

The regular meeting of the Municipal Utilities Board was held at 1:00 p.m. on Monday, December 14, 2015, at the Utility Building with the following members present: Hansen, Harvey, Pitts and President Peterson. Absent: Carruthers.

MINUTES

Minutes of the regular meeting held November 9, 2015 and the special meeting held November 23, 2015 were read and approved.

ADOPTION OF AGENDA

The agenda was adopted.

APPROVAL OF BILLS AND CLAIMS

Motion was made by Hansen, seconded by Harvey that the following bills and claims be approved. On roll call, all members present voted in favor of the motion.

4Nu-Praxair Dist, Supplies, \$11.47; A T & T, Settlement, \$1,043.05; A T & T, Cust. Toll Free Number, \$53.18; ABM Equipment & Supply, Supp, \$194.71; Advanced Engineering & Environmental Service, Engineering Consulting, \$13,908.25; AFL Global.com, Repair/Supp, \$430.80; Ag First, Supp, \$181.61; Ag Lab Express, Soil Testing, \$78.00; A-I Computers Solutions-Brookings, Supp, \$259.94; Allegra, Printing Supp, \$8,379.91; Anixter, Supp, \$3,253.82; Aramark, Supp, \$569.58; Authorize.Net, Credit Card Processing Fee, \$114.60; Auto Body Specialties, Supp, \$43.27; B & B Manure Inc, Sludge Removal, \$1,940.00; Ball, Michelle, Janitorial Service, \$250.00; Barhite, Brooke, Travel, \$51.18; Bebensee, Luanne, Conserve/Demand Incentive, \$41.00; Bendix, Copier Maint, \$9,036.62; Bertoline, Katherine, Conserve/Demand Incentive, \$50.00; Best Western Ramkota, Lodging, \$91.00; Blooston & Mordkofsky, Legal Service, \$706.25; Bluefin Pymt Systems, Credit Card Processing Fee, \$4,852.49; Bobcat of Brookings, Supp, \$30.19; Border States Elec, Supp, \$7,028.21; Border States Elec, Unreg Inv, \$4,367.59; Borns Group, Postage, \$8,086.02; Bowes Construction, Gravel, \$2,855.58; Bridle Estates, Sewer Charge Reim, \$1,680.00; Briggs, Ken, Conserve/Demand Incentive, \$22.00; Brookings Car Care & Tire, Maint, \$77.90; Brookings Credit Bureau, Delinq. Acct Collection, \$306.71; Brookings Utilities, Office Utility Bill, \$47,001.44; Brookings Public Schools, Conserve/Demand Incentive, \$27,279.00; Brookings Radio, Advertising, \$3,250.00; Brookings Register, Advertising/Legals, \$3,816.00; Brookings Rent All, Equip Rent, \$12,825.00; Brown Clinic, Drug Screening, \$79.00; BSG Clearing Solutions, Settlement, \$295.63; Buhls of Brookings, Rug/Supp, \$157.10; Calix, FTTH Inv, \$7,416.50; Calix, Supp, \$42.04; Carquest, Equip Maint, \$497.81; CCH, Publication, \$109.91; CDW Government, Supp, \$1,035.25; Central Business, Supp, \$1,261.93; Century Link, Tele

Exp, \$277.91; Charging, Terri, Travel, \$15.30; CHR Solutions, Consulting Service, \$240.00; City of Brookings, Contract Fee, \$6,492.26; City of Beresford, Utility Bill, \$161.10; City of Brookings, Line Clearance, \$36,731.29; City of Brookings, Landfill Fee, \$155.88; City of Sgt Bluff, Utility Bill, \$139.62; City of Vermillion, Utility Bill, \$273.64; Clay Union Electric, Utility Bill, \$202.99; Cleanslate, Printed Material, \$185.00; Climate Systems, Heat/Cooling Maint, \$1,010.89; Codington Clark Elec, Utility Bill, \$58.67; Collins, Kevin, Travel, \$929.63; CommScope Tech, Repair/Supp, \$2,729.00; Concrete Materials, Concrete/Supp, \$460.80; Cornerstone Group, E-Mail Newsletter, \$169.00; Coteau Shopper, Employment Advertising, \$82.40; Counterpart, Conserve/Demand Incentive, \$8,553.10; Country Inn & Suites Watertown, Lodging, \$91.00; Courtesy Plbg & Htg, Repair/Supp, \$26.60; Cover to Cover, Supp, \$135.29; Credit Collections Bureau, Delinq. Acct Collection, \$318.30; CSSA, Supp, \$240.79; CSSA, Unreg Inv, \$5,035.95; Culligan-Brookings, Bottled Water, \$119.00; Culligan-Watertown, Bottled Water, \$48.25; Dakota Prairie Elementary, Conserve/Demand Incentive, \$61,857.07; Dakota Service, Supp, \$729.00; Dakota Supply Group, Supp, \$990.76; Datalink, Software Upgrade, \$11,840.00; Dave's Window Cleaning, Window Service, \$108.00; DENR, Annual Wastewater Fee, \$16,500.00; DePauw, Sean, Travel, \$212.18; Dept of the Treasury, Federal Tax, \$5,555.14; Dex Media East, Advertising, \$65.60; DGR Engineering, Engineering Service, \$3,147.90; DHE, LLC, Maint Fee, \$2,200.00; Diamond, Justina, Conserve/Demand Incentive, \$100.00; Directory Resources, Software Maint, \$1,250.00; Ditch Witch of SD, Maint/Supp, \$66.65; Don's Body Shop, Maint, \$30.00; Earl May Seed & Nursery, Supp, \$19.99; EarthBend, Security Appliance, \$297.00; Eco Water, Bottled Water, \$137.65; Express Communications, Settlement, \$8,556.85; Express Services, Temp Help, \$1,068.75; Fastenal, Supp, \$464.53; Fed Ex, Freight, \$424.19; Fibercomm, Broadband Service, \$6,534.85; First Bank & Trust, Bond Pymt Series 2011, \$36,170.63; First Bank & Trust-East, Conserve/Demand Incentive, \$7,920.00; Five-Star Awards & More, Supp, \$141.60; Fix It Shop Locksmith, Service Call, \$190.00; Flexible Pipe Tool, Supp, \$87.50; Foerster Supply, Supp, \$1,066.10; Fox Sports Net North, Contract Fee, \$11,679.17; FRRPA, FRRPA Lease, \$12,957.00; Fujitsu Network Comm, Repair/Supp, \$800.00; Gacke Enterprise, Lime Sludge Disposal, \$28,943.31; George's Sanitation, Sanitation Service, \$60.00; Golden West Tech, Tech Support, \$4,660.33; Golden West Telecom, Tele Exp, \$40.77; Goldfield Telecom, Support Renewal, \$16,856.50; GP Auto, Repairs, \$33.95; Grainger, Supp, \$149.50; Graybar Electric, Supp, \$1,014.73; Graybar Electric, Unreg Inv, \$14.50; Green Estates, Conserve/Demand Incentive, \$30.00; Gridor Const, WWTP Upgrade, \$307,280.55; Hach Chemical, Supp, \$561.71; Hawkins Inc, Chemicals, \$1,701.86; HD Supply Waterworks Ltd, Supp, \$135.00; Henkin Schultz Comm Arts, Advertising, \$184.00; Herr, Debra, Travel, \$48.88; Hibu Inc-West, Advertising, \$392.00; Hinricher, Scott, CDL License, \$95.00; Homestead Do It Center, Supp, \$157.83; Hometown Service, Repair/Supp, \$578.64; Hydro-Klean, Manhole Rehabilitation, \$68,258.70; Independent Comm, Contract Fee, \$1,076.77; Interstate Telecom, Tele Exp, \$1,408.14; JCL Solutions, Supp, \$86.87; Johme, Ashley, Travel, \$175.38; Jones Dr Tasha, Safety Glasses, \$798.10; Julius, Laura, Travel, \$170.39; Kalyvaki, Maria, Conserve/Demand Incentive, \$80.00; Karpen, Nick, Travel, \$195.50; KDLT TV, Contract Fee, \$2,119.18; KELO, Contract Fee, \$2,634.65; Kerry's Landscaping, Labor/Supp, \$50.00; Knettel, Trever, Travel, \$348.45; KXLG-FM, Employment Advertising, \$2,250.00; Laake, Aaron, Travel, \$145.48; Langland Home Center, Repairs/Supp, \$256.14; Larson, Jack, Travel, \$40.80; LECA, Settlement, \$4,996.00; Locators & Supplies, Repair/Supp, \$15.25; Lone Star Telequip, Supp, \$1,182.35; Lowe's, Supp, \$334.98; M & T Fire & Safety, Supp, \$1,126.00; Mack, Scott, Travel, \$503.30; Martin's Inc, Diesel/Oil, \$2,006.47; Matheson

Tri-Gas, Supp, \$337.00; Mathison Co, Maint/Supp, \$96.48; Mediacom, Broadband Service, \$89.95; Medinger, Amanda, Travel, \$62.68; Menards-Sx City, Supp, \$47.91; Menards-Sx Falls West, Supp, \$132.48; Menards-Watertown, Supp, \$130.51; Merchant Job Training & Safety, Training Materials, \$550.00; Merchant Transact, Credit Card Processing Fee, \$506.02; Meyer, Steve, Travel, \$63.25; Mid South Telecom, Repairs/Supp, \$630.00; Midamerican Energy, Utility Bill, \$1,057.04; Midcontinent, Broadband Service, \$346.08; Midcontinent, Contract Fee, \$243.90; Midstates Group, Directory Printing, \$54,066.94; Midwest Alarm, Monitoring Service, \$134.00; Midwest Pest Control, Pest Control, \$135.00; Miner County Pioneer, Advertising, \$21.00; Missouri River, Supplemental Power, \$932,867.57; Missouri River, WAPA Allocation, \$249,946.14; Missouri River Energy, Registration, \$44.50; MMUA, Membership Dues, \$350.00; Moss Adams LLP, Consulting Service, \$2,101.00; Municipal Pipe Tool, Sewer Main Relining Project, \$57,299.38; MVTL Labs, Wastewater Analysis, \$444.00; Napa Auto Parts, Supp, \$21.72; Nardini Fire Equipment, Fire Extinguisher/Maint, \$601.00; National Processing Co, Credit Card Processing Fee, \$5,888.02; Nebraska Public Power, Utility Bill, \$173.41; Neofunds By Neopost, Postage Meter Rental, \$5,010.00; Nielson, Brandi, Travel, \$18.40; North West Rec, Utility Bill, \$44.70; Northern Truck Equipment, Equip/Maint, \$55.38; Northwest Scientific, Supp, \$1,259.62; Northwestern Energy, Natural Gas, \$2,221.35; Novak Sanitary Service, Shredding, \$152.90; Obeslo, Kayla, Travel, \$13.80; Office Elements, Maint/Supp, \$376.84; One Source-Background Check Co, Employee Verification, \$54.00; Opis Energy Group, Publication, \$330.00; Otter Tail, Utility Bill, \$143.56; Outlaw Graphics, Supp, \$120.00; Party Depot, Supp, \$38.27; Pete Lien & Sons, Chemicals, \$8,226.87; Power & Telephone Supply, Unreg Inv, \$1,475.00; Power Product Services, CO Power Distribution Expansion, \$8,582.90; Prairie Graphics, Supp/Uniforms, \$362.00; Pro Build, Conserve/Demand Incentive, \$432.00; Prussman Contracting, Asphalt Patching, \$1,889.55; Prussman Contracting, Gravel, \$900.00; Prussman Contracting, Sewer Main Repair, \$1,608.54; Qdoba, Supp, \$199.00; Reed, Jeff, Travel, \$91.80; Resmen, Kaylene, Travel, \$28.87; Riter, Rogers, Wattier & Brown LLP, Legal Service, \$54.00; Ron's Auto Repair, Vehicle Maint, \$568.28; Runnings, Supp, \$1,946.76; Schoon's Pump N' Pak, Gas, \$3,120.55; Schuneman Equipment, Equip Maint, \$418.55; SD DENR, Certification, \$168.00; SD Dept of Health Lab Remit Center, Testing W-WW Samples, \$455.00; SD Dept of Revenue, UCR Registration, \$76.00; SD Electrical Council, Membership Dues, \$120.00; SD Retirement System, SDRS Contribution, \$90.00; SD Treasurer, Sales/Excise Tax, \$189,654.28; SDN Communications, Circuit Lease, \$71,413.49; SDN Communications, Fiber Transport EQ, \$13,800.00; SDSU Bookstore, Training Material, \$129.30; SDSU Dept of Finance & Budget Cashier's, Training, \$903.15; Servall Towel & Linen Supply, Supp, \$400.90; Servicemaster, Janitorial Service, \$260.00; Shumaker, Allan, Conserve/Demand Incentive, \$25.00; Sx City Journal, Employment Advertising, \$589.00; Sx City Police Dept, Alarm Permit, \$25.00; Sx Falls Two Way Radio, Repairs/Supp, \$823.00; Sx Falls Utilities, Utility Bill, \$29.72; Sx Valley Energy, Dispatching Service, \$660.00; Sx Valley Energy, Utility Bill, \$1,257.09; Sx Valley School District, USAC Pass Through, \$6,609.60; Sixth Street Optical, Safety Glasses, \$370.00; Slaughter, Michele, Travel, \$6.90; Solus Led, Conserve/Demand Incentive, \$12,420.00; SD Newspaper Assoc, Employment Advertising, \$372.72; SD One Call, Locate Fee, \$534.45; South Sx City, Utility Bill, \$457.33; Southeastern Electric, Utility Bill, \$440.41; Sprint, Tele Exp, \$58.84; Sprint, COPP Handset, \$49.99; Sprint, PCS Phone Service, \$3,525.87; Sprint, PCS Service Fee, \$344,689.37; Sprint, PCS Inventory, \$192,619.74; Stan Houston Equipment, Supp, \$701.99; Stanwick, Kylie, Travel, \$103.50; State of Iowa-Treasurer, Sales Tax, \$5,110.00; Stoltenburg, Audie, Travel, \$165.03; Stuart C. Irby, Supp, \$1,299.00; Sturdevant Auto, Supp,

\$1,002.99; Subway, Customer Service Supp, \$1,890.00; Swanson, Todd, Conserve/Demand Incentive, \$175.00; Swiftel Communications, Office Phone Bill, \$94,410.72; Swiftel Communications, Conserve/Demand Incentive, \$733.43; Syrstad Oil, Vehicle Maint, \$151.68; Teresa Jackson & Associates, Consulting, \$800.00; Madison Daily Leader, Advertising, \$43.20; Moody County Enterprise, Advertising, \$42.00; Service Warehouse, Supp, \$43.23; UPS Store, Freight, \$528.37; Thompson, Mark, Travel, \$184.43; Tilly, Michelle, Conserve/Demand Incentive, \$45.00; Tires Tires Tires, Vehicle Maint, \$262.52; Top Notch Cleaning, Janitorial Service, \$1,845.00; Torgrude, Forrest, Travel, \$91.80; Tott's Conoco, Gas, \$352.00; Town & Country Shopper, Advertising, \$452.00; Travel Leaders, Air Fare, \$1,816.90; Union County Elec, Utility Bill, \$232.60; UPS, Freight, \$746.95; US Postal Service, Postage, \$9,000.00; Universal Service Adm., USAC Contribution, \$86,735.45; University Estates, Water Charge Reim, \$3,445.00; US Postmaster-Bkgs, Annual Permit Fee, \$450.00; Vanderzee, Gary, Conserve/Demand Incentive, \$400.00; Walker & Associates, Supp, \$19,033.88; Walker & Associates, Unreg Inv, \$810.00; Water & Environmental Engineering Center, Analysis, \$823.00; Watertown Utilities, Utility Bill, \$747.09; Wellmark Blue Cross Blue Shield of SD, Benefit Plan Fee, \$244.40; Wesco, Supp, \$7,851.96; Wholesale Electronics, Supp, \$104.80; Wireless Xcessories Group, PCS Inventory, \$2,157.00; Wright, Richard, Travel, \$33.35; WW Tire, Equip Maint, \$39.00; Xcel Energy/NSP, Utility Bill, \$1,487.98; Xerox, Copier Maint, \$177.69;

The following are Telephone/Utility Refunds:

Ahmed, Shamsa, \$633.18; Bel Brands USA, \$757.87; Besler, Kalley, \$50.42; Brandwein, Despina, \$34.04; Brookings Property Mgmt, \$84.01; Cokato Inc, \$179.83; Crawford, David, \$81.17; Earley, Eric, \$5.50; Endres, Don, \$13.36; Friebel, Royce, \$70.57; Hayen, Nicholus, \$38.64; Heimback, Dustin, \$67.20; Heritage East Apts, \$17.59; Kerry's Sprinklers, \$559.66; Kleinsasser, Randy, \$7.04; Koch, Irene, 27.91; Koropatnicki, Travis, \$128.61; Lebrun, Hailey, \$50.42; Maunu, Michelle, \$268.70; Mergen, Abby, \$177.92; Moriarty Rentals, \$21.99; Newell, S L, \$6.75; Novita Aurora LLC, \$444.63; Ovre, Tanner, \$57.00; Tekrony, Henrietta, \$14.54; Washburn, Patrick, \$23.89; Yarborough, Shawn, \$590.40.

PERSONNEL INFORMATION

Department Salaries (November): Electric, \$188,096.44; Water, \$90,014.82; Wastewater, \$77,854.37; Telephone, \$478,970.89;

Retirement, \$49,154.64; Social Security, \$58,880.90; Insurance, \$80,611.87; Deferred Comp, \$12,698.39;

Salary Changes: C. Bauman, \$12.66*; J. Becerra, \$13.45*; S. Beckering, \$10.09*; D. DeGroot, \$10.68*; C. Stutelberg, \$11.87*; J. Meusburger, \$27.08; M. Vrchota, \$21.03;

New Hires: S. Craft, \$9.50*.

*Plus commission.

RESOLUTION APPROVING THE WAPA CONTRACT

Motion was made by Harvey that the following Resolution No. 37 -15 be approved.

RESOLUTION NO. 37 - 15

RESOLUTION APPROVING LETTER AGREEMENT,
CONTRACT 15-UGPR-167 WITH WESTERN AREA POWER ADMINSTRTION

BE IT RESOLVED by the Brookings Municipal Utilities Board (the Board) that:

1. The Letter Agreement for Substation Maintenance, Contract No. 15-UGPR-167 with Western Area Power Administration (WAPA) be hereby approved.
2. The President of the Board and/or Executive Vice President/General Manager be hereby authorized to execute the approved contract documents.

Adopted this 14th day of December, 2015.

ATTEST:

Carol Pitts, Secretary

Dave Peterson, President

The motion was seconded by Hansen. All members present voted in favor of the motion.

DELINQUENT WRITE OFFS

Motion was made by Pitts that the following Resolution No. 38-15 be approved.

RESOLUTION NO. 38 - 15

RESOLUTION FOR AUTHORIZATION TO WRITE OFF DELINQUENT
ACCOUNTS FOR UTILITIES AND TELEPHONE DEPARTMENTS

BE IT RESOLVED by the Brookings Municipal Utilities Board that pursuant to SDCL 9-22-4, the accounts attached hereto are hereby determined to be uncollectible and shall be removed from the records and disclosed on this year's financial report. Evidence of such debt shall be retained by the Utilities to support subsequent collections of said accounts.

Electric

\$ 57,345.00

Telephone – Wireline	\$ 34,341.00
Telephone – Wireless	\$1,012,146.00
Wastewater	\$ 11,142.00
Water	\$ 11,544.00
Refuse	\$ <u>4,549.00</u>
TOTAL	\$1,131,067.00

Adopted this 14th day of December, 2015.

ATTEST:

Carol Pitts, Secretary

Dave Peterson, President

The motion was seconded by Hansen. All members present voted in favor of the motion.

CANCELLING OUTSTANDING CHECKS

Motion was made by Hansen that the following Resolution No. 39-15 be approved.

RESOLUTION NO. 39 - 15

RESOLUTION CANCELLING CERTAIN OUTSTANDING CHECKS

WHEREAS, Brookings Municipal Utilities has issued checks that have been outstanding for more than one hundred eighty days.

WHEREAS, SDCL 9-23-21 allows for cancellation of checks not timely presented.

NOW, THEREFORE, BE IT RESOLVED that the following checks (see listing below) be cancelled and the proper accounts be credited as follows:

Electric Fund	\$ 767.76
Telephone Fund	<u>\$1,687.88</u>
Total	\$2,455.64

REPORT OF OPEN CHECKS ELECTRIC FUND 603 THROUGH DATE - 06/30/15			
CHECK NO.	CHECK DATE	AMT. OF CHECK	EMPLOYEE/VENDOR NAME
108192	07/14/2014	196.49	Jordan Brist
108335	07/14/2014	29.98	Lauren Leischner
108447	07/14/2014	36.54	Samantha Terry
108472	07/14/2014	166.64	Greg Wegleitner

108828	08/11/2014	4.90	Brendon Kopplow
108856	08/11/2014	4.39	Christina Misslitz
109834	10/13/2014	23.73	Ryan Roagers
109922	10/27/2014	100.00	Ethan Beukelman
110259	11/10/2014	32.36	Theodore Hommen
112177	03/09/2015	144.43	Kimberly Smith
113411	06/08/2015	3.30	Kevin Gustafson
113517	06/08/2015	25.00	Jason Torino
Total		\$767.76	

**REPORT OF OPEN CHECKS TELEPHONE FUND 611
THROUGH DATE - 06/30/15**

CHECK NO.	CHECK DATE	AMT. OF CHECK	EMPLOYEE/VENDOR NAME
108176	07/14/2014	16.17	Jason M Augspurger
108180	07/14/2014	38.69	Abigail J Beierwalter
108258	07/14/2014	26.00	Arvilla Dilly
108270	07/14/2014	5.13	Patrick S Eggleston
108308	07/14/2014	6.82	Calla M Holzhauser
108322	07/14/2014	49.37	Teressa N Karl
108337	07/14/2014	2.14	Avis Lieite
108352	07/14/2014	33.01	Craig McMacken
108353	07/14/2014	90.77	Medary Vlg Mobile Home Park
108399	07/14/2014	21.42	Marsha Rauenhorst
108461	07/14/2014	5.36	Daniel J Vanderobtyne
108792	08/11/2014	2.88	Ashley R Gordon
108855	08/11/2014	13.45	Loyd Minor
108901	08/11/2014	6.92	Ryan J Serrao
108907	08/11/2014	2.59	Trei S Smith
109332	09/08/2014	18.92	Jennifer L Rauch
109390	09/08/2014	159.07	Darin L Wixon
109789	10/13/2014	4.89	Boyd Meyer
110324	11/10/2014	150.34	Taner R Reister
110528	11/24/2014	150.00	Julia C Olson
110643	12/08/2014	20.73	Larry G Cool
111043	01/12/2015	111.30	Hubert H Ackman
111272	01/12/2015	49.30	Victory Martial Arts
111363	01/26/2015	130.00	Andy Frederickson
111402	01/26/2015	23.00	Lake City Fire Equipment LLC
111607	02/09/2015	41.39	Daryl Groenewold
112011	03/09/2015	7.88	Mildred Anderson
112141	03/09/2015	30.13	Kayla M Myers
112179	03/09/2015	28.08	Southwest Datacom Corp.
112606	04/13/2015	435.23	Justin A Odegaard
113475	06/08/2015	6.90	Dan R Patrick
Total		\$1,687.88	

Adopted this 14th day of December 2015.

ATTEST:

Carol Pitts, Secretary

Dave Peterson, President

The motion was seconded by Harvey. On roll call, all members present voted in favor of the motion.

FINAL PAYMENT ON THE 2015 SEWER MAIN RELINING PROJECT

RESOLUTION NO. 40 - 15

RESOLUTION APPROVING WORK AND AUTHORIZING
FINAL PAYMENT FOR THE
2016 SEWER MAIN RELINING PROJECT

BE IT RESOLVED by the Brookings Municipal Utilities Board that final payment in the amount of \$57,299.38 to Municipal Pipe Tool Company hereby be approved for the 2016 Sewer Main Relining Project Recoating Project at the East Water Plant.

BE IT FURTHER RESOLVED that the work for said project be approved.

Adopted this 14th day of December, 2015.

ATTEST:

Carol Pitts, Secretary

Dave Peterson, President

The motion was seconded by Pitts. All members present voted in favor of the motion.

SURPLUS CENTRAL OFFICE POWER EQUIPMENT – TELEPHONE DEPARTMENT

Motion was made by Pitts that the following Resolution No. 41-15 be approved.

RESOLUTION NO. 41 - 15

RESOLUTION ORDERING DISPOSITION OF SURPLUS
TELEPHONE EQUIPMENT

WHEREAS the city of Brookings Municipal Utilities owns property which is no longer necessary, useful or suitable for municipal purposes; and

WHEREAS said property is itemized below of defective items to be destroyed.

REGULATED	QTY
South Remote:	
Lorain Chargers (1982, 1987)	2
DC Power Board	1
Exide Batteries 525AH (1987)	24
Two Tier Battery Rack (1987)	1
East Remote:	
400 AMP Power Board & Related Equipment (1990)	1
Lorain Chargers (1990)	2
North Remote (SDSU):	
Lorain 23" Relay Rack (1982)	1
Lorain Power Fuse Panel (1982)	1
Lorain Fuse Panel (1982)	1
Lorain Meter and Alarm Panel (1982)	1
Lorain Current Meter Shunt Panel (1982)	1
Lorain Rectifier (1982)	3

NOW, THEREFORE, BE IT RESOLVED by the Brookings Municipal Utilities Board that the Board hereby orders that the above referenced property be declared surplus equipment to be destroyed in accordance with the provision of SDCL 6-13.

Adopted this 14th day of December, 2015.

ATTEST:

Carol Pitts, Secretary

Dave Peterson, President

The motion was seconded by Harvey. All members present voted in favor of the motion.

BIDS

AWARDING OF BIDS

FIBER ACCESS EQUIPMENT

Calix

\$78,193.00

SET TOP BOXES – TELEPHONE DEPARTMENT

Bids received from Power & Telephone, Advanced Media Technology and Border States Electric (see attached) for the Set Top Boxes. These bids were awarded per unit price per motion listed below. Motion was made by Harvey, seconded by Hansen that the following low bids amounts as stated above be approved : Calix, Fiber Access Equipment, in the amount of \$78,193.00; and for the Set Top Box Bids: Power & Telephone Supply: Item 1.5; Item 4.2; Item 4.4; Item 4.6; Advanced Media Technology: Item 1.1; Item 1.2; Item 1.4; Item 1.6; Item 1.7; Item 1.9; Item 2.1; Item 2.2; Item 2.4; Item 2.5; Item 2.6; Item 2.7; Item 4.1; Item 4.3; Item 4.5; Item 5.1; Item 5.2; Item 5.3; Item 5.4; Item 5.5; Item 5.6; Item 5.7; Item 5.8; Item 5.9; Item 5.10; and Border States Electric: Item 3.1; Item 3.2; Item 3.3; Item 6.1; Item 6.2; Item 6.3; Item 6.4; Item 6.5; Item 6.6; and, that, after reviewing the contracts for the above bids, that the President of the Board and/or Executive Vice President/General Manager be authorized to execute the approved contract documents. All members present voted in favor of the motion.

AUTHORIZATION TO SUBMIT BIDS

Transformers – Electric Department.
Switchgear – Electric Department.
Conductor – Electric Department.
Street Light Poles – Electric Department.
Directional Boring Machine – Electric Department.
Articulating Loader – Electric Department.
Western and Old 77 Substation Transformer Pads – Electric Department.
Western Avenue Land Development – Electric Department.
Dump Truck Box – Electric Department.
Water Meters, Valves and Hydrants – Water Department.
Chemicals – Water/Wastewater Department.
Jet Vacuum Machine – Water Department.
EWP Wells & Piping Project – Water Department.
Tower Controls Equipment – Water Department.
Digester Conveyor – Wastewater Department.
BMU Parking Lot Resurfacing.
Vehicles – All Departments.

Motion was made by Hansen, seconded by Pitts that authorization be given to advertise for bids for the following: Transformers, Switchgear, Conductor, Street Light Poles, Directional Boring Machine, Articulating Loader, Western And Old 77 Substation Transformer Pads, Western Avenue Land Development, Dump Truck Box, Water Meters, Valves and Hydrants, Chemicals, Jet Vacuum Machine, EWP Wells & Piping Project, Tower Controls Equipment, Digester Conveyor, BMU Parking Lot Resurfacing and Vehicles. All members present voted in favor of the motion.

EXECUTIVE SESSION

Motion was made by Harvey, seconded by Hansen to adjourn to an executive session for the purpose of discussing personnel, competitive service offerings and review communication from legal counsel about contractual matters. All members present voted in favor of the motion.

The Board reconvened in open session.

ADJOURNMENT

The meeting adjourned.

ATTEST:

Carol Pitts, Secretary

Dave Peterson, President