

**Parks and Recreation Advisory Board
June 6, 2016 (approved)**

A meeting of the Parks and Recreation Advisory Board was held on Monday, June 6, 2016 at 5:30 p.m. at Larson Nature Center with the following board members present: Brittany Kleinsasser, Erika Saunders, Steve Berseth, Sean Binker, Kristi Larsen, and Jay Larsen. Others present included: Darren Hoff (Recreation Manager), Al Kruse (Parks & Forestry Superintendent), Dan Brettschneider (Parks, Recreation & Forestry Director) and Christi Weidemann (Office Manager).

1. **Call Meeting to Order.** Acting Chair Kleinsasser called the meeting to order at 5:33 p.m.
2. **Introduction of New Park & Recreation Board Members.** Dan Brettschneider recommended starting with the introduction of the new Board Members. Jay Larsen is a longtime resident of Brookings working with SDSU, Prairie Strider Club, and sports officiating. Kristi Larsen works for Brookings Economic Development Corporation as a Marketing Director
3. **Approval of Minutes.** Approval of the May Park Board Meeting Minutes. Berseth made the motion to approve the meeting minutes. Motion was 2nd by Binker. All present voted yes; motion carried.
4. **Additions to and Approval of Agenda.** Approval of the June Park Board Agenda. Brettschneider requested to add "Future Dates" to the bottom of the agenda. J. Larsen made the motion to add and approve the June Agenda. Motion was 2nd by Saunders. All present voted yes; motion carried.
5. **Election of Officers (Chair & Vice-Chair).** Berseth nominates Brittany Kleinsasser to be Chair, J. Larsen seconds. All in Favor. Binker nominates Berseth be Vice Chair, K Larsen seconds. All in favor.
6. **Staff Reports.** Kruse reports that the pool is up and running with a few minor issues. Kruse also reports that Indian Hills Playground is complete as well as the Softball Towers. Plans are being worked on for Pioneer Bathrooms. Pederson reported that summer programs are started and the pool is up and running. Part-time pool staff has been through training and orientation. The Black Hills Raptor Center will be doing an event at the DNP which is free for all who sign up. Hoff reported that the Golf Course is opening a little more all the time as far as the drainage project goes. Ice Arena practice starts the first week of June. Hoff reports that there has been quite a bit of interest in private ice time rentals. Brettschneider reports that the Trout Extravaganza had 692 kids fish and 1200 trout caught. Brettschneider reported that he is working on an agreement with the Dakota Cart Club and other partners. Dakota Nature Park will be getting new doors that will tie in nicely with the exterior and interior of the building.
7. **Raised Garden Bed Project.** Brettschneider reported that the Eagle Scout is working on the project which will entail 4 beds, 15 ft x 4-5' wide and a maximum of 30" high. Brettschneider is currently working with a disabilities group for ideas on policy and procedure.

8. **CIP Item Updates.** Brettschneider reported that the Light Poles at the Softball complex are completed, bike and walking trails are in the process, bike rack pads will be installed at various locations, Indian Hills playground is complete, Pioneer Park Bathrooms will be started after Arts Festival.
9. **Dog Park Update.** Brettschneider reports that citizens are working to raise funds and looking into costs to re-do the park. Once the funds are raised, the City will look it over.
10. **Bike Friendly Brookings Update.** Kleinsasser reported that there was an RFP and 3 groups gave presentations, the Bike Committee picked one and the City Council approved. Toole Design's contract starts July 1st. Toole Design will work with the Bike Committee and staff to develop a master plan and analyze options. Toole Design will come back with recommendations on how the City could move forward with a Bike Plan.
11. **Future Dates.** Brettschneider reported there will be NO meeting in July. Brettschneider wants to discuss the potential dates for the Park Board Tour at the August Meeting.
12. **Adjourn.** Kleinsasser adjourned.

Next scheduled meeting. Monday, August 1, 2016 at 5:30 pm.