

**OFFICIAL MINUTES**

Chairperson Shawn Storhaug called the Board of Adjustment meeting to order on Thursday, November 3, 2016, at 5:00 PM in the Chambers Room at the City & County Government Center. Voting members present were Jere Hieb, George Houtman, Mary O'Neill, Eric Youmans, and Storhaug. Absent were Jason Hoffelt and Lynn Mennis. Others present were City Planner Staci Bungard, Community Development Director Mike Struck, Chad Kucker, Barb Teal, Matthew Lounsberry, Daniel Neiles, and others.

**Item #2** – (Houtman/O'Neill) Motion to approve the agenda. All present voted aye. **MOTION CARRIED.**

**Item #3** – (Youmans/Houtman) Motion to approve the October 20, 2016 minutes. All present voted aye. **MOTION CARRIED.**

**Item #4a** – SDSU Foundation has made a request for a variance on Lots 5-12, Block 7 of the Morehouse Addition, also known as 815 Medary Avenue. The request is to install a 75 square foot ground freestanding sign. The ordinance allows 40 square feet in the B-2A District.

(O'Neill/Houtman) Motion to approve the variance request. All present voted aye. **MOTION CARRIED.**

**Item #4b** – Matthew Lounsberry has made a request for a variance on Lot 8, Block 10, Pheasants Nest Addition, also known as 810 12<sup>th</sup> Street South. The request is to increase a section of residential driveway width to 48 feet. The ordinance restricts the driveway width to 36 feet.

(Houtman/Youmans) Motion to approve the variance request. All present voted aye. **MOTION CARRIED.**

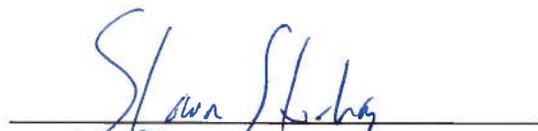
**Item #4c** – Daniel Neiles has made a request for a variance on Lot 3, Block 11, Brookdale Addition, also known as 1918 Victory Street. The request is to construct an addition that encroaches 4 feet into the front yard setback. The R-1B District requires a 30-foot front yard setback.

(Youmans/O'Neill) Motion to approve the variance request. All present voted aye. **MOTION CARRIED.**

**Items #4d** – Appointment of Nominating Committee. Tabled to next meeting.

The meeting was adjourned.

  
Staci Bungard, Secretary

  
Shawn Storhaug, Chairperson

**OFFICIAL SUMMARY**

Chairperson Shawn Storhaug called the Board of Adjustment meeting to order on Thursday, November 3, 2016, at 5:00 PM in the Chambers Room at the City & County Government Center. Voting members present were Jere Hieb, George Houtman, Mary O'Neill, Eric Youmans, and Storhaug. Absent were Jason Hoffelt and Lynn Mennis. Others present were City Planner Staci Bungard, Community Development Director Mike Struck, Chad Kucker, Barb Teal, Matthew Lounsberry, Daniel Neiles, and others.

**Item #4a** – Chad Kucker representing Compliments Design Company is designing the signs for SDSU. Chad explained that they would like to mount these letters to a retaining wall in front of the SE side of the building. The letters will measure in size from 2'6" to 1'10". The lettering is not illuminated, but will be lit by ground lights. O'Neill asked if there would be any type of enclosure around the letters? Chad stated no, the letters are dimensional so they are about 5 inches thick. Bungard stated that if the letters were on the wall of the building, a variance would not be required. However, the design they are asking for is classified as "freestanding."

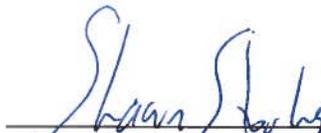
**Item #4b** – Matthew explained that they would like to extend a portion of the driveway width to connect to the pad which is next to their garage. The extension of the driveway would be inside the sidewalk and not an extension at the curb. Shawn asked if this additional width could be used for parking? Bungard stated "no, that would be considered front yard parking." Matthew stated he simply plans to use this part of the driveway for access to the pad along the garage.

**Item #4c** – Dan explained that due to health reasons, he and his wife need to remodel their house. The best option for the remodel is going to cause them to encroach into the front yard setback by 8 square feet.

The meeting was adjourned.



Staci Bungard, Secretary



Shawn Storhaug, Chairperson