

The Brookings Airport Board was called to order by Orv Smidt on Thursday September 15, 2016 at 3:30 PM in Conference Room #241 located on the second floor of the City & County Government Center at 520 3rd Street. Members present were Lynn Riedesel, Brian VanLiere, and Smidt. Absent were Judy McLaughlin and Jason Baker. Also present were Airport Manager Ryan O'Rear, City Engineer Jackie Lanning, Paul Hanusa-FBO and others.

Item #2 – (Riedesel/VanLiere) Motion to approve the agenda. All present voted aye. **MOTION CARRIED.**

Item #3 – (Riedesel/VanLiere) Motion to approve the August 18, 2016 minutes. All present voted aye. **MOTION CARRIED.**

Item #4 – The next meeting is scheduled for Thursday October 20th , 2016 at 3:30 in the City & County Government Center at 520 3rd Street.

Other Items & Reports

Item #5a – Airport Hangar Lease Rate Change – Jackie reminded the airport board of a motion made by the board in November of 2013 regarding the hangar lease rates. At that time the rate was \$0.11 per square foot. The Airport Board recommended using the CPI as an index. By tying the rate to the CPI index, a whole 1 cent increase would not occur until 2017. As a result of this, the hangar lease rate will be adjusted to \$0.12 per square foot for 2017 after approval by the City Council.

Item #5b – Airport Manager's Report – Ryan reported that the South Dakota Aeronautics Commission met at the Airport in August. The meeting was well attended. Aeronautics commissioners and city council members took a tour of the airfield to see the new layout.

Ryan and Jackie met with Helm's & Associates to discuss a Construction Safety Phasing Plan for the reconstruction of Runway 17/35. This project is scheduled to begin in 2017.

Ryan is also going to finish up the numbering system of the hangars and will get the signs ordered. Currently his plan is to place the signs on the center of the overhead doors. He will however talk with each hangar owner prior to placing the signs.

Ryan, Jackie and Lynn finished up interviews today for the vacant Airport Operations/Technician position. There were four interviews and a selection is expected by early next week.

Item #5c – FBO Report – Paul stated that they are considering upgrading their avgas truck and will be keeping their eyes open for a 1 ton dually pickup that they could purchase.

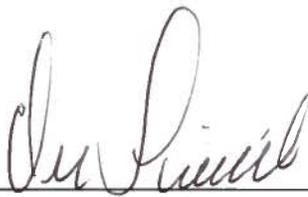
Item #5d – SDSU Report – Paul relayed that Chris Funk would like to thank everyone with their help with the SD Aeronautics meeting.

Item #5e – Other Items – None

The meeting was adjourned.



Lana Schwartz, Secretary



Orv Smidt