

BRING YOUR DREAMS.



**City of Brookings**  
**Meeting Agenda - Final**  
**Bicycle Advisory Committee**

Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281  
Fax: (605) 692-6907

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Wednesday, April 27, 2016

3:00 PM

Brookings City & County Government Center,  
520 3rd St., Room 300

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**1. Call To Order**

**2. Approval of Agenda**

3. [ID 2016-0328](#) Approval of minutes

**Attachments:** [March 23, 2016 minutes](#)

4. [ID 2016-0329](#) Bike Master Plan Consultant Presentations
- A. Stantec, Peggy Harter, PE, Project Manager
  - B. Toole Design Group, Ciara Schlichting, Principal, and Shaun Lopez-Murphy, Project Manager
  - C. Alta Planning + Design, Joe Gilpin, Principal and Vice President, and Colin Harris, Project Manager

**Attachments:** [RFP Bicycle Master Plan.pdf](#)  
[Planholders List](#)  
[Responses received](#)  
[Stantec Proposal](#)  
[Toole Proposal](#)  
[Alta Proposal](#)

**5. Discussion and action to recommend a Bike Master Plan Consultant**

6. [ID 2016-0330](#) Community Support/Public Education
- A. May "Bike Month" Events & Upcoming Initiatives - INFORMATION ONLY
- Committee FaceBook Page
  - Prairie Doc Show
  - May 4 - Bike to School Day
  - May 7 - Safe Cycling Class with League of American Bicyclists
  - May 14 - ReStore Earth Day, shared booth
  - May 15 - Bike to Church Day
  - May 16-20 - Bike to Work Week (promote with various businesses & Chamber)
  - May 20 - Bike to Work Day
  - May 21 - Poker Run, hosted by Brookings Mountain Bike Association
  - May 16-20 - Bike to Work Week
  - May 27 - Historic Sites Bike Tour, hosted by Critical Mass Ride & Historic Preservation Commission
  - June 17 - Safety Town 35th Anniversary
  - June 25-25 - Kites & Bikes Festival
  - June 24 - Critical Mass Ride
  - July 29th - Critical Mass Ride of Community Gardens
  - August 26th -Mayor's Ride

## 7. Schedule next meeting

## 8. Announcements/Correspondence/Calendar

## 9. Adjournment

*Assisted Listening Systems (ALS) are available upon request. Please contact Shari Thornes, Brookings City Clerk, at (605)692-6281 or sthornes@cityofbrookings.org. If you require additional assistance, alternative formats, and/or accessible locations consistent with the Americans with Disabilities Act, please contact Shari Thornes, City ADA Coordinator, at (605)692-6281 at least three working days prior to the meeting.*

*Bicycle Advisory Committee Members: Emily Braun, Caleb Finck, Joanie Holm, Ben Vukovich, Vern Olson, Steve Paula, Caleb Evenson, Jennifer McLaughlin, and Meghan Thoreau. City Staff: Shari Thornes, City Clerk, and Kevin Catlin, Assistant to the City Manager.*