

NOTICE TO BIDDERS
2017-2018 City of Brookings Custodial Services

Sealed bids will be received by the City Council of Brookings, South Dakota, at the office of the City Clerk at the Brookings City & County Government Center, 520 3rd Street, Suite 230, PO Box 270, Brookings, South Dakota, until **1:30 P.M. CST, Tuesday, November 15, 2016**, for the 2017-2018 City of Brookings Custodial Services. All bids will then be publicly opened and read.

Such bids are to provide for custodial services for the Brookings Public Safety Center, Brookings Public Library, and the Brookings Research and Technology Center. Specifications and bidding blanks may be inspected and procured at the City Engineer's Office, 520 3rd Street, Brookings City & County Government Center, Suite 140, Brookings, South Dakota or online at www.cityofbrookings.org. Bidders shall contact the City Engineering Department (605) 692-6629 with questions or to be placed on the planholders list. Bidders shall check for Addendums on the website.

All bidders are required to hold all applicable South Dakota tax licenses. All bids must be signed and submitted in a sealed envelope and shall state on the left hand corner of the envelope "**2017-2018 City of Brookings Custodial Services.**" Any bids received after the deadline will not be accepted.

Bids may not be withdrawn within thirty (30) days after the actual opening thereof. The City of Brookings reserves the right to waive irregularities and to reject any and all bids.

Shari Thornes, City Clerk

If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City ADA Coordinator at 692-6281 at least 48 hours prior to the meeting.

Published ___ time(s) at an approximate cost \$_____.