

	Carruthers
	Hansen S.
	Harvey
	Peterson
	Pitts
	Meyer, S.
	Niemeyer
	Meyer
	Julius
	Kabris
	Melby
	Thompson

AGENDA
 Brookings Municipal Utilities Board
 Monday, December 14, 2015 – 1:00 p.m.
(AT UTILITY BUILDING)

1. Minutes of meetings of November 9 and November 23.
2. Additions to Agenda.
3. Adoption of Agenda.
 AC: Motion to approve.
4. Approval of bills and claims.
 AC: Motion to approve.
5. Invitation for citizen input.
6. Department Reports.
7. Western Area Power Administration (WAPA) Substation Letter Agreement.
 AC: Resolution to approve.
8. Delinquent Write-Offs.
 AC: Resolution to write off delinquent accounts for the Utilities and Telephone Departments.
9. Cancelling Certain Outstanding Checks.
 AC: Resolution to approve.
10. Final payment on the 2015 Sewer Main Relining Project.
 AC: Resolution to approve.

11. Surplus Telephone Equipment – Central Office Power Equipment.
AC: Resolution to authorize surplus equipment to be destroyed.
12. *Awarding of bids:
 - A. Fiber Access Equipment – Telephone Department.
 - B. Set Top Boxes – Telephone Department.
13. Authorization to submit bids for the following:
 - A. Transformers – Electric Department.
 - B. Switchgear – Electric Department.
 - C. Conductor – Electric Department.
 - D. Street Light Poles – Electric Department.
 - E. Directional Boring Machine - Electric Department.
 - F. Articulating Loader – Electric Department.
 - G. Western and Old 77 Substation Transformer Pads – Electric Department.
 - H. Western Avenue Land Development – Electric Department.
 - I. Dump Truck Box – Electric Department.
 - J. Water Meters, Valves and Hydrants – Water Department.
 - K. Chemicals – Water/Wastewater Department.
 - L. Jet Vacuum Machine – Water Department.
 - M. EWP Wells & Piping Project – Water Department.
 - N. Tower Controls Equipment – Water Department.
 - O. Digester Conveyor – Wastewater Department.
 - P. BMU Parking Lot Resurfacing.
 - Q. Vehicles--5 Pickups, 2 Sedans and 2 Service Trucks - All Depts.
AC: Motion to approve.
14. Executive Session to discuss competitive service offerings and review communication from legal counsel about contractual matters.

*Opening of bids @ 1:30 p.m. on 12/8/15.

Next call-in special meeting is on December 28th at 11:45 a.m.
Next regular meeting is on January 11th at 1:00 p.m.

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