

**OFFICIAL MINUTES**

Chairperson Shawn Storhaug called the Board of Adjustment meeting to order on Thursday, October 20, 2016, at 5:00 PM in the Chambers Room at the City & County Government Center. Voting members present were Jere Hieb, Jason Hoffelt, Lynn Mennis and Storhaug. Absent were Eric Youmans, Mary O'Neill, and alternate George Houtman. Others present were City Planner Staci Bungard, Community Development Director Mike Struck, Michele Fenster, Doris Schumacher, Jason Merkley, and others.

**Item #2** – (Mennis/Hoffelt) Motion to approve the agenda. All present voted aye. **MOTION CARRIED.**

**Item #3** – (Mennis/Hoffelt) Motion to approve the October 6, 2016 minutes. All present voted aye. **MOTION CARRIED.**

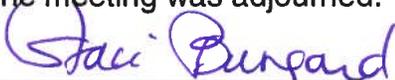
**Item #4a** – Michele Fenster has made a request for a variance on Lots 1 & 2, Block 3, Peterson's Addition, also known as 704 5<sup>th</sup> Avenue. The request is to install a three-foot high fence in the front yard. The ordinance restricts residential front yard fencing to a maximum height of 2 feet 5 inches.

(Mennis/Hoffelt) Motion to approve the variance request. All present voted aye. **MOTION CARRIED.**

**Item #4b** – Brookings Health Systems has made a request for multiple variances on Lots 101, 102, and 103, Mayland's Addition also known as 300 22<sup>nd</sup> Avenue. The requests are to install multiple wall and incidental signs that exceed the square footage requirements in the R-1B District.

(Mennis/Hoffelt) Motion to approve the variance request. All present voted aye. **MOTION CARRIED.**

The meeting was adjourned.

  
Staci Bungard, City Planner

  
Shawn Storhaug, Chairperson

**OFFICIAL SUMMARY**

Chairperson Shawn Storhaug called the Board of Adjustment meeting to order on Thursday, October 20, 2016, at 5:00 PM in the Chambers Room at the City & County Government Center. Voting members present were Jere Hieb, Jason Hoffelt, Lynn Mennis and Storhaug. Absent were Eric Youmans, Mary O'Neill, and alternate George Houtman. Others present were City Planner Staci Bungard, Community Development Director Mike Struck, Michele Fenster, Doris Schumacher, Jason Merkley, and others.

**Item #4a** – Michele explained that they are trying to define their yard. They have been having trouble with trespassing and vandalism and feel that a fence at this height would be the best. The fencing that they have chosen will have a vertical design and will allow for 70% visibility. In addition Michele said that they will keep the fence 4 feet back and 20 feet back at the corner which should prevent any sight issues. Michele spoke with the neighbors, and they have signed a letter that they are in favor of this fence. Storhaug asked, "if approved will this fence have to follow the plan that was submitted?" Bungard stated "yes."

**Item #4b** – Jason Merkley, representing Brookings Health Systems, explained to the board that after a large expansion/construction project, they are in need of new signage for wayfinding and identification of buildings. Mennis feels that proper signage is a must for the hospital and feels that this request is acceptable. Hoffelt asked if all the signs would be illuminated? Jason stated yes.

The meeting was adjourned.

  
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Staci Bungard, City Planner

  
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Shawn Storhaug, Chairperson