

The regular meeting of the Municipal Utilities Board was held at 1:00 p.m. on Monday, March 14, 2016, at the Utility Building with the following members present: Carruthers, Hansen, Harvey and Peterson. Absent: Pitts.

### MINUTES

Minutes of the regular meeting held February 8, 2016, and the special meetings held February 22, 2016 and February 29, 2016, were read and approved.

### ADOPTION OF AGENDA

The agenda was adopted.

### APPROVAL OF BILLS AND CLAIMS

Motion was made by Carruthers, seconded by Harvey that the following bills and claims be approved. All members present voted in favor of the motion.

4Nu-Praxair Dist, Supplies, \$11.47; 5 Star Communications, Advertising, \$880.00; A T & T, Settlement, \$1,107.55; ABM Equipment & Supply, Supp, \$120.50; Access Storage, Storage, \$328.00; Adee Apartments, Conserve/Demand Incentive, \$450.00; Advanced Engineering & Environmental, Engineering Consulting, \$6,875.94; AgFirst, Supp, \$1,039.53; A-I Computers Solutions, Supp, \$559.85; Allegra, Printed Supplies, \$317.06; Alliance Comm, PCS Access, \$24.51; American Safety Util, Supp, \$1,457.03; AMP Electric, Labor/Supplies, \$1,619.78; Anixter, Supp, \$3,296.00; Aramark, Supp, \$892.71; Authorize.Net, Credit Card Processing Fee, \$119.95; Aventure Staffing & Prof Services, Temp Help, \$1,164.73; Badger Communications, Unreg Inventory, \$3,738.88; Ball, Michelle, Janitorial Service, \$200.00; Barhite, Brooke, Travel, \$40.50; Bel Brands, Conserve/Demand Incentive, \$1,234.55; Bendix, Copier Maint, \$5,785.79; Beresford Mun Tele, PCS Access, \$19.50; Black Box Resale Services, Unreg Inv, \$287.00; Bluefin Pymt Systems, Credit Card Processing Fee, \$5,994.67; Bob Roe's, Meeting Supp, \$70.30; Border States Elec, Supp, \$7,088.74; Border States Elec, Unreg Inventory, \$11,232.41; Border States Elec, Wire, \$39,650.00; Borns Group, Postage, \$7,886.02; Bozied Gas Stop, Car Wash, \$11.00; Bozied Gas Stop, Gas, \$3,717.49; Bridle Estates, Sewer Charge Reim, \$1,680.00; Brookings Auto Mall, Vehicle Maint, \$53.90; Brookings City Finance, EQ Basin Airport, \$48,194.66; Brookings Credit Bureau, Delinq. Acct Collection, \$204.05; Brookings Engraving, Signs/Engraving, \$13.00; Brookings Utilities, Office Utility Bill, \$50,996.82; Brookings Radio, Advertising, \$5,715.00; Brookings Register, Advertising/Legals, \$309.00; Bruns, Brooke, Travel, \$16.74; BSG Clearing Solutions, Settlement, \$158.93; Calix, Inventory, \$13,937.23; Calix, Maint Agreement, \$1,500.00; Careerbuilder, Employment Advertising, \$419.00; Carquest, Equip Maint, \$740.92; CDW Government, Supp, \$2,088.98; Central Business, Supp, \$1,974.20; Century Link, Tele Exp, \$496.64; Century Link, Interconnections, \$12,497.03; Century Link, Settlement, \$272.23; Chesterman, Bottled Water, \$66.00; CHR Solutions, Licenses, \$3,140.00; CHR Solutions, Scanner, \$62.00; City of Brookings, Contract Fee, \$6,407.13; City of Beresford,

Utility Bill, \$154.27; City of Brookings, Landfill Fee, \$317.40; City of Sgt Bluff, Utility Bill, \$142.25; City of Vermillion, Utility Bill, \$297.89; Clay Union Electric, Utility Bill, \$187.77; Climate Systems, Heat/Cooling Maint, \$1058.63; Codington Clark Elec, Utility Bill, \$58.14; Cornerstone Group, E-Mail Newsletter, \$169.00; Courtesy Plbg & Htg, Repair/Supp, \$324.64; Credit Collections Bureau, Delinq. Acct Collection, \$812.84; Culligan of Brookings, Bottled Water, \$62.25; Culligan of Watertown, Bottled Water, \$32.75; Dakota Riggers & Tool, Supp, \$341.08; Dakota Service, Supp, \$5.00; Dakota Supply Group, Corp Stops & Regulators, \$5,287.20; Dakota Supply Group, Gate Valves, \$23,966.75; Dakota Supply Group, Supp, \$1,058.40; Datalink, Circuit Equipment, \$13,873.50; Datalink, Maint Agreement, \$23,880.75; Dave's Window Cleaning, Window Service, \$108.00; Davis Excavating, Snow Removal, \$180.00; Decker, Truck Utility Boxes, \$2,468.41; Dept of the Treasury, Fed Tax, \$5,540.04; Detection Instruments, Supp, \$595.00; Dex Media East, Advertising, \$66.50; DHE, LLC, Maint Fee, \$1,217.66; Directory Resources, Software Maint, \$1,250.00; Eco Water, Bottled Water, \$152.50; Eco Water, Softener Service, \$51.00; Einspahr Auto Plaza, Vehicle Maint, \$538.64; Ellis & Eastern, Annual Lease Fee, \$1,500.00; Engenius, Repair, \$149.00; EnviroToxicity Control, Water Analysis, \$725.00; Express Communications, Settlement, \$9,271.11; Farm & Home Publishers, County Maps, \$34.61; Farmers Implement, Equip Maint, \$512.58; Fastenal, Supp, \$31.63; Fed Ex, Freight, \$49.37; Ferguson Waterworks, Meters, \$32,887.00; Fibercomm, Broadband Service, \$6,471.38; First Bank & Trust, Bond Payment Series 2011, \$36,170.62; Five-Star Awards & More, Supp, \$47.20; Flexible Pipe Tool, Supp, \$205.30; Foerster Supply, Supp, \$819.90; Fox Sports Net North, Contract Fee, \$6,159.88; FRRPA, FRRPA Lease, \$12,957.00; George's Pizza, Meeting Supp, \$121.75; George's Sanitation, Sanitation Service, \$60.00; Geotrust, Software Support, \$873.00; Globalscape, License/Support, \$2,652.00; Golden West Tech, Tech Support, \$6,619.48; Golden West Telecom, Tele Exp, \$40.90; GP Auto, Repairs, \$34.95; Grainger, Supp, \$1,368.60; Graybar Electric, Supp, \$686.54; Graybar Electric, Unreg Inventory, \$4,727.32; Gridor Const, WWTP Upgrade, \$111,040.00; Haaseth, Todd, Travel, \$15.30; Hach Chemical, Supp, \$405.96; Hawkins Inc, Chemicals, \$4,367.51; HDR, Engineering Service, \$35,375.72; Henderschiedt, Dale, Travel, \$99.60; Herr, Debra, Travel, \$39.96; Hibu-West, Advertising, \$397.00; Hillyard/Sx Falls, Repair/Supplies, \$357.21; Homestead Do It Center, Supp, \$1,383.87; Hometown Service, Repair/Supp, \$424.89; Horst, Jeff, Travel, \$102.00; Hy-Vee, Supp, \$53.28; Hy-Vee, Supp, \$75.37; Hy-Vee, Supp, \$1,173.71; I.L.L Inc, Real Estate Taxes, \$3,338.12; Iheartmedia, Advertising, \$1,416.00; Independent Communication, Contract Fee, \$1,109.85; Interstate All Battery Center, Supp, \$130.95; Interstate Telecom, Tele Exp, \$1,261.19; Iowa Network Services, Wireless Transport, \$1,542.00; Job Dig, Employment Advertising, \$149.00; Johme, Ashley, Travel, \$84.24; Julius, Laura, Travel, \$74.70; Karpen, Nick, Travel, \$168.48; KDLT TV, Contract Fee, \$2,548.13; KELO, Contract Fee, \$2,944.50; Kenner Plumbing, Repairs/Supp, \$562.43; KGP Logistics, Antennas, \$11,640.72; Knettel, Trever, Travel, \$537.30; Krier & Blain, Maint, \$1,054.26; KXLG-FM, Advertising, \$2,250.00; Laake, Aaron, Travel, \$207.36; Larson Data Communications, Tower Control Equip, \$23,917.33; Larson, Jack, Travel, \$132.60; Larson, Kathryn, Conserve/Demand Incentive, \$50.00; LECA, Settlement, \$3,612.00; Lewis Drug, Supp, \$9.90; Lights Out Productions, Photography, \$4,400.00; Lowe's, Supp, \$680.47; M & T Fire & Safety, Supp, \$285.50; Macksteel Warehouse, Supp, \$1,551.88; Maguire Iron, Tower Maint, \$12,000.00; Mahanke, Doug, Travel, \$15.30; Martin's Inc, Diesel/Oil, \$1,748.81; Master Blaster, Maint/Supp, \$603.10; Mathison Co, Maint/Supp, \$279.32; Mediacom, Broadband Service, \$89.95; Medinger, Amanda, Travel, \$43.74; Menards-Sx City, Supp, \$27.39; Menards-Sx Falls

West, Supp, \$16.33; Merchant Transact, Credit Card Processing Fee, \$634.37; Mid South Telecom, Repair, \$50.00; Mid South Telecom, Unreg Inv, \$907.83; Midamerican Energy, Utility Bill, \$893.29; Midcontinent, Broadband Service, \$344.61; Midcontinent, Contract Fee, \$297.15; Midwest Communications, Advertising, \$3,720.00; Midwest Glass, Repair/Supp, \$20.40; Midwest Pest Control, Pest Control, \$140.00; Miller, Scott, Conserve/Demand Incentive, \$150.00; Minnesota Telecom Alliance, Membership Dues, \$250.00; Missouri River, Supplemental Power, \$1,327,834.42; Missouri River, WAPA Allocation, \$296,848.59; Modern Enterprise Solutions, Supp, \$1,476.94; Monteith Welding, Supp, \$3.25; Moss Adams LLP, Consulting Service, \$37.20; MVTL Labs, Wastewater Analysis, \$372.00; Napa Auto Parts, Supp, \$5.68; Nelson, Kevin, Conserve/Demand Incentive, \$27.00; Neustar Info Service, Contract Fee, \$200.00; New Tec, Supp, \$113.87; Newark Element14, Supp, \$148.79; Nielson, Brandi, Travel, \$35.10; North West Rec, Utility Bill, \$45.52; Northwestern Energy, Natural Gas, \$2,860.67; Novak Sanitary Service, Shredding, \$460.64; NTCA, Compensation/Benefit Report, \$150.00; Obeslo, Kayla, Travel, \$8.64; Office Elements, Maint/Supp, \$255.86; Opis Energy Group, Publication, \$330.00; Otter Tail, Utility Bill, \$119.11; Outlaw Graphics, Supp, \$140.00; P J Electric, Supp, \$579.09; Pandora Media, Advertising, \$6,291.84; Patrick, Dan, Travel, \$18.36; Perry Electric, Conserve/Demand Incentive, \$672.00; Pete Lien & Sons, Chemicals, \$12,480.92; Powell Broadcasting, Advertising, \$3,000.00; Power & Telephone Supply, Cable, \$3,857.95; Prairie Graphics, Supp/Uniforms, \$15.00; Prairie Hills LLC, Oversize Water Main, \$29,468.00; Pro Lube, Vehicle Maint, \$88.40; Radco, Repair/Supp, \$1,384.95; Rapid City, Pierre & Eastern Railroad, Railroad Insurance, \$1,150.00; Resmen, Kaylene, Travel, \$23.33; Reuter, Tim, Travel, \$15.30; Riens, Shane, Travel, \$178.50; Riter, Rogers, Wattier & Brown LLP, Legal Service, \$360.00; Schuneman Equipment, Equip Maint, \$218.66; SD Dept of Health Lab Remit Center, Testing W-WW Samples, \$438.00; SD Treasurer, Sales/Excise Tax, \$85,187.26; SD Treasurer C I F, Comm Impaired Fee, \$4,683.67; SDN Communications, Circuit Lease, \$135,835.05; SDSHRM, Registration, \$209.00; Servall Towel & Linen, Supp, \$336.68; Servicemaster, Janitorial Service, \$260.00; Shin, Simon, Conserve/Demand Incentive, \$36.00; Sioux Falls Tower, Distribution Boxes, \$3,900.00; Sioux Falls Two Way Radio, Repairs/Supp, \$378.69; Sioux Falls Utilities, Utility Bill, \$30.21; Sioux Valley Energy, Dispatching Service, \$660.00; Sioux Valley Energy, Utility Bill, \$1,412.18; Slaughter, Michele, Travel, \$686.14; Sneaky's, Supp, \$52.99; Solus Led, Conserve/Demand Incentive, \$19,605.00; SD Newspaper Assoc., Employment Advertising, \$417.00; SD One Call, Locate Fee, \$24.15; South Sioux City, Utility Bill, \$216.15; Southeastern Electric, Utility Bill, \$509.69; Sprint, Tele Exp, \$48.25; Sprint, PCS Phone Service, \$3,634.27; Sprint, PCS Service Fee, \$296,826.78; Sprint, PCS Inventory, \$80,541.95; Sprint-Brookings, PCS Accessories, \$74.80; Sprint-Sx Falls, PCS Accessories, \$2,150.71; St. Thomas Moore, Conserve/Demand Incentive, \$465.00; Stanwick, Kylie, Travel, \$141.48; Staples, Supp, \$103.45; State of Iowa-Treasurer, Sales Tax, \$4,691.00; Stensland, Curt, Conserve/Demand Incentive, \$100.00; Stoltenburg, Audie, Travel, \$258.30; Strand, Chad, Travel, \$40.80; Sturdevant Auto, Supp, \$555.65; Swiden Distributing, Unreg Inv, \$2,728.80; Swiftel Communications, Office Phone Bill, \$94,249.47; Telephone Switching Intl, Supp, \$617.02; Auto Service Center, Repairs/Supp, \$188.21; UPS Store, Freight, \$96.93; Thomas Dean Delk, Tech Support, \$1,470.00; Thompson, Mark, Travel, \$140.98; Tires Tires Tires, Vehicle Maint, \$40.00; Top Notch Cleaning, Janitorial Service, \$1,845.00; Tott's Conoco, Tower Lease Pymt, \$428.20; Tower Distribution, Contract Fee, \$291.75; Town & Country Shopper, Advertising, \$452.00; Townsquare Media-Sx Falls, Advertising, \$895.60; Travel Leaders, Air Fare, \$481.70; Union County Elec, Utility Bill, \$213.70; UPS, Freight, \$933.04; US

Postal Service, Postage, \$9,000.00; Universal Service Adm, USAC Contribution, \$85,476.76; University Estates, Water Charge Reim, \$3,445.00; USA Bluebook, Supp, \$96.99; Vantage Point, Engineering Consulting, \$5,690.00; Vaonet, Support Agreement, \$3,250.00; Vermeer High Plains, Equip Maint, \$1,247.41; Walker & Associates, Unreg Inv, \$291.00; Water & Enviro Engineering Center, Analysis, \$371.00; Watertown Utilities, Utility Bill, \$786.71; Watertown Radio, Advertising, \$1,500.00; Wellmark Blue Cross Blue Shield of SD, Benefit Plan Fee, \$262.50; Wells Fargo, Deposit Tickets, \$153.70; Wesco, Inventory, \$106,478.00; Wesco, Supp, \$4,167.60; Window Pros, Window Service, \$21.20; Wireless Xcessories Group, PCS Inv, \$317.50; Wright, Richard, Travel, \$41.04; Xcel Energy/NSP, Utility Bill, \$1,448.90; Xerox, Copier Maint, \$179.70; Young Broadcasting of SF, Employment Advertising, \$109.00.

The following are Telephone/Utility Refunds:

Access Storage, \$10.00; Bau Plumbing & Heating, \$477.00; Berwald, Eunice, \$23.15; Carpenter, Roger, \$19.38; Cedar West III, \$40.33; Claussen, Lyle, \$25.41; Dakota Prairie Elementary, \$4,675.00; Davis, Michael, \$30.25; Dejesus, Casey, \$44.49; Edgewood Vista, \$35.00; Evolution Powersports, \$833.64; Gulbranson, Dean, \$131.83; Holter, Benjamin, \$140.00; Jensen, Taylor, \$16.40; Langin, Edward, \$17.49; Mastbergen, Micah, \$58.82; Maxwell, Yolanda, \$34.09; McGraw, Jesse, \$3.15; Moad, Kevin, \$21.93; Moriarty Rentals, \$18.32; Osborne, Kurt, \$52.25; Prairie View Townhomes, \$29.33; Resmen Electric, \$462.00; Southland Estates II, \$44.59; Svec, Harvey, \$65.22; Upton, Troy, \$141.80; Vanlandingham, Allan, \$8.01.

### PERSONNEL INFORMATION

Department Salaries (February): Electric, \$177,087.94; Water, \$88,930.18; Wastewater, \$78,228.88; Telephone, \$458,819.63; Retirement, \$46,236.81; Social Security, \$58,186.75; Insurance, \$85,001.84; Deferred Comp, \$12,760.79;

New Employees: L. Marquez, \$9.50\*; T. Reihe, \$9.50\*; F. Torgrude, \$19.83;

Salary Changes: K. Jonker, \$10.68\*; K. Resmen, \$10.09\*; M. Wells, \$3,241.57\*; T. Delaney, \$15.16; J. Jensen, \$20.22; C. Haakinson, \$28.96.

\*Plus commission

### PRESENTATION BY TOM RICHTER – SWIFTEL CENTER

Tom Richter, Executive Director of the Swiftel Center, presented an overview of the Swiftel Center's annual report and the Year 2015 in review.

### EXECUTIVE SESSION

Motion was made by Harvey, seconded by Carruthers to adjourn to an executive session for the purpose of discussing competitive service offerings, pending litigation and contractual matters. All members present voted in favor of the motion.

The Board reconvened in open session.

ADDENDUM XIII TO SPRINT AFFILIATION AGREEMENT

Motion was made by Harvey that the following Resolution No. 9-16 be approved.

RESOLUTION NO. 9 - 16

RESOLUTION APPROVING ADDENDUM XIII TO  
SPRINT AFFILIATION AGREEMENT

BE IT RESOLVED by the Brookings Municipal Utilities Board (the Board) that:

1. The Agreement entitled "Addendum XIII to Sprint Affiliation Agreement" with Sprint be hereby approved.
2. The President of the Board and/or Executive Vice President/General Manager be hereby authorized to execute the approved contract document.

Adopted this 14<sup>th</sup> day of March, 2016.

ATTEST:

\_\_\_\_\_  
Carol Pitts, Secretary

\_\_\_\_\_  
Dave Peterson, President

The motion was seconded by Carruthers. All members present voted in favor of the motion.

FIRST AMENDED AND RESTATED OPERATING AGREEMENT OF DHE, LLC

Motion was made by Hansen that the following Resolution No. 10-16 be approved.

RESOLUTION NO. 10 - 16

RESOLUTION APPROVING FIRST AMENDED AND RESTATED  
OPERATING AGREEMENT OF DHE, LLC

BE IT RESOLVED by the Brookings Municipal Utilities Board (the Board) that:

1. The Agreement entitled "First Amended and Restated Operating Agreement of DHE, LLC" with DHE, LLC be hereby approved.
2. The President of the Board and/or Executive Vice President/General Manager be hereby authorized to execute the approved contract document.

Adopted this 14<sup>th</sup> day of March, 2016.

ATTEST:

\_\_\_\_\_  
Carol Pitts, Secretary

\_\_\_\_\_  
Dave Peterson, President

The motion was seconded by Carruthers. All members present voted in favor of the motion.

FINAL PAYMENT ON THE TOWER CONTROL EQUIPMENT – PHASE I

Motion was made by Carruthers that the following Resolution No. 11-16 be approved.

RESOLUTION NO. 11 - 16

RESOLUTION APPROVING WORK AND AUTHORIZING  
FINAL PAYMENT FOR THE  
TOWER CONTROL EQUIPMENT – PHASE 1 PROJECT

BE IT RESOLVED by the Brookings Municipal Utilities Board that final payment in the amount of \$23,917.33 to Larson Data Communication hereby be approved for the Tower Control Equipment - Phase 1 Project.

BE IT FURTHER RESOLVED that the work for said project be approved.

Adopted this 14<sup>th</sup> day of March, 2016.

ATTEST:

\_\_\_\_\_  
Carol Pitts, Secretary

\_\_\_\_\_  
Dave Peterson, President

The motion was seconded by Harvey. All members present voted in favor of the motion.

APPLICATION FOR EXTENSION OF WATER/SEWER MAINS AND CONNECTION INTO  
THE CITY WATER/SEWER SYSTEM – WILBERT SQUARE ADDITION

Motion was made by Carruthers, seconded by Harvey that the application for extension of water/sewer mains and connection into the city water/sewer system requested by Den-Wil Inc. for the Wilbert Square Addition be approved. All members present voted in favor of the motion.

BIDS

AWARDING OF BIDS

CHEMICALS – WATER/WASTEWATER DEPARTMENT

	<u>Item 1</u>	<u>Item 2</u>	<u>Item 3</u>	<u>Item 4</u>	<u>Item 5</u>	<u>Item 6</u>	<u>Item 7</u>
	Carbon Dioxide	Fluorosilicic Acid	Liquid Chlorine	Quicklime	Sodium Hydroxide	Sodium Poly	Sulfur Acid
Carus Corporation	~	~	~	~	~	\$10,450	~
DPC Industries Inc.	~	<b>\$4,380</b>	\$10,340	~	~	~	~
Graymont (WI) LLC	~	~	~	\$169,290	~	~	~
Hawkins Inc.	~	\$4,476	<b>\$9,620</b>	~	<b>\$9,750</b>	<b>\$10,400</b>	<b>\$16,625</b>
Mississippi Lime Co.	~	~	~	\$290,334	~	~	~
Pete Lien & Sons Inc.	~	~	~	<b>\$161,700</b>	~	~	~
Poet Ethanol Products	<b>\$11,040</b>	~	~	~	~	~	~
Shannon Chemical Corp.	~	~	~	~	~	\$10,554	~

Motion was made by Carruthers, seconded by Harvey that the following low bids be approved: DPC Industries, Fluorosilicic Acid, \$4,380.00; Hawkins Inc., Liquid Chlorine, \$9,620.00; Sodium Hydroxide, \$9,750.00; Sodium Poly, \$10,400.00; and Sulfuric Acid, \$16,625.00; Pete Lien & Sons Inc., Quicklime, \$161,700.00; Poet Ethanol Products, Carbon Dioxide, \$11,040.00; and, that, after reviewing the contracts for the above bids, that the President of the Board and/or Executive Vice President/General Manager be authorized to execute the approved contract documents. All members present voted in favor of the motion.

NEW 2016 MODEL ARTICULATING LOADER - ELECTRIC DEPARTMENT

	<u>Item 1 Price</u>	<u>Less Trade In</u>	<u>Net Bid Total</u>
Lake County International Inc.	\$48,940.00	- \$10,940.00	= <b>\$38,000.00</b>
Titan Machinery	\$51,471.18	- \$ 6,500.00	= \$44,971.18

Motion was made by Carruthers, seconded by Hansen that the following low bids be approved: Lake County International Inc. for the New 2016 Model Articulating Loader in the amount of \$38,000.00 and, that, after reviewing the contracts for the above bids, that the President of the Board and/or Executive Vice President/General Manager be authorized to execute the approved contract documents. All members present voted in favor of the motion.

AUTHORIZATION TO SUBMIT BIDS

DIRECTORY PRINTING SERVICES

Motion was made by Harvey, seconded by Carruthers that authorization be given to advertise for bids for the Directory Printing Services for Telephone Department. All members present voted in favor of the motion.

CENTRAL OFFICE WIRELESS NETWORK EQUIPMENT  
LTE RADIO ACCESS NETWORK EQUIPMENT  
LTE DC POWER EQUIPMENT

LTE TOWER AND SITE WORK  
LTE REMOTE RADIO HYBRID CABLE  
LTE ANTENNAS

Motion was made by Harvey, seconded by Hansen that authorization be given to advertise for bids for the Central Office Wireless Network Equipment, LTE Radio Access Network Equipment, LTE DC Power Equipment, LTE Tower and Site Work, LTE Remote Radio Hybrid Cable, and LTE Antennas for the Telephone Department. All members present voted in favor of the motion.

FUEL TANK REPLACEMENT

Motion was made by Harvey, seconded by Carruthers that authorization be given to advertise for bids for the Fuel Tank Replacement. All members present voted in favor of the motion.

PAVING BMU WEST PARKING LOT

Motion was made by Harvey, seconded by Carruthers that authorization be given to advertise for bids for Paving the BMU West Parking Lot. All members present voted in favor of the motion.

ADJOURNMENT

The meeting adjourned.

ATTEST:

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Carol Pitts, Secretary

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Dave Peterson, President