

**Parks and Recreation Advisory Board
May 2, 2016 (approved)**

A meeting of the Parks and Recreation Advisory Board was held on Monday, May 2, 2016 at 5:30 p.m. at Larson Nature Center with the following board members present: Brittany Kleinsasser, Erika Saunders, Steve Berseth, and Sean Binker. Others present included: Darren Hoff (Recreation Manager), Al Kruse (Parks & Forestry Superintendent), Dan Brettschneider (Parks, Recreation & Forestry Director) and Christi Weidemann (Office Manager).

1. **Call Meeting to Order.** Acting Chair Kleinsasser called the meeting to order at 5:31 p.m.
2. **Approval of Minutes.** Approval of the April Park Board Meeting Minutes. Berseth made the motion to approve the April meeting minutes. Motion was 2nd by Binker. All present voted yes; motion carried.
3. **Additions to and Approval of Agenda.** Approval of the May Park Board Agenda. Berseth made the motion to add and approve the May Agenda. Motion was 2nd by Binker. All present voted yes; motion carried.
4. **Introduction of New Park & Recreation Board Members.** Mayor Reed has appointed Kristi Larsen and Jay Larsen to the Park & Recreation Board. Both new members were absent due to other scheduled conflicts.
5. **Staff Reports.** Hoff reports that registration started on April 5th with show of a good turnout. Hoff also reported that tball/coach pitch is moving along with staff putting players into teams, practice is tentatively scheduled to start May 16th. Summer ice is scheduled to open June 6th. Kruse reports that the Building Trades staff is finishing up shingling sheds for the carts at the Golf Course. The Arbor Day 5K had 133 runners and the giveaway trees were Red Maples. Kruse reported that the Gardens are tilled, staked and the water is on. The bathrooms at the park facilities are up and running. Brettschneider reports that the engineers who did the drainage project at the Golf Course did a tour with City Staff and looked to see if things were working like anticipated. With all the rain it appears the drainage project is working accordingly. Golf Course numbers through March 2016 approximately \$164,000 with 2015 being around \$150,000. 2016 April numbers are slightly down because of the weather. Brettschneider also reported that EdgeBrook was the recipient of the USGA/ASGCA site evaluation program. USGA/ASGCA will have staff members out to review and give feedback on operation and maintenance of the course, pro bono. Lastly, Brettschneider reported on the Armory Recreation Center building. City Council has decided to have the City Manager create an Ad Hoc Committee to explore options for open space/uses in the central corridor. City Council liked the concepts of both proposals regarding the Armory Recreation Center, but would like additional information for potential options before making a decision on the building.
6. **Agreement Updates.** Brettschneider reported that he is currently working with various department partners on facility agreements. Blizzard has verbally said they are coming back next year, but we are still waiting on a signed agreement. BISA has a draft agreement and we are still planning to review with them. Dakota Cart Club also has an updated agreement in the works.

7. **Raised Garden Bed Project.** Brettschneider reported that this is moving forward with the Eagle Scout who proposed the project. The goal is to have 4 plots that would be completed this summer.
8. **CIP Item Updates.** Brettschneider reported that there will be concrete work at Valley View Park from Esther Heights to the Valley View Playground. Brettschneider reported that he has had calls of complaints about kids going through yards to get to the playground. Brettschneider also reported that concrete work for bike pads at City facility locations will be put in place for bike racks to be installed this summer. There will also be an overlay on a section of trail from East of Larson Park and then South behind 3M. The overlay will stretch in distance almost to EdgeBrook golf course. Brettschneider stated he would like to include an overlay budget line item in the annual CIP budget to continue to maintain the current trail system.
9. **Dog Park Update-MOVED TO #6.** Board agreed to discuss item 9 after item 5 as a citizen was attending for the Dog Park Update. Brettschneider reported that this will be a continuous item on the agenda. The current dog park is 11,000 to 12,000 sf and could potentially expand to 25,000 sf. This would be paid for by donations and fundraising. The current fence would be reutilized.
10. **Bike Friendly Brookings Update.** Brettschneider reported that Kleinsasser was appointed to the Bike Advisory Committee along with Berseth who sits on the committee as well. There are plans moving forward on making Brookings a more bicycle friendly community. The Bike Advisory Committee selected Toole Design Group to develop a bicycle master plan. Toole has extensive experience developing master plans for cities and will work with the community throughout the plan development.
11. **Monarchs/Prairie Burn Project Update.** Brettschneider reported that Pederson has been in discussion with agencies and naturalists regarding the Prairie Burn project. The prairie burn is on hold right now and could potentially start mid-May. The DNP spot is ready to go and there will be a group that will help Pederson do the seeding on May 3rd.
12. **Adjourn.** Kleinsasser adjourned the meeting at 6:49 p.m.

Next scheduled meeting. Monday, June 6, 2016 at 5:30 pm.