip reported that he was notified by the Watertown Airport Manager that their VOR and Outer Marker may be removed. Philip did send a letter/email to several people to alert them and to suggest that they send letters to the FAA requesting that they do not remove these.

Philip also reported that the Mayor declared August as Aviation Appreciation Month in Brookings.

Philip also said that in September the fire extinguisher training will need to be complete. By waiting until September, several of the SDSU students will be able to participate.

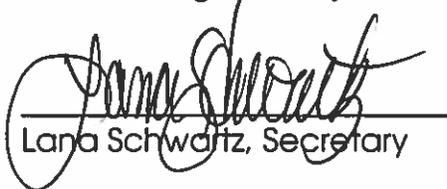
Philip was informed about a new NOTAM system. This new system will allow NOTAM's to be entered directly into the system and they will not need to go through a 3rd party any longer. Notification will now be able to be sent immediately from the new system.

Item #7b - FBO Report - Paul reported that the CAP has moved a plane into the FBO hangar. And the dairy operation from Kansas has leased a space from the FBO also.

Item #7c - SDSU Report - Cody reported that SDSU students will be back and they will be in full force on the 24th and 25th. He hopes to get all the students out flying the 1st couples of days back to school. There are 32 new students enrolled. But numbers are still down. They are also working on getting a "Jeff Boulware Scholarship" established.

Item #7d - Other Items - The Board thanked Philip for his time here at the Brookings Regional Airport. His efforts in getting the Runway Realignment project complete are greatly appreciated.

The meeting was adjourned.


Lana Schwartz, Secretary


Judy McLaughlin, President