

BROOKINGS AIRPORT BOARD

2017 Annual Report

PURPOSE

Under the City Manager/Council form of government and the rewrite of the city ordinances, the Airport Board's function is advisory. The ordinance states:

Section 18-42 Advisory Role

The airport board is advisory to the city manager and council on matters concerning the city airport.

PROGRAMS AND SERVICES

The Airport Board, at its monthly meetings, receives reports on the operation of the airport from the Airport Manager, City Engineer, FBO, and any other interested parties. It reviews proposed construction plans for the airport. It recommends leases of airport land for hangars. It reviews the operations of the airport and makes recommendations for improvements as necessary. The Airport Board reviews concerns and complaints in an effort to resolve issues.

VOLUNTEER AIRPORT BOARD MEMBERS

- **Jason Baker** works in public safety at South Dakota State University. His current term is from May 2015 to May 2020.
- **Judy McLaughlin** has a pilot's license and loves to fly. Judy and her husband own a RV 4 and a hangar at the airport. Judy has been flying since 1988 and received her license in 1989. Once a month in the summer Judy hosts a potluck for aviation enthusiasts at her hangar on the airport. This is a great way to promote the airport by allowing people in the area to see what goes on at the Brookings Regional Airport.
- **Brian Van Liere**, owner of Industrial Machine and Engineering, LLC, has been on the board since July 2015. Brian is also a hangar tenant and owns several aircraft on the field. In 2016, Brian began hosting the monthly potluck at his hangar during the winter months, continuing Judy and Rob's tradition year-round.
- **Lynn Riedesel** is a retired Captain from Northwest Airlines and also served in the United States Air Force and has nearly 36,000 flying hours. Lynn is a local hangar tenant and owns a Bonanza and is a partial owner of a Cub at the airport.
- **Orv Smidt** brings a wide variety of experience to the Airport Board. He is a retired Army Aviator. He also held many positions during his time in the Army including Air Traffic Control Battalion Commander and Airspace Manager for the Department of the Army. Orv was in the State House of Representatives for eight years and the State Senate for four years.

PERFORMANCE MEASUREMENT

Twelve (12) meetings were held in 2017 and there were approximately 90 volunteer hours spent in meetings. On average, the meetings were an hour and a half in duration. Each member spent additional time in preparation for the meetings.

EXPENDITURE REPORT

None

YEAR-END ACCOMPLISHMENTS

- Nominated and elected a President (McLaughlin) and a Vice President (Smidt)
- Runway 17/35 improvement project completion
- Hangar Taxilane project completion
- Hanger Development area completed 2018
- FAA Inspection passed (2017 goal)
- Discussed and supported the SDSU Fly-In event
- Purchase of tool-cat and paint striper
- Airport staff attended Wildlife Hazard Management training at FSD
- Airport qualified staff received recurrent ARFF training in ATY (live burn)
- Successfully met and exceeded all FAA, TSA, and State requirements for the airport in 2017
- Discussed Airport Emergency Plan with mock scenarios.
- Airport Manager went to ARFF training making a total of 4 ARFF trained individuals for the airport as of December 2017
- Airport fence by the creek has been fixed greatly reducing the wildlife population as of November 2017
- Attended the South Dakota Airports Conference in Mitchell, SD
- Discussed Airport Safety
- Reviewed and approved hangar land leases
- Fiber Optics installed at the management office.
- Reviewed snow removal operations and acted as part of the Snow and Ice Control Committee required by the FAA
- Discussed upcoming projects to include design and reconstruction of the apron/ramp

AIRPORT BOARD GOALS AND OBJECTIVES FOR 2018

- To ensure the safety of residents, pilots and passengers by maintaining a hazard-free airport.
- To provide a first class aviation facility for economic development and the regional community
- To meet and exceed all FAA, TSA, and State requirements for the airport
- Increase transient traffic from 2017
- Successfully pass the 2018/2019 FAA Inspection with no corrections
- Complete 1-2 new hangars for 2018
- Utilize the paint striper to repaint faded taxilane/runway markings
- To increase revenue by utilization of the airport through, terminal rent, land leases, fuel sales, hangar leases, and other sources of revenue

- To assist with technical issues and participate in discussions with the City Council, City Manager, staff, and consultants as part of upcoming projects and other obligations
- To promote the airport with the use of social media to include SDSU events along with Pheasant's Fury
- To utilize Airport mobile to streamline daily checks, winter operations to include issuing NOTAMs and reports in real time
- Continue to have hangar ready sites
- Evaluate improving the lighting on the ramp
- Gateway signage.