

The Brookings Airport Board was called to order by Orv Smidt on Thursday May 26, 2016 at 3:30 PM in Community Room # 300 located on the third floor of the City & County Government Center at 520 3rd Street. Members present were Jason Baker, Brian VanLiere, Lynn Riedesel and Orv Smidt. Absent was Judy McLaughlin. Also present were Airport Manager Ryan O'Rear, Randy Hansen-FBO and others.

Item #2 – (Riedesel/VanLiere) Motion to approve the agenda. All present voted aye. **MOTION CARRIED.**

Item #3 – (Riedesel/Baker) Motion to approve the April 20, 2016 minutes. All present voted aye. **MOTION CARRIED.**

Item #4 – The next meeting is scheduled for Thursday June 16th, 2016 at 3:30 in the City & County Government Center at 520 3rd Street.

Reports

Item #5 – Airport Manager Report –

Ryan stated that the SDSU Fly-In last month was a success with a good turnout. There were a number of planes that came for the event and plenty of visitors that attended as well.

Jeremy, Ryan and 2 city firefighters attended annual ARFF recertification in Watertown at the beginning of the month which included a live burn. All 4 are certified until next May. Ryan attended the AAAE Annual Conference in Houston, TX last week and attended numerous seminars and classes that are very helpful in dealing with the issues at modern airports. Jeremy attended an emergency management course provided by Texas A&M and hosted by the Local Emergency Planning Committee.

The city bid out a utility project for the hangar expansion area to make water and sewer available to future hangar lots. The low bid came in just under \$88,000 from Prunty with a boring alternate. The work is to be completed by August 1 and Ryan expects them to start work in June.

Reed Intermill is constructing a hangar off the new taxi lane and the building arrived at the airport today. Construction will not begin until the FAA has approved the 7460 Form that was submitted in early April to the Airport District

Office. Intermill will be starting dirt work in preparation for the new hangar within a couple weeks. Thomas Kersting is still waiting for the city to complete grading around his hangar before he pours his floor due to the poor drainage behind his hangar. Ryan stated that the area was surveyed by the engineering department late last week and spoke with Bowes Construction and the street department last week as well. Both entities are about 3 weeks out on projects so the airport is looking at alternatives to get the work done sooner, if possible. Paul from the FBO mentioned that Kersting will need to schedule his floor to be poured, but can't do so until he knows when the grading will be finished. Ryan will try to get a solid date and notify Kersting as soon as possible.

Ryan explained that the FAA Part 139 inspection was conducted on May 11 and it went really well with a few corrections to make. The airport will need to repaint all the taxiway lead-off lines from RWY 12/30 as well as the RWY 12 designator and touchdown zone markings. These markings have faded quickly and need to be painted by the end of July. The airport will also need to replace a damaged sign panel which has already been ordered. Lastly, the airport will need to hold a Wildlife Hazard Management Plan review in June to update the document with any changes since the new airfield layout and to stay compliant. Lynn asked Ryan about the taxiway centerline NOTAM and Ryan explained that the certification inspector told him that the NOTAM will need to stay issued until either all centerline markings are painted 12 inches or the thermoplastic enhanced centerline markings are replaced with 6 inch markings. This NOTAM may transfer to the Airport Facility Directory depending on how long it is issued for. The board asked Ryan to look into getting a Modification to Standards for this issue to possibly get rid of the NOTAM.

The Civil Air Patrol cancelled their plane wash fundraiser due to lack of tenants signing up. Brian said that the club plane was signed up so there may have been confusion with the Civil Air Patrol. Ryan noted that the AWOS phone call feature is back up and running as of Monday and was still working at the time of the meeting. The FAA also notified Ryan that the glide slope issue has been resolved again. Ryan asked that if anyone has any further issues with the AWOS or the glide slope to give him a call.

Lastly, Brian was officially re-appointed for a full term with the airport board starting this month. His term will expire 5/1/2021.

Item #6 - FBO Report -

Paul mentioned that a G550 owned by Valero was at the airport this week as well as a Falcon 900. The Falcon fueled up over 1,000 gallons on its way out of town.

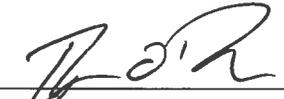
Item #7 - SDSU Report -

No SDSU members in the meeting. Paul stated that Ricki is back to work for SDSU this week.

Item #8 - Other Items -

None

The meeting was adjourned.



Ryan O'Rear, Airport Manager



Orv Smidt