



520 3rd St., Suite 230, Brookings, SD 57006  
Phone: (605) 692-6281  
[www.cityofbrookings.org](http://www.cityofbrookings.org)

# License Application Transient Merchant (Peddler)

## Applicant Information

Full Name: \_\_\_\_\_  
*Last First Middle*

Permanent Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ *City State ZIP Code*

Permanent Phone: ( ) \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Social Security Number: - -

Local Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ *City State ZIP Code*

Local Phone: ( ) \_\_\_\_\_

Convictions/punishments: \_\_\_\_\_

Last 5 cities applicant worked: \_\_\_\_\_

## Company Information

Owner Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

\_\_\_\_\_ *Street Address Suite No.*

\_\_\_\_\_ *City State ZIP Code*

Owner's Phone: ( ) \_\_\_\_\_

Kinds of goods/services applicant engaged in: \_\_\_\_\_

Is payment/deposit requested/received in advance of delivery of the goods/services?  Yes  No

**Requirements for Transient Merchant License**

- Completed Application
- Fee: \$100 / month / person
- Copy of valid SD State Sales Tax Permit
- Copy of valid Government Issued Identification (with photo)

**Applicant Signature**

I hereby make application for a transient merchant license for the purpose of selling or soliciting for sale, goods, wares, merchandise or services, for a period beginning \_\_\_\_\_ and ending \_\_\_\_\_.

By signing below, I, the applicant, hereby agree that should the license be granted, I will comply with all requirements of the ordinance in effect.

Applicant's signature: \_\_\_\_\_  
Date

***All licenses run for one month (30 days).  
Soliciting sales between the hours of 9:00 pm to 9:00 am is unlawful.***

***License fee is not refundable. License is not transferable.***

**Return completed application to:**

City Clerk's Office, 520 3<sup>rd</sup> Street, Suite 230, Brookings, SD 57006  
Phone: (605) 692-6821  
Email: [bfoster@cityofbrookings.org](mailto:bfoster@cityofbrookings.org)

**To be completed by City of Brookings**

Fee: \$100 \_\_\_\_\_

\_\_\_\_\_ Paid by

\_\_\_\_\_ License No.

\_\_\_\_\_ Chief of Police

\_\_\_\_\_ Date

\_\_\_\_\_ City Clerk

\_\_\_\_\_ Date

**Transient Merchant License Instructions**  
**(Ordinance No. 26-96, Chapter 26, Section 311-349 / Resolution No. 26-11)**

1. License fee is \$100.00 per month per person.
  - a. Each individual transient merchant is required to have a license.
  - b. Every transient merchant must display their license on request.
  - c. Any license may be revoked for violation of any provision of Code, State Law or City Ordinance.
2. The term “transient merchant” includes the term solicitor.
3. Exceptions – charitable, educational or religious organizations which have their principle place of activity in the city.
4. Any transient merchant who refuses to leave the premises after being notified by premise owner, will be in violation of the Ordinance.
5. It shall be unlawful to:
  - a. Offer for sale any commodity from a vehicle or temporary stand located in a public street.
  - b. Make false or fraudulent statements for the purpose of inducing someone to purchase merchandise or services.
  - c. Engage in soliciting sales between the hours of 9:00 p.m. and 9:00 a.m. the following morning or any time on Sunday, except by specific appointment or invitation.
  - d. For any person to engage in business as a transient merchant without first obtaining a permit.
  - e. Give false or misleading information in connection with the application for a transient merchant license.