

**Brookings Bicycling Advisory Committee  
June 27, 2016 Minutes**

A meeting of the Brookings Bicycling Advisory Committee was held on Monday, June 27, 2016 at 4:00 p.m. in the Brookings City and County Government Center. Members present: Joanie Holm, Emily Braun, Caleb Evenson, Brittany Kleinsasser, Mike Lockrem, and Jennifer McLaughlin. Members absent: Ben Vukovich, Kathryn Larson, and Steve Paula.

Vice-Chair Joanie Holm called the meeting to order at 4:03 pm.

**Election of Chairperson.** A motion was made by Kleinsasser, seconded by Holm, to nominate Mike Lockrem as Chairperson (term expires 12/31/2017). All present voted yes; motion carried.

Lockrem presided over meeting.

**Approval of Agenda.** A motion was made by Kleinsasser, seconded by Evenson, to approve the agenda. All present voted yes; motion carried.

**Approval of Minutes.** A motion was made by Miller, seconded by Holm, to approve the April 27, 2016 minutes. All present voted yes; motion carried.

**Schedule next meeting.** The next meeting will be held on July 18 at 4:00 p.m.

**Bike Master Plan Process and Tentative Schedule.** Thornes reported the budget has been modified and approved by the City Council to include an extra day to gather input from SDSU students and staff. Lockrem reviewed the plan development process and the draft schedule. Bi-weekly conference calls with Toole will be starting next week, with the first face-to-face meeting in September.

**Community Workshop – September.** The date for the first Community Workshop was scheduled for September 14, with September 15 scheduled for time in the SDSU Student Union. Braun will send Thornes a list of possible locations for the September 14 community workshop.

**Community Workshop – November.** The date for the second Community Workshop was tentatively set for November 9-10. Thornes will send out Toole's proposed schedule for topic discussions at each workshop.

**Stakeholders.** Concerns were expressed regarding the stakeholders meetings in regard to their timing, the potential involvement, and possible lack thereof of input from the Brookings School District and SDSU. The committee needs to compile a list of

stakeholders in July, and then reach out with 'hold the date' information. The committee will have to pay for additional promotion of meetings as Toole does not pay for additional advertising expenses. The committee needs to look at what can be done with social media, Facebook, Website, Brookings Radio, Brookings Register, etc. The committee needs to identify stakeholders and content for the online engagement survey. Potential Stakeholders to include: Bike Committee members, liaisons, volunteers, staff; SDSU student leadership; SDSU Sustainability Council and staff; Chamber; Convention Visitors Bureau; Downtown Brookings Inc.; Brookings School Administration; Health Care.

**Update on Application for Bike Friendly Community Designation through League of American Bicyclists.** The league has released a newer, friendly application for this year's process. Staff is meeting with city staff, department heads, and bike organization representatives to solicit input on sections of the application. The Sustainability Council intern is also working on this project. The application needs to be completed by July 18. Final Deadline submission is August 9. Overall Goal is to achieve Bronze BF designation in 2016 and resubmit again in 2017 for Silver designation.

**Comprehensive Master Plan Advisory Committee Request for Input.** The Comprehensive Master Plan Advisory Committee (CMPAC) is working on creating an outline of the priorities that describe how we as a community would like to work, play and live within the City of Brookings as we develop through the year 2040. They are requesting that the committee to answer the following questions: What is your mission? What is your vision for Brookings in the near, mid and long-terms? What are the strategic priorities of your group that enable you to realize your vision for the future of Brookings? Braun was chosen as the Project Coordinator. Braun to bring ideas of what to include to the next meeting.

### **Community Support / Public Education**

**BBAC Facebook page** – All submissions need to be sent to Braun for posting. The page has approximately 182 likes. Kleinsasser asked if traffic was being directed from the Park & Rec Page. Brettschneider wasn't sure, and will look into it.

**Poker Run** – Participation was small, but it was a lot of fun. They are planning to do again.

**Bike to Church** – Holm was unsure of the success, but information was sent to all churches.

**Historic Sites on Bikes** – There were approximately 25 participants. Angie Boersma did a great job. The Brookings Historic Preservation Commission would like to hold this annually in May.

Earth Day – The Sustainability Council is planning its own Earth Day event separate from the Habitat for Humanity Event. This event will be held at the Dakota Nature Park in 2017.

Mayor's Ride – There was consensus to coordinate the Mayor's Ride with an existing event, to keep the social atmosphere at the end of the ride. Hoff proposed using the same route as two years ago and end at the Downtown at Sundown Event. August 18 was chosen as a potential date. Thornes will check the Mayor's calendar for his availability.

**Announcements/Correspondence/Calendar.**

Thornes reported the Fiscal Year 2017 funding request in the amount of \$3,500 has been submitted and reviewed by the City Manager.

**Upcoming Events**

July 29<sup>th</sup> – Critical Mass Ride of Community Gardens

August 26<sup>th</sup> – Mayor's Ride (tentative)

Meeting adjourned at 5:21 p.m.

Submitted by Bonnie Foster, Deputy City Clerk