

A special meeting of the Municipal Utilities Board was held at 11:45 a.m. via teleconference on Thursday, September 24, 2015, with the following members present: Carruthers, Hansen, Harvey, Pitts and President Peterson.

APPROVAL OF BILLS AND CLAIMS

Motion was made by Carruthers, seconded by Pitts that the following bills and claims be approved.

A & B Service Garage, Repairs/Supplies, \$112.34; A1 Cleaning & Restoration, Janitorial Service, \$240.00; ABM Manufacturing, Supp, \$1,434.00; ABS College, Tower Lease Pymt, \$399.00; Advanced Engineering & Environmental Service, Engineering Consulting, \$8,674.00; A-I Computers Solutions-Brookings, Supp, \$39.99; Allegra, Printing Supplies, \$983.28; Alphagraphics, Supp, \$328.29; Amazon, Supp, \$663.31; Amazon, Unreg Inventory, \$1,880.76; American Tower, Tower Lease Pymt, \$1,924.26; AMP Electric, Labor/Supp, \$351.19; Aramark, Supp, \$189.86; Automatic Building Controls, Bldg Maint, \$837.00; Bendix, Copier Maint, \$198.99; Best Western Ramkota, Lodging, \$85.00; Blue Water Investments, Store Rent, \$2,280.00; Border States Elec, Supp, \$632.16; Border States Elec, Unreg Inv, \$24,108.34; Bowes Construction, Asphalt Removal, \$3,328.80; Boys/Girls Hm Family Service, Tower Lease Pymt, \$1,322.50; Brookings Utilities, Petty Cash, \$120.00; Brookings Register, Advertising/Legals, \$390.15; Burtts, Marcia, Utility Refund, \$188.00; Capitol Sales Co, Unreg Inventory, \$208.80; Carlsen , Ernest & Chris, Tower Lease Pymt, \$760.00; Carquest Auto, Equip Maint, \$34.95; Cenex Fleet Card, Gas, \$238.24; Central Business, Supp, \$611.09; Century Business Products, Copier Maint, \$798.02; Century Link, Tele Exp, \$1,970.70; Century Link, Interconnections, \$13,064.90; Century Link, Settlement, \$272.24; Chesterman Co, Bottled Water, \$54.00; CHR Solutions, Consulting Service, \$7,427.50; City of Beresford, Tower Lease Pymt, \$608.35; City of Brandon, Tower Lease Pymt, \$760.00; City of Elkton, Tower Lease Pymt, \$242.00; City of Harrisburg, Tower Lease Pymt, \$1,145.00; City of Sioux City Iowa, Tower Lease Pymt, \$1,650.00; City of Sioux Falls, Water Analysis, \$14.50; City of Sioux Falls, Zoning Permit, \$50.00; City of Sioux Falls, Zoning Review, \$100.00; City of South Sioux City, Tower Lease Pymt, \$1,285.70; City of South Sioux City, Tower Lease Pymt, \$1,200.00; City of Vermillion, Tower Lease Pymt, \$1,652.50; City of Volga, Tower Lease Pymt, \$266.00; City of Volga, Utility Bill, \$42.77; Clark Drew Construction, Water Line Replacement, \$2,731.00; Collins, Kevin, Travel, \$573.85; Commercial Capital, Plotter Lease, \$232.00; Crescent Electric, Supp, \$46.08; Crown Castle, Tower Lease Pymt, \$1,968.82; CSSA, Unreg Inventory, \$2,398.06; Culligan-Brookings, Bottled Water, \$84.50; Curry, Thomas, Tower Lease Pymt, \$486.78; Czech, Marvin, Tower Lease Pymt, \$466.00; Dairy Queen, Employee Picnic Supp, \$199.75; Dakota Meadows, Tower Lease Pymt, \$847.00; DeBoer, John & Irene, Tower Lease Pymt, \$399.00; Dell Rapids L & LLC, Tower Lease Pymt, \$399.00; Den-Wil Inc, Rent Pymt, \$1,196.26; Ditch Witch of SD, Maint/Supp, \$1,431.56; Dueco, Knuckle Boom Truck, \$189,580.00; Duff, Deb, Tower Lease Pymt, \$333.00; Earl May Seed & Nursery, Supp, \$19.99; Eco Water-Brookings, Softener Service, \$51.00; Einspahr Auto Plaza, Vehicle Maint, \$40.36; Erickson, David, Conserve/Demand Incentive, \$45.00; Ericsson Inc, Software, \$6,400.00; Express Services, Temp Help, \$523.69; Fastenal, Supp, \$205.50; Fiber Comm Solutions, Supp, \$1,341.00; First Bank & Trust, SDU Revenue Bond Pymt, \$9,541.43; First Bank & Trust Visa, Lodging/Car Rental,

\$5,048.60; Fish, Jeff, Conserve/Demand Incentive, \$75.00; Fisher Scientific, Lab Supplies, \$196.19; Flexible Pipe Tool, Supp, \$442.45; Foerster Supply, Supp, \$95.50; G & R Controls, Equip/Maint, \$1,249.55; George's Pizza, Employee Recognition, \$124.09; George's Sanitation, Sanitation Service, \$60.00; Gordner, Mike & Andrea, Tower Lease Pymt, \$485.82; Gray Television Group, Contract Fee, \$2,285.75; Graybar Electric, Single Port, \$6,359.09; Graybar Electric, Supp, \$588.47; Graybar Electric, Unreg Inventory, \$114.90; GTP Acquisition Partners, Tower Lease Pymt, \$1,583.97; H & A Enterprises, Tower Lease Pymt, \$621.31; Haaseth, Todd, Travel, \$82.80; Hach Chemical, Supp, \$558.37; Harkness, Trustee, Pauline, Tower Lease Pymt, \$435.79; Hawkins Inc, Chemicals, \$487.00; HDR Engineering, Engineering Service, \$50,116.88; Helsper & Mahlke, PC, Legal Service, \$4,519.00; Henkin Schultz Comm Arts, Advertising, \$25,239.04; Hillyard/Sx Falls, Repair/Supp, \$106.82; Homestead Do It Center, Supp, \$281.34; Hometown Service, Repair/Supp, \$60.00; Hy-Vee, Supp, \$89.61; Hy-Vee, Supp, \$14.48; Hy-Vee, Supp, \$264.16; Hy-Vee, Supp, \$164.05; I.L.L Inc, Real Estate Taxes, \$3,338.12; I.L.L Inc, Store Rent, \$2,887.50; Innovation Village, Conserve/Demand Incentive, \$108.00; Interstate Realty Ltd, Tower Lease Pymt, \$1,587.00; Interstate Realty Ltd, Storage Rental, \$148.00; Interstate TRS Fund Admin, Teleco Relay Service, \$10,523.80; Iowa Colocation Center, Tower Lease Pymt, \$1,405.66; Iowa Colocation Center, Utility Bill, \$154.95; Kaounas, Hui, Tele Refund, \$160.00; Karl's TV & Appliance, Supp, \$679.05; Knettel, Trever, Travel, \$240.35; KTIV TV, Tower Lease Pymt, \$760.43; Lantsberger, Michael, Real Estate Taxes, \$1,709.30; Lantsberger, Michael, Rent Pymt, \$2,600.00; Lewis Drug, Supp, \$9.98; M & T Fire & Safety, Supp, \$36.00; Mack, Scott, Travel, \$1,486.15; Mahaney, Todd, Tower Lease Pymt, \$551.90; Maintenance Engineering, Supp, \$411.35; Martin's Inc, Diesel/Oil, \$400.31; McGrath North Mullin & Kratz, Legal Service, \$2,142.00; Menard Trust, David/Shirley, Tower Lease Pymt, \$663.84; Menards-Sioux City, Supp, \$263.74; Menards-Sioux Falls West, Supp, \$184.21; Menards-Watertown, Supp, \$12.52; Mercy Business Health, Drug Screening, \$27.50; Mid South Telecom, Unreg Inventory, \$1,616.80; Midamerican Energy, Utility Bill, \$435.31; Midcontinent, Tower Lease Pymt, \$781.00; Midcontinent, Broadband Service, \$473.80; Midwest Alarm, Monitoring Service, \$80.43; Midwest Alarm Co-Sx City, Monitoring Service, \$75.00; Millborn Seeds, Grass Seed/Fertilizer, \$187.50; Mills, Jack E., Store Rent, \$4,291.66; Myran, Samantha, Tele Refund, \$50.00; Nebraska Public Power, Utility Bill, \$271.69; Neustar, LNP Fee, \$4,139.88; Neustar Info Service, Contract Fee, \$200.00; Northwestern Energy, Natural Gas, \$844.56; NRTC Member Services, Contract Fee, \$58,171.73; Office Elements, Maint/Supp, \$418.56; Penrod-Curtis, Maria, Utility Refund, \$125.00; Peterson AC & Heating, Repairs/Supp, \$2,255.00; Pheasant Restaurant, Meeting Supp, \$125.50; Power & Telephone Supply, Supp, \$85.23; Power & Telephone Supply, Unreg Inv, \$6,014.70; Power Product Services, Equipment, \$3,331.01; Prairie Graphics, Supp/Uniforms, \$60.00; Reisdorph, Lorraine, Tower Lease Pymt, \$1,306.63; Ribob Co, Tower Lease Pymt, \$684.00; Riley, Adam, Tele Refund, \$50.00; Riter, Rogers, Wattier & Brown LLP, Legal Service, \$144.00; Rokeh, Kyle, Tele Refund, \$50.00; Ronning Property Mgmt, Storage Rental, \$70.00; Ron's Auto Repair, Vehicle Maint, \$320.51; Runnings, Supp, \$206.16; Sanford Health Occupational Medicine, Drug Screening, \$28.00; SBA Structures, Tower Lease Pymt, \$1,277.94; Schoenfelder, Tracie & Jay, Utility Refund, \$250.00; Schoon's Pump N' Pak, Gas, \$3,397.98; Schuneman Equipment, Equip Maint, \$248.02; SD Dept of Rev, Enhanced 911, \$21,068.77; SD Treasurer C I F, Communication Impaired Fee, \$4,952.75; SDN Communications, Circuit Lease, \$70,879.03; SDN Communications, Power Supply, \$64.00; SDSU the Union, Registration, \$175.00; Sheffield, William, Conserve/Demand Incentive, \$25.00; Sioux City Journal, Publication, \$251.80; Sioux Falls PCS, Tower Lease Pymt, \$1,208.15; Sioux Falls Utilities, Utility Bill, \$517.93; Sioux Falls Water Purification, Tower Lease Pymt, \$4,150.00; SD One Call, Locate Fee, \$831.60; SDSU, Tower Lease Pymt, \$1,182.00; South Sioux City, Utility Bill, \$365.37; Sprint, PCS Inventory, \$77,711.29; Sprint-

Bkgs, PCS Accessories, \$30.13; Stan Houston Equipment, Supp, \$414.45; Stanwick, Kylie, Packages, \$246.41; State of Iowa-Treasurer, Sales Tax, \$5,243.00; Sturdevant Auto, Supp, \$84.76; Swoboda, Rick, Travel, \$13.80; TeleCheck, Check Verification, \$817.20; Test Point Medical, Drug Screening, \$40.00; Test Point Medical, Drug Screening, \$70.00; Auto Service Center, Repairs/Supp, \$325.55; Tott's Conoco, Tower Lease Pymt, \$544.50; Tott's Conoco, Gas, \$90.00; UPS, Freight, \$629.46; Vanderpoel, Steven, Tele Refund, \$50.00; Vantage Point, Engineering Consulting, \$11,866.45; Walker & Associates, Unreg Inventory, \$650.90; Watertown Utilities, Tower Lease Pymt, \$2,370.00; Waverly-Casa De Paz, Tower Lease Pymt, \$1,066.24; WevikTrust, Eleanor, Tower Lease Pymt, \$572.33; White, Rex, Conserve/Demand Incentive, \$10.00; Window Pros, Window Service, \$10.00; Xcel Energy/NSP, Utility Bill, \$565.93; Young Broadcasting-SF, Employment Advertising, \$309.00.

WESTERN AREA POWER ADMINISTRATION CONTRACTS

Motion was made by Pitts, that the following Resolution No. 24-15 be approved.

RESOLUTION NO. 24 - 15

RESOLUTION AUTHORIZING THE EXECUTION OF THE FOLLOWING DOCUMENTS WITH THE WESTERN AREA POWER ADMINISTRATION: FIRM ELECTRIC SERVICE CONTRACT NO. 15-UGPR-1000; FIRM ELECTRIC SERVICE CONTRACT NO. 15-UGPR-130; INTERCONNECTION CONTRACT NO. 15-UGPR-2000 AND CONSOLIDATED FACILITY ARRANGEMENTS CONTRACT NO. 15-UGPR-3000.

BE IT RESOLVED by the Brookings Municipal Utilities Board as follows:

WHEREAS, pursuant to previous action taken, the City of Brookings and Brookings Municipal Utilities ("BMU") have entered into an agreement and supplements to that agreement to obtain a firm power allocation of federal hydroelectricity from the United States Department of Energy, Western Area Power Administration, Pick-Sloan Missouri Basin Program, Eastern Division, ("Western") pursuant to a Contract for Firm Electric Service for a term extending through December 31, 2020; and

WHEREAS, the BMU and Western desire to enter into new agreements providing for the continued allocation of federal hydroelectricity; and

WHEREAS, Western has asked BMU to approve four Contracts for Firm Electric Service namely: Firm Electric Service Contract No. 15-UGPR-1000 to be effective January 1, 2021 through December 31, 2050; Firm Electric Service Contract No. 15-UGPR-130 effective upon execution of the agreement and in effect through December 31, 2020; Interconnection Contract No. 15-UGPR-2000 effective on the date of execution and in effect through December 31, 2050; and Consolidated Facility Arrangements Contract No. 15-UGPR-3000 effective on the date of execution and in effect through December 31, 2050; and

WHEREAS, Western has advanced the contract extension discussions through an open and collaborative public process referred to as the "2021 Power Marketing Initiative" or the 2021 PMI which concluded with the publication in the November 16, 2011 Federal Register of the contract details; and

WHEREAS, BMU has determined that it is in the public interest to enter into this long-term agreement to provide its customers with a reliable, low-cost and environmentally friendly source of power and energy; and

WHEREAS, Richard J. Helsper, attorney for BMU, has reviewed the proposed agreements and has concluded, by written opinion dated September 21, 2015, that the agreements are acceptable for execution; and

WHEREAS, the City Attorney has reviewed the Opinion of Richard J. Helsper and applicable State law, particularly SDCL 9-39-6 and 9-39-22, and has concluded the City of Brookings' governing board has the authority and right to authorize BMU to enter into these agreements on behalf of the City of Brookings;

NOW THEREFORE, IT IS HEREBY RESOLVED by the Brookings Municipal Utilities Board as follows:

- A. That Firm Electric Service Contract No. 15-UGPR-1000 be signed by Brookings Municipal Utilities, by and through its Executive Vice President and General Manager in the form presented; and
- B. That BMU's current Firm Electric Service Contract No. 15-UGPR-130 be signed by Brookings Municipal Utilities, by and through its Executive Vice President and General Manager in the form presented; and
- C. That proposed Interconnection Contract No. 15-UGPR-2000 be signed by Brookings Municipal Utilities, by and through its Executive Vice President and General Manager in the form presented; and
- D. That Consolidated Facility Arrangements Contract No. 15-UGPR-3000 be signed by Brookings Municipal Utilities, by and through its Executive Vice President and General Manager in the form presented.

Adopted this 24th day of September, 2015.

ATTEST:

Carol Pitts, Secretary

Dave Peterson, President

The motion was seconded by Carruthers. All members present voted in favor of the motion.

HEALTH INSURANCE PLAN AMENDMENT – IBEW MEMORANDUM

Motion was made by Carruthers, that the following Resolution No. 25-15 be approved.

RESOLUTION NO. 25 - 15

RESOLUTION APPROVING IBEW MEMORANDUM WITH IBEW
AMENDING THE HEALTH INSURANCE PROGRAM

WHEREAS Brookings Municipal Utilities (BMU) participates and administers a self insured health insurance program; and

WHEREAS BMU wishes to change its self insured health insurance program to that provided on the attached Exhibit A, effective January 1, 2016; and

WHEREAS BMU expects to receive a memorandum concurring with these changes from the International Brotherhood of Electrical Workers (IBEW).

NOW, THEREFORE, BE IT RESOLVED that, upon receipt and acceptance of the memorandum concurring with the changes to the health insurance program from the IBEW, the health insurance program will be changed to that described in attached Exhibit A effective January 1, 2016.

Adopted this 24th day of September, 2015.

ATTEST:

Carol Pitts, Secretary

Dave Peterson, President

The motion was seconded by Hansen. All members present voted in favor of the motion.

ADJOURNMENT

The meeting adjourned.

ATTEST:

Carol Pitts, Secretary

Dave Peterson, President

Exhibit A: BMU Health Insurance Plan Design Changes Effective January 1, 2016

Health Insurance Plan Design changes with the following provisions:

- Non-Grandfather Status under the ACA provisions.
- Preventative care coverage at 100% with no deductible or co-pays for:
 - Immunizations
 - Diagnostic and Screening Colonoscopies
 - Contraceptives
 - Annual Physicals
- Pharmacy (prescriptions) annual out of pocket limits at \$1,800 single / \$3,600 family
- Tier 4 Prescriptions Coinsurance moved from 30% to 50%.
- Change Non Standard Benefits to Industry practices by the following:
 - Limit Skilled Nursing services to 90 days per benefit period received in a hospital or nursing facility. Services must be ordered and certified by your attending physician.
 - Limit Dental treatment for accidental injury to services within 12 months.
 - Change Donation of an organ language to state coverage will revert to the recipient's medical benefits plan. However, if donor charges are excluded by the recipient's plan, and you are a donor, the charges will be covered by your medical benefits.
 - Change Mammography benefits to one per benefit period.