

The Brookings Airport Board was called to order by Judy McLaughlin on Thursday September 17, 2015 at 3:30 PM in Conference Room # 300 located on the third floor of the City & County Government Center at 520 3<sup>rd</sup> Street. Members present were Jason Baker, Brian VanLiere, Orv Smidt, Lynn Riedesel, and McLaughlin. Also present were Airport Operations/Maintenance Technician Jeremy Scott, City Engineer Jackie Lanning, Paul Hanusa-FBO, Harry Thompson, Dan Moerke, Cody Christensen, and others.

**Item #2** – (Smidt/Riedesel) Motion to approve the agenda. All present voted aye. **MOTION CARRIED.**

**Item #3** – (Riedesel/VanLiere) Motion to approve the August 12, 2015 minutes. All present voted aye. **MOTION CARRIED.**

**Item #4** – The next meeting is scheduled for the 14<sup>th</sup> of October, 2015 at 3:30 in the City & County Government Center at 520 3<sup>rd</sup> Street.

### **Old Business**

**Item #5a - Airfield Realignment** – Jackie updated that Bowes Construction started work today to take care of a few items on the punch list for Loiseau such as fence post removal and some asphalt patching. She also stated that Muth is ready to close out their contract but this will not be until the flight check is complete.

Lynn mentioned that the Morse Code seems to be incorrect on the ILS. Jackie will talk to FAA to determine what the problem might be. The committee also discussed the upcoming AWOS shut down, which is scheduled for early November. It was unknown if the airport would be shut down or just the AWOS, but Jackie was going to find out. Cody suggested that if the Airport is going to be closed, he would appreciate if the City would talk to SDSU. They would like to schedule the closing around the SDSU schedule if possible.

**Item #5b - Taxi lane Construction** – Jackie reported that a quote has been received from Bowes to construct and pave a new taxilane. However, the quote was above the budgeted amount. Jackie has talked to Bowes and asked if they could look for ways to cut back on the cost so it was within budget. One option would be to complete just one lift of asphalt this year and then possibly a 2<sup>nd</sup> lift next year.

## **Reports**

**Item #7a - Airport Manager Report** – Lanning reported that Ryan O’Rear will be starting as the new Airport Manager. Ryan comes from Williston, ND, and will start on October 1<sup>st</sup>.

The “Buy American” statutes have all been met for the loader. The grant was received last week and the loader has been ordered.

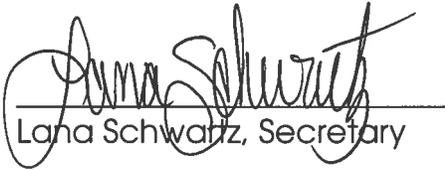
**Item #7b - FBO Report** – Paul Hansen reported that they are going to be installing gutters and downspouts on their hangar, which should help with drainage around their hangar.

**Item #7c - SDSU Report** – Cody reported that there are 26 new aviation students this year. SDSU is also looking to hire additional flight instructors to assist with the aviation program.

Cody reported that the apron is causing damage to the propellers. He also asked if the city could look at lengthening the tie downs slightly. He stated that during the winter, the tie downs freeze and they are unable to use them.

**Item #7d - Other Items** –  
None.

The meeting was adjourned.

  
Lana Schwartz, Secretary

  
Judy McLaughlin, President