

**NOTICE TO BIDDERS**  
**Purchase of One (1) 2017 model year Police Vehicle**

Sealed bids will be received by the City Council of Brookings, South Dakota, at the office of the City Clerk at the Brookings City & County Government Center, 520 3<sup>rd</sup> Street, Suite 230, PO Box 270, Brookings, SD, until **1:30 p.m. on Tuesday, November 22, 2016**, for the purchase of **one (1) 2017 model year Police Vehicle**. All bids will then be publicly opened and read.

Specifications and bidding blanks may be inspected and procured at the Brookings Police Department, 307 Third Avenue, PO Box 270, Brookings, South Dakota, 57006 or online at [www.cityofbrookings.org](http://www.cityofbrookings.org) or by contacting Chief Miller or Assistant Chief Erickson at (605)692-2113.

Each proposal must be accompanied by a certified check, cashier's check, or draft for five percent (5%) of the amount of the bid. Such check to be certified or issued by either a State or National Bank, and made payable to the City of Brookings, South Dakota, or in lieu thereof a bid bond for ten percent (10%) of the amount of the bid. Such bond shall be issued by a Surety authorized to do business in this state and payable to the City of Brookings. The check or bond will be retained by the City as liquidated damages if the successful bidder refuses or fails to enter into a contract and performance bond in accordance with the bid when notified. All bidders are required to hold all applicable South Dakota tax licenses. By virtue of Statutory Authority, preference will be given to materials, products and supplies found or procured within the State of South Dakota.

All bids must be signed and submitted in a sealed envelope and shall state on the left hand corner of the envelope, **"Police Vehicle."** Any bids received after the deadline will not be accepted.

Bids may not be withdrawn within thirty (30) days after the actual opening thereof. The City of Brookings reserves the right to waive irregularities and to reject any and all bids. Payment will be made upon delivery to and acceptance by the City of Brookings.

Shari Thornes, City Clerk

*If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disability Act, please contact the City ADA Coordinator at 692-6281 at least 48 hours prior to the meeting.*

*Published 2x at an approximate total cost of \$\_\_\_\_\_*