

The regular meeting of the Municipal Utilities Board was held at 1:00 p.m. on Monday, December 12, 2016, at the Utility Building with the following members present: Carruthers, Hansen, Harvey, Pitts and President Peterson.

MINUTES

Minutes of the regular meeting held November 14, 2016 and the special meeting held November 28, 2016 were read and approved.

ADOPTION OF AGENDA

The agenda was adopted.

APPROVAL OF BILLS AND CLAIMS

Motion was made by Harvey, seconded by Pitts that the following bills and claims be approved. On roll call, all members present voted in favor of the motion.

4Imprint Inc., Promo Items, \$299.24; 4Nu-Praxair Dist, Supplies, \$11.78; A T & T, Telco Settlement, \$916.44; Accela, Software Support, \$3,190.05; Advance Auto Parts, Supp, \$11.60; Advanced Media Tech, Repairs/Supp, \$950.00; AgFirst, Supp, \$33.80; Allegra, Printed Supp, \$3,418.17; Alliance Comm, PCS Access, \$9.40; Anixter, Unreg Inventory, \$1,071.44; APPA, Registration, \$109.00; Aramark, Supp, \$266.85; Aureon Network Services, Wireless Transport, \$2,039.22; Authorize.Net, Credit Card Processing Fee, \$130.80; Badger Communications, Unreg Inv, \$7,982.53; Ball, Michelle, Janitorial Service, \$200.00; Bendix, Copier Maint, \$3,614.59; Bluefin Pymt Systems, Credit Card Processing Fee, \$6,163.05; Bobcat of Bkgs, Supp, \$146.18; Bob's Lock & Key, Lock/Key Service, \$60.00; Borah, Jeff, Conserve/Demand Incentive, \$36.00; Border States Elec, Supp, \$1,885.12; Border States Elec, Unreg Inv, \$56,423.74; Bowes Construction, Gravel, \$57.48; Bozied Gas Stop, Gas, \$3,400.84; Bridle Estates, Sewer Charge Reim, \$1,900.00; Brookings Chamber of Commerce, Employee Recognition, \$225.00; Brookings Credit Bureau, Delinq. Acct Collection, \$155.45; Brookings Utilities, Office Utility Bill, \$49,862.73; Brookings Register, Advertising/Legals, \$2,101.46; BSG Clearing Solutions, Telco Settlement, \$123.12; Calix, Inventory, \$811.97; Carquest, Equip Maint, \$429.04; CDW Government, Supp, \$203.59; Central Business, Supp, \$73.03; Century Business Products, Copier Maint, \$223.89; Century Link, Tele Exp, \$518.61; CHR Solutions, Consulting Service, \$1,127.50; City of Beresford, Utility Bill, \$173.46; City of Brookings, Contract Fee, \$6,656.53; City of Brookings, Landfill Fee, \$278.40; City of Sergeant Bluff, Utility Bill, \$209.93; City of Vermillion, Utility Bill, \$434.50; Clay Union Electric, Utility Bill, \$175.04; Codington Clark Elec, Utility Bill, \$59.65; CommScope Tech, LTE Hybrid Cable, \$1,594.60; Cornerstone Group, E-Mail Newsletter, \$169.00; Courtesy Plbg & Htg, Repair/Supp, \$23.60; Credit Collections

Bureau, Delinq. Acct Collection, \$203.17; Culligan of Brookings, Bottled Water, \$138.25; Culligan of Watertown, Bottled Water, \$51.75; Dakota Supply Group, Fiber Tester, \$9,499.00; Dakota Supply Group, Supp, \$1,776.00; Dascom Systems Group, Supp, \$1,749.54; Dave's Window Cleaning, Window Service, \$108.00; DENR, Annual W.W. Fee, \$16,500.00; Dept of the Treasury, Federal Tax, \$5,774.88; Dex Media East, Advertising, \$71.56; DHE, Maint Fee, \$1,139.22; Diers, Joel, Conserve/Demand Incentive, \$10.00; Directory Resources, Software Maint, \$1,250.00; Eco Water, Bottled Water, \$205.55; Electric Supply, LTE Electrical Work, \$4,983.46; Fastenal, Supp, \$1,330.08; Fed Ex, Freight, \$347.19; Fiber Comm Solutions, Supp, \$1,005.00; Fibercomm, Broadband Service, \$6,494.53; First Bank & Trust, Bond Pymt Series 2011, \$36,226.05; Fisher Scientific, Lab Supp, \$266.49; Flexible Pipe Tool, Cable Locator, \$5,710.00; Flexible Pipe Tool, Camera Repair, \$1,855.00; Foerster Supply, Supp, \$584.10; Fox Sports Net North, Contract Fee, \$6,427.50; Freeman, Harvey, Travel, \$91.80; G & S Supply, Supp, \$904.24; George's Sanitation, Sanitation Service, \$60.00; Golden West Tech, Tech Support, \$6,977.13; Golden West Telecom, Tele Exp, \$41.42; GP Auto, Repairs, \$65.90; Graham Tire Co-North, Tires, \$543.68; Graybar Electric, Supp, \$221.16; Graybar Electric, Unreg Inv, \$221.58; Graybar Electric, Wire, \$5,419.14; Hach Chemical, Supp, \$889.83; H-D Electric, Utility Bill, \$215.42; Hibu Inc-West, Advertising, \$400.00; Hillyard/Sx Falls, Repair/Supp, \$20.68; Hohn, Trevor, CDL License, \$50.00; Homestead Do It Center, Supp, \$523.86; Hometown Service, Tires, \$1,407.68; ICAN, Inc., Advertising, \$80.00; Illustratus, Supp, \$150.96; Independent Communication, Contract Fee, \$1,149.05; Interstate Telecom, Tele Exp, \$1,803.31; IS Restaurant Design Equipment, Supp, \$155.52; Jastram, Jerry, Conserve/Demand Incentive, \$400.00; Johme, Ashley, Travel, \$96.12; Jorgenson, Justin, Conserve/Demand Incentive, \$12.00; KDLT TV, Contract Fee, \$2,638.13; KELO, Contract Fee, \$3,048.50; Ken Patterson Airspace Consulting, Consulting Service, \$280.00; Knettel, Trever, Travel, \$189.18; Koch, Tyler, CDL License, \$48.00; Kruse, Dan, License Renewal, \$65.50; LECA, Telco Settlement, \$3,656.00; Lee, DK, Travel, \$80.10; Lights Out Productions, Photography, \$319.50; Lowe's, Supp, \$2,246.89; Lowe's, Unreg Inv, \$24.46; Maher, Ned, Safety Glasses, \$415.20; Martin's Inc, Diesel/Oil, \$2,171.17; Matheson Tri-Gas, Supp, \$228.00; Mediacom, Broadband Service, \$97.84; Medinger, Amanda, Travel, \$76.68; Megger, Supp, \$384.96; Menards-Sx City, Supp, \$110.03; Merchant Transact, Credit Card Processing Fee, \$703.50; Midamerican Energy, Utility Bill, \$1,207.23; Midcontinent, Broadband Service, \$740.54; Midcontinent, Contract Fee, \$305.55; Midwest Alarm-Sx City, Security System, \$3,447.61; Midwest Glass, Repair/Supp, \$735.63; Miner County Pioneer, Advertising, \$21.00; Missouri River, Supplemental Power, \$1,001,895.19; Missouri River, WAPA Allocation, \$249,946.14; Mitchell Technical Institute, Registration, \$50.00; Monteith Welding, Supp, \$152.00; Moss Adams LLP, Consulting Service, \$450.00; Mr V's Prof Body Shop, Vehicle Maint, \$195.00; MVTL Labs, Wastewater Analysis, \$913.00; Newark Element14, Supp, \$44.41; Nielsen's, Repair/Supp, \$23.24; Nielson, Brandi, Travel, \$15.12; Northwestern Energy, Natural Gas, \$471.50; Obeslo, Kayla, Travel, \$6.48; Office Elements, Maint/Supp, \$570.14; One Source-Background Check Co, Employee Verification, \$115.50; Otter Tail, Utility Bill, \$145.47; Outlaw Graphics, Supp, \$30.00; Outlaw Graphics, Video Inventory, \$78.00; Pandora Media, Advertising, \$6,395.82; Party Depot, Supp, \$8.49; Pete Lien & Sons, Chemicals, \$4,167.46; Peterson A/C & Heating, Repairs/Supp, \$1,076.89; Power & Telephone Supply, Inventory, \$886.40; Power & Telephone Supply, Splitter Modules, \$4,608.45; Power & Telephone Supply, Wi-Fi Tester, \$3,270.50; Prairie Graphics, Supp/Uniforms, \$471.50; Precision Glass, Door Handle, \$325.00; Reed, Jeff, Travel, \$91.80; Reihe, Tara, Travel, \$4.32; Rients, Shane, Travel,

\$61.20; Riter, Rogers, Wattier & Brown LLP, Legal Service, \$872.75; Runnings, Snow Thrower, \$1,340.96; Runnings, Supp, \$2,038.60; Sancom, PCS Access, \$5.16; Schuneman Equipment, Equip Maint, \$205.85; SD Dept of Health Lab Remit Center, Testing W-WW Samples, \$427.00; SD Electrical Commission, Wiring Permits, \$50.00; SD Municipal Electric, Membership Dues, \$18,773.00; SD Treasurer, Sales/Excise Tax, \$83,394.42; SDN Communications, Circuit Lease, \$158,897.02; Servall Towel & Linen, Supp, \$236.10; SHI International, Computer Hardware, \$1,187.04; Sx City Journal, Employment Advertising, \$110.00; Sx City Police Dept, Alarm Permit, \$25.00; Sx Falls Sanitation, Sanitation Service, \$171.50; Sx Valley Energy, Dispatching Service, \$660.00; Sx Valley Energy, Utility Bill, \$1,293.43; Sx Valley Environmental, Chemicals, \$16,693.20; South Sx City, Utility Bill, \$303.29; Southeastern Electric, Utility Bill, \$506.94; Sprint, Tele Exp, \$57.03; Sprint, PCS Phone Service, \$3,229.69; Sprint, PCS Service Fee, \$269,640.24; Sprint, PCS Inventory, \$128,076.69; Sprint-Bkgs, PCS Accessories, \$8.77; State of Iowa-Treasurer, Sales Tax, \$4,520.00; Sturdevant Auto, Supp, \$517.27; Swiden Distributing, Unreg Inv, \$22.35; Swiftel Communications, Office Phone Bill, \$107,399.22; Talley Communications, Connectors/Supp, \$6,305.95; UPS Store, Freight, \$160.86; Timmons Construction, Labor/Material, \$300.00; Titan Machinery, Equip Maint, \$742.03; Top Notch Cleaning, Janitorial Service, \$1,845.00; Tott's Conoco, Gas, \$179.60; Tower Distribution, Contract Fee, \$302.83; Town & Country Shopper, Advertising, \$126.00; UPS, Freight, \$634.69; US Postal Service, Postage, \$9,000.00; Universal Service Adm., USAC Contribution, \$76,079.82; University Estates, Water Charge Reim, \$3,445.00; Volga Christian School, Meeting Supp, \$250.00; Walker & Associates, Supp, \$6,381.38; Walker & Associates, Unreg Inv, \$161.18; Water & Enviro Engineering Center, Analysis, \$78.00; Watertown Utilities, Utility Bill, \$713.48; Wellmark Blue Cross Blue Shield of SD, Benefit Plan Fee, \$262.50; Wright, Richard, Travel, \$12.42; WW Tire, Equip Maint, \$122.74; Xcel Energy/NSP, Utility Bill, \$1,240.04; Zep Sales & Service, Supp, \$144.40.

The following are Telephone/Utility Refunds:

Anderson, Lorraine, \$14.44; Blutorn, Kelan & Torrie, \$74.43; Camp, Rebecca, \$50.96; Daniel, Marcus, \$131.08; Dudley, Luke, \$94.37; Gentry Credit Corp, \$12.80; Griese, Ashley, \$129.91; Hesler, Trent, \$2.57; Hospitality Builders, \$41.18; Hougland, Jessica, \$168.22; Kleine, Hope, \$85.14; Likness, Denai, \$42.47; Mack, Brent, \$11.33; McCleary, Donald, \$99.94; Moe, Linda, \$88.39; Opatz, Gordan, \$55.77; Perry, Loran, \$126.35; Peska Construction, \$115.16; Rhoads, John, \$35.13; Rindels, Diane, \$35.35; Sanchez, Jessica, \$75.00; Schlotman, Lavada, \$27.52; Southland Court 3, \$65.41; VK Properties, \$111.54; Waldner, Adrienne, \$295.80; Wyman, Molly, \$39.99.

PERSONNEL INFORMATION

Department Salaries (November): Electric, \$200,966.15; Water, \$93,363.76; Wastewater, \$85,227.11; Telephone, \$495,872.55;

Retirement, \$51,800.30; Social Security, \$61,368.29; Insurance, \$85,854.93; Deferred Comp, \$13,110.38;

Salary Changes: DK Lee, \$12.17; C. Bauman, \$14.60*; J. Becerra, \$15.41*; T. Reihe, \$12.98*; C. Stutelberg, \$13.79*; T. Koch, \$20.16; J. Meusbürger, \$31.03; H. Olson, \$19.19; M. Vrchota, \$24.24.

*Plus commission.

EXECUTIVE SESSION

Motion was made by Harvey, seconded by Hansen to adjourn to an executive session for the purpose of consulting with legal counsel and to review communications from legal counsel about proposed or pending litigation or contractual matters and discuss marketing or pricing strategies. All members present voted in favor of the motion.

The Board reconvened in open session.

RESCHEDULE DECEMBER 26TH UTILITY BOARD MEETING

Motion was made by Hansen, seconded by Pitts to reschedule the Utility Board Meeting scheduled for December 26, 2016, to Tuesday, December 27, 2016, at 11:45 a.m. via teleconference. All members present voted in favor of the motion.

RESOLUTION APPROVING THE SDDOT JOINT POWERS AGREEMENT

Motion was made by Pitts that the following Resolution No. 39 -16 be approved.

RESOLUTION NO. 39 - 16

RESOLUTION APPROVING STATE OF SOUTH DAKOTA JOINT POWERS MAINTENANCE AND ENCROACHMENT AGREEMENT BETWEEN DOT, CITY OF BROOKINGS AND BROOKINGS MUNICIPAL UTILITIES

BE IT RESOLVED by the Brookings Municipal Utilities Board (the Board) that:

1. The Agreement entitled "State of South Dakota Joint Powers Maintenance and Encroachment Agreement Between DOT, City of Brookings and Brookings Municipal Utilities" be hereby approved.
2. The President of the Board and/or Executive Vice President/General Manager be hereby authorized to execute the approved contract documents.

Adopted this 12th day of December, 2016.

ATTEST:

Carol Pitts, Secretary

Dave Peterson, President

The motion was seconded by Harvey. All members present voted in favor of the motion.

DELINQUENT WRITE OFFS

Motion was made by Harvey that the following Resolution No. 40-16 be approved.

RESOLUTION NO. 40 - 16

RESOLUTION FOR AUTHORIZATION TO WRITE OFF DELINQUENT
ACCOUNTS FOR UTILITIES AND TELEPHONE DEPARTMENTS

BE IT RESOLVED by the Brookings Municipal Utilities Board that pursuant to SDCL 9-22-4, the accounts attached hereto are hereby determined to be uncollectible and shall be removed from the records and disclosed on this year's financial report. Evidence of such debt shall be retained by the Utilities to support subsequent collections of said accounts.

Electric	\$ 56,690.00
Telephone – Wireline	\$ 39,118.00
Telephone – Wireless	\$ 532,571.00
Wastewater	\$ 15,675.00
Water	\$ 15,330.00
Refuse	\$ <u>4,911.00</u>
 TOTAL	 \$ 664,295.00

Adopted this 12th day of December, 2016.

ATTEST:

Carol Pitts, Secretary

Dave Peterson, President

The motion was seconded by Carruthers. All members present voted in favor of the motion.

CANCELLING OUTSTANDING CHECKS

Motion was made by Hansen that the following Resolution No. 41-16 be approved.

RESOLUTION NO. 41 - 16

RESOLUTION CANCELLING CERTAIN OUTSTANDING CHECKS

WHEREAS, Brookings Municipal Utilities has issued checks that have been outstanding for more than one hundred eighty days.

WHEREAS, SDCL 9-23-21 allows for cancellation of checks not timely presented.

NOW, THEREFORE, BE IT RESOLVED that the following checks (see listing below) be cancelled and the proper accounts be credited as follows:

Electric Fund	\$ 873.96
Telephone Fund	\$1,576.65
Water Fund	\$ 16.20
Total	\$2,466.81

REPORT OF OPEN CHECKS ELECTRIC FUND 603			
THROUGH DATE - 06/30/16			
CHECK NO.	CHECK DATE	AMT. OF CHECK	VENDOR NAME
113836	07/13/2015	\$28.80	Tyler Carr
114227	07/13/2015	\$14.26	Julia Welding
114669	08/10/2015	\$25.62	Becca Sides
114714	08/10/2015	\$84.44	Jessee Zachary
115211	09/14/2015	\$121.02	Trifon Theodosopoulos
116625	12/14/2015	\$23.89	Patrick Washburn
117032	01/11/2016	\$121.26	Frank Thompson
117114	01/25/2016	\$36.86	Ian Conner
117306	02/08/2016	\$58.44	Lori Bird
117308	02/08/2016	\$4.02	Dan and Jenny Blanchette
117387	02/08/2016	\$11.96	Mary Jones
118288	04/11/2016	\$23.49	Monika Jackson
118352	04/11/2016	\$168.10	Maria Rodriguez
118840	05/09/2016	\$128.61	Barbara Ware
119289	06/13/2016	\$19.80	David L Olson
119341	06/13/2016	\$3.39	Jeffrey Stephens
Total		\$873.96	

REPORT OF OPEN CHECKS TELEPHONE FUND 611**THROUGH DATE - 06/30/16**

CHECK NO.	CHECK DATE	AMT. OF CHECK	VENDOR NAME
113857	07/13/2015	\$63.91	Andrew J Collins
113889	07/13/2015	\$110.61	De Lorian Diggs
113918	07/13/2015	\$8.46	Jennifer M Fox
114197	07/13/2015	\$57.33	Taya B Tolley
114536	08/10/2015	\$48.53	Kendra D Ellwanger
114570	08/10/2015	\$10.77	Johnna L Houglum
114593	08/10/2015	\$6.66	Eric B Lenz
114605	08/10/2015	\$6.40	Devin J Mcmanus
114684	08/10/2015	\$20.70	Mary Sword
114687	08/10/2015	\$24.53	Kwan Hong Teoh
114978	09/14/2015	\$4.65	Brookings QA Office
115156	09/14/2015	\$2.10	Hannah E Packer
115170	09/14/2015	\$4.60	Dan Schulte
116247	11/23/2015	\$270.00	ILS-Wayport Inc
116848	01/11/2016	\$33.78	Taltal Alhorbi
116852	01/11/2016	\$38.30	Dalton Anderson
116924	01/11/2016	\$253.60	G A E A Inc.
116955	01/11/2016	\$38.51	James Kortan
117050	01/11/2016	\$39.25	Ronnie Warren
117358	02/08/2016	\$47.48	Thelma Gomes
117528	02/22/2016	\$140.00	Nicholas Chappell
117874	03/14/2016	\$21.93	Kevin Moad
118321	04/11/2016	\$9.16	G. Moriarty
118713	05/09/2016	\$20.05	Konard Hauffe
118720	05/09/2016	\$3.41	Chris Hofer
118766	05/09/2016	\$12.75	Stephanie Monroe
118794	05/09/2016	\$3.74	Dorothe Robbins
119216	06/13/2016	\$41.10	Martha Hobbie
119232	06/13/2016	\$2.67	Andrew Kanuch
119292	06/13/2016	\$21.67	Gordon Opatz
119578	06/27/2016	\$210.00	Jackson Wagner
Total		\$1,576.65	

REPORT OF OPEN CHECKS WATER FUND 602**THROUGH DATE - 06/30/16**

CHECK NO.	CHECK DATE	AMT. OF CHECK	VENDOR NAME
119320	6/13/16	\$16.20	SD Dept of Revenue

Total		\$16.20	
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Adopted this 12th day of December 2016.

ATTEST:

Carol Pitts, Secretary

Dave Peterson, President

The motion was seconded by Pitts. On roll call, all members present voted in favor of the motion.

HEALTH INSURANCE CONTRIBUTION RATE REVIEW

Motion was made by Harvey that the following Resolution No. 42-16 be approved.

RESOLUTION NO. 42 - 16

RESOLUTION AUTHORIZING HEALTH INSURANCE
CONTRIBUTION RATES

WHEREAS Resolution No. 37-96 established a self funded program for the provision of health insurance; and

WHEREAS the Brookings Municipal Utilities Board intends to establish the levels of employee and employer contributions to fund the program.

NOW, THEREFORE, BE IT RESOLVED that the 2017 employee and employer monthly contributions to the self funded health insurance program be established as follows:

	Employer's Share (75%)	Employee's Share (25%)	Total
Single	\$423.22	\$141.07	\$ 564.29
Employee/Minor Dependents	\$797.34	\$265.78	\$1,063.12
Employee/Spouse	\$930.64	\$310.21	\$1,240.85
Family	\$1,276.76	\$425.59	\$1,702.35

Adopted this 12th day of December, 2016.

ATTEST:

Carol Pitts, Secretary

Dave Peterson, President

The motion was seconded by Carruthers. On roll call, all members present voted in favor of the motion.

FINAL PAYMENT ON THE LTE HYBRID CABLE

Motion was made by Hansen that the following Resolution No. 43-16 be approved.

RESOLUTION NO. 43 - 16

RESOLUTION APPROVING WORK AND AUTHORIZING
FINAL PAYMENT FOR LTE HYBRID CABLE

BE IT RESOLVED by the Brookings Municipal Utilities Board that final payment in the amount of \$1,594.60 to CommScope Technologies LLC hereby be approved for the LTE Hybrid Cable for the Telephone Department.

BE IT FURTHER RESOLVED that the work for said project be approved.

Adopted this 12th day of December, 2016.

ATTEST:

Carol Pitts, Secretary

Dave Peterson, President

The motion was seconded by Carruthers. All members present voted in favor of the motion.

SURPLUS EQUIPMENT TO BE DESTROYED – TELEPHONE DEPARTMENT

Motion was made by Pitts that the following Resolution No. 44-16 be approved.

RESOLUTION NO. 44 - 16

RESOLUTION ORDERING DISPOSITION OF SURPLUS
TELEPHONE EQUIPMENT

WHEREAS the city of Brookings Municipal Utilities owns property which is no longer necessary, useful or suitable for municipal purposes; and

WHEREAS said property is itemized below of defective items to be destroyed.

REGULATED	QTY
Motorola Keynote Pager	1
UPS for 711 Residential ONT	13
Calix 711 ONT Card	3
Calix 711 GX ONT	46
UNREGULATED	
Entone Set Top Box	273
Amino Set Top Box	4
Entone Remote	134
SMC/Trendnet Network Bridge	4
Comtrend Switch	1
Zyxel Bridge	2
Entone External DVR	2

NOW, THEREFORE, BE IT RESOLVED by the Brookings Municipal Utilities Board that the Board hereby orders that the above referenced property be declared surplus equipment to be destroyed in accordance with the provision of SDCL 6-13.

Adopted this 12th day of December, 2016.

ATTEST:

Carol Pitts, Secretary

Dave Peterson, President

The motion was seconded by Carruthers. All members present voted in favor of the motion.

BMU/MRES SIGNAGE AT SDSU CROTHERS ENGINEERING HALL

Motion was made by Carruthers, seconded by Hansen to authorize the Executive Vice President/General Manager to enter into agreements with South Dakota State University (SDSU) and Missouri River Energy Services (MRES) to purchase signage rights within the Crothers Hall on the SDSU campus at a cost of \$25,000 to be paid over five years and split equally with MRES, based upon the approval of the MRES Board of Directors. All members present voted in favor of the motion.

VIDEO BUNDLES RATE INCREASE

Motion was made by Harvey, seconded by Hansen to approve an average rate increase of 5% for video bundles effective January 21, 2017. All members present voted in favor of the motion.

BIDS

AWARDING OF BIDS

FIBER ACCESS EQUIPMENT - TELEPHONE DEPARTMENT

Calix \$111,849.85

SET TOP BOXES – TELEPHONE DEPARTMENT

Bids received from Power & Telephone, Advanced Media Technology and Border States Electric (see attached) for the Set Top Boxes. These bids were awarded per unit price per motion listed below.

Motion was made by Pitts, seconded by Hansen that the following low bids amounts as stated above be approved: Calix, Fiber Access Equipment, in the amount of \$111,849.85; and for the Set Top Box Bids: Power & Telephone Supply: Item 1.6; Item 4.4; Item 4.5; Item 5.2; Advanced Media Technology: Item 1.1; Item 1.2; Item 1.3; Item 1.4; Item 1.5; Item 1.7; Item 2.1; Item 2.2; Item 2.4; Item 2.5; Item 4.2; Item 4.3; Item 4.6; Item 5.1; Item 5.3; Item 5.4; Item 5.5; Item 5.6; Item 5.7; Item 5.8; Item 5.9; Item 5.10; Graybar: Item 3.2; Item 6.4; Item 6.5; and Border States Electric: Item 3.1; Item 3.3; Item 3.4; Item 3.5; Item 6.1; Item 6.2; Item 6.3; Item 6.6; and, that, after reviewing the contracts for the above bids, that the President of the Board and/or Executive Vice President/General Manager be authorized to execute the approved contract documents. All members present voted in favor of the motion.

AUTHORIZATION TO SUBMIT BIDS

LTE Tower and Site Work – Telephone Department

Motion was made by Hansen, seconded by Harvey that authorization be given to advertise for bids for the LTE Tower and Site Work. All members present voted in favor of the motion.

Old 77 Substation Lowside Upgrade – Electric Department.

Motion was made by Carruthers, seconded by Harvey that authorization be given to advertise for bids for the Old 77 Substation Lowside Upgrade. All members present voted in favor of the motion.

ADJOURNMENT

The meeting adjourned.

ATTEST:

Carol Pitts, Secretary

Dave Peterson, President