

The Brookings Airport Board was called to order by Judy McLaughlin on Thursday January 21, 2016 at 3:30 PM in Conference Room # 241 located on the second floor of the City & County Government Center at 520 3rd Street. Members present were Brian VanLiere, Orv Smidt, Lynn Riedesel, and McLaughlin. Absent was Jason Baker. Also present were Airport Manager Ryan O'Rear, City Engineer Jackie Lanning, Randy Hanson-FBO, and others.

Item #2 – (Smidt/VanLiere) Motion to approve the agenda. All present voted aye. **MOTION CARRIED.**

Item #3 – (VanLiere/Smidt) Motion to approve the December 17, 2015 minutes. All present voted aye. **MOTION CARRIED.**

Item #4 – The next meeting is scheduled for the 18th of February, 2016 at 3:30 in the City & County Government Center at 520 3rd Street.

Old Business

Item #5a - Airfield Realignment – Ryan reported that the flight check is still planned for January or February.

New Business -

Item #6a - Election of President and Vice President - (Smidt/VanLiere) Motion to nominate Judy for President. No other nominations were brought to the floor. All present voted aye. **MOTION CARRIED.**

(McLaughlin/VanLiere) Motion to nominate Orv for Vice-president. No other nominations were brought to the floor. All present voted aye. **(MOTION CARRIED)**

Item #6b - Approval of 2015 Annual Report – Orv suggested to add the following goals to the list for 2016.

1. Promote the building of 2 new hangars in 2016.
2. Construct and maintain 3 sights that would be "ready for construction."
3. Install the Long Term/Short Term parking signs.

(Smidt/Vanliere) Motion to approve the annual report with the additions of the goals discussed. All in favor voted aye. **(MOTION CARRIED.)**

Reports

Item #7a - Airport Manager Report – Ryan reported that the Gate Card Audit is nearly complete. He is waiting for just 1 more response. The City Council approved Helm’s and Associates as the Airport Consultant for the next 4 years.

Ryan stated that there was only one snow event on December 26th that required the airport to be closed to allow for snow removal, but it was back open within 8 hours. All other snow events went smoothly.

Ryan has updated the Based Aircraft report and this has been submitted to the DOT. Ryan spoke to the FAA regarding the AWOS being down, they stated that this is a national issue and they are working on it.

The South Dakota Airport Conference is scheduled for April 5th thru the 7th in Deadwood. At the next meeting it will need to be decided who will be attending.

Item #7b - FBO Report – Randy reported that there will be a Civil Air Patrol plane back at the end of January.

Item #7c - SDSU Report – None.

Item #7d - Other Items – None.

The meeting was adjourned.


Lana Schwartz, Secretary


Judy McLaughlin, President